

RICHARD WARREN, PRESIDENT
SHELLEY FULLER, BOARD MEMBER
RACHEL COTTON, BOARD MEMBER
CHUCK ENGELKEN, BOARD MEMBER



DANNY EARP, BOARD MEMBER
VACANT, BOARD MEMBER
NANCY OJEDA, VICE-PRESIDENT

CITY OF LA PORTE DEVELOPMENT CORPORATION MEETING AGENDA

Notice is hereby given of a meeting of the City of La Porte Development Corporation to be held on January 25, 2021, at the City Hall Council Chambers, 604 West Fairmont Parkway, La Porte, Texas, beginning at 5:00 p.m. to consider the following items of business:

Social distancing protocols will be in effect in the Council Chambers.

Remote participation is available, also. Attend via a screen using this link:

<https://us02web.zoom.us/j/85401691188?pwd=UGczdDVaV09iZzRsSWMxSitYdGVwQT09>

Join by phone at 877.853.5257 or 888.475.4499. The meeting ID is 854 0169 1188. The passcode is 456439.

1. **CALL TO ORDER**
2. **CITIZEN COMMENT** (Generally limited to five minutes per person; in accordance with state law, the time may be reduced if there is a high number of speakers or other considerations.)
3. **AUTHORIZATIONS**
 - (a) Presentation, discussion, and possible action to approve the minutes of the August 24, 2020, meeting. [President Warren]
 - (b) Presentation, discussion, and possible action to approve an enhancement grant in the amount of \$12,491.41 to the applicant, Bryan and Brandy Gwin for the building and sign enhancements for their business, Boats Etc., which is located at 331 S. Highway 146 in La Porte, Texas. [Jason Weeks, Assistant City Manager]
 - (c) Presentation, discussion, and possible action to approve an enhancement grant in the amount of \$26,226.54 to the applicant, Mike Kinstley for the building and sign enhancements for his business, Precision Auto Repair, which is located at 405 S. Highway 146 in La Porte, Texas. [Jason Weeks, Assistant City Manager]
4. **SET NEXT MEETING**
5. **BOARD COMMENTS***Hear announcements concerning matters appearing on the agenda; items of community interest; and/or inquiries of staff regarding specific factual information or existing policy from the Committee members and City staff, for which no formal action will be discussed or taken.*
6. **ADJOURN**

If, during the course of the meeting and discussion of any items covered by this notice, the La Porte Development Corporation Board determines that a Closed or Executive Session of the Board is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, Section 551.071 - consultation with counsel on legal matters; Section 551.072 - deliberation regarding purchase, exchange, lease or value of real property; Section 551.073 - deliberation regarding a prospective gift; Section 551.074 - personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; Section 551.076 - implementation of security personnel or devices; Section 551.087 - deliberation regarding economic development negotiation; Section 551.089 - deliberation regarding security devices or security audits, and/or other matters as authorized under the Texas Government Code. If a Closed or Executive Session is held in accordance with the Texas Government Code as set out above, the La Porte Development Corporation Board will reconvene in Open Session in order to take action, if necessary, on the items addressed during Executive Session.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the City Secretary's office (281-470-5019), two working days prior to the meeting for appropriate arrangements.

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

CERTIFICATE

I, Lee Woodward, City Secretary, do hereby certify that a copy of the January 25, 2021, La Porte Development Corporation Board agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.LaPorteTX.gov, in compliance with Chapter 551, Texas Government Code.

DATE OF
POSTING

TIME OF
POSTING

TAKEN DOWN

Lee Woodward

Lee Woodward, City Secretary

RICHARD WARREN, PRESIDENT
NANCY OJEDA, VICE-PRESIDENT
CHUCK ENGELKEN, BOARD MEMBER
VACANT, BOARD MEMBER



DANNY EARP, BOARD MEMBER
JOHNNY MORALES, BOARD MEMBER
SHELLEY FULLER, BOARD MEMBER

MINUTES OF THE LA PORTE DEVELOPMENT CORPORATION BOARD MEETING OF AUGUST 24, 2020

The City of La Porte Development Corporation Board met on Monday, August 24, 2020, at the City Hall Council Chambers, 604 West Fairmont Parkway, La Porte, Texas, at 5:00 p.m., with the following in attendance:

Board members present: Richard Warren, Danny Earp, Shelley Fuller

Board members attending remotely: Chuck Engelken, Nancy Ojeda, Johnny Morales, Rachel Cotton

Board members absent: None

Council-appointed members present: Corby Alexander, City Manager; Lee Woodward, City Secretary; Clark Askins, Assistant City Attorney

1. **CALL TO ORDER** – President Warren called the meeting to order at 5:00 p.m.
2. **CITIZEN COMMENT** *(Generally limited to five minutes per person; in accordance with state law, the time may be reduced if there is a high number of speakers or other considerations.)*

There were no speakers.

3. AUTHORIZATIONS

- (a) **Presentation, discussion, and possible action to approve the minutes of the July 27, 2020, meeting.** [President Warren]

Member Engelken moved to approve the minutes of the July 27, 2020, meeting; the motion was seconded by Member Fuller and adopted, 7-0.

- (b) **Presentation, discussion, and possible action to elect a President and Vice President for Fiscal Year 2020-2021, per Section 3.02 of the La Porte Development Corporation's Bylaws.** [Jason Weeks, Assistant City Manager]

Member Engelken moved to elect Richard Warren as President and Nancy Ojeda as the Vice President for Fiscal Year 2020-2021; the motion was seconded by Member Earp and adopted, 7-0.

- (c) **Presentation, discussion, and possible action to approve a proposed economic development incentive agreement with Marion (Marty) and Vicki Campise in connection with 100 W. Main Street, an incentive project for the refurbishment and renovation of the old bank building located at 100 W. Main Street in La Porte, Texas, in an amount not to exceed \$85,000.00.** [Jason Weeks, Assistant City Manager]

Member Earp moved to approve a proposed economic development incentive agreement with Marion (Marty) and Vicki Campise in connection with 100 W. Main Street, an incentive project for the refurbishment and renovation of the old bank building located at 100 W. Main Street in La Porte, Texas, in an amount not to exceed \$85,000.00; the motion was seconded by Member Fuller and adopted, 7-0.

4. SET DATE FOR NEXT MEETING

The next meeting was scheduled for September 28, 2020.

5. *Hear announcements concerning matters appearing on the agenda; items of community interest; and/or inquiries of staff regarding specific factual information or existing policy from the Committee members and City staff, for which no formal action will be discussed or taken.*

There were no comments.

6. ADJOURN – The meeting was adjourned without objection at 5:11 p.m.

Lee Woodward, City Secretary



REQUEST FOR LA PORTE DEVELOPMENT CORPORATION BOARD AGENDA ITEM

Agenda Date Requested: January 25, 2021
Requested By: Jason Weeks, Asst. City Mgr.
Department: Administration/CMO
☒ Report ☐ Resolution ☐ Ordinance

Exhibits: Program Guidelines, Application, Vendor Quotes & Photos of current building

Appropriation	
Source of Funds:	<u>015 – General CIP Enhancement Grant</u>
Account Number:	<u>015-9892-993-1100</u>
Amount Budgeted:	<u>\$167,339</u>
Amount Requested:	<u>\$12,491.41</u>
Budgeted Item:	<input checked="" type="radio"/> Yes <input type="radio"/> No

SUMMARY & RECOMMENDATION

On December 20, 2020, staff received an Enhancement Grant application from Bryan and Brandy Gwin for building and sign improvements to their business Boats Etc. , which is located at 331 S. Highway 146 in La Porte, Texas. The applicants are interested in installing stucco finishing to the entire front of their building with the addition of a new LED sign on the front of the building. As mentioned, the building is located at 331 S. Highway 146 on the northbound frontage road. The applicant estimates a total capital investment of \$24,982.82 for this project, of which 50% (\$12,491.41) is eligible for reimbursement once the project is completed.

The applicant was not able to find a local La Porte vendor that does Stucco installation; therefore, they've provided three (3) quotes ranging from \$15,000.00 to \$15,603.00. Additionally, the applicant contacted a local La Porte sign vendor (Coupland Signs) for a quote; however, Coupland Signs acknowledged that they do not handle LED signs. Therefore, the applicant received two (2) quotes from sign vendors that ranged from \$9,982.82 to \$16,064.30. Based on the submitted quotes, the best value reimbursable amounts would be 50% of the Stucco quote of \$15,000.00 and 50% of the LED sign quote of \$9,982.82. Staff has provided documentation related to the project and the applicant(s) will be in attendance at the meeting to respond to any questions or concerns on this project.

The applicant has met the requirements of the Enhancement Grant application; therefore, staff recommends the Board approve this enhancement grant application for a reimbursable amount not to exceed \$12,491.41.

ACTION REQUIRED BY BOARD

Approval or denial of an enhancement grant in the amount of \$12,491.41 to the applicant, Bryan and Brandy Gwin for the building and sign enhancements for their business, Boats Etc., which is located at 331 S. Highway 146 in La Porte, Texas.

Approved for the La Porte Development Corporation Board meeting agenda

Corby D. Alexander, City Manager

Date



LA PORTE ENHANCEMENT GRANT PROGRAM

The La Porte Enhancement Grant Program, which is sponsored by the La Porte Development Corporation, offers matching grants to businesses which are located in the City of La Porte.

Eligible improvements of the La Porte Enhancement Grant Program include façade enhancement/rehabilitation, beautification projects, new awnings, canopies, porches, signage, and parking lot improvements. Commercial property owners or businesses may apply for grant reimbursements from a minimum of \$2,500 to a maximum of \$50,000. Each application will be evaluated on a case-by-case basis, and **ALL projects for a matching grant greater than \$25,000 must also be approved by the La Porte City Council.**

Interested business owners are welcome to complete the enclosed application form. Please deliver applications to:

Jason B. Weeks
Office of Economic Development
City of La Porte
604 W. Fairmont Parkway
La Porte, TX 77571

Please email us at WeeksJ@laportetx.gov or call 281/470-5012, if you have any questions about the La Porte Enhancement Grant Program.

LA PORTE BY THE BAY

604 W. Fairmont Parkway La Porte, Texas 77571 281/470-5016

ELIGIBLE PROJECTS

Business owners may be eligible for a reimbursement grant of funds which are used to enhance and/or beautify their businesses. The following types of projects are eligible for reimbursement:

- **Façade Rehabilitation/Enhancement**
Eligible projects include work on existing structures, such as removing non-historic/added facades, re-pointing brick or replacing mortar joints, replacing or restoring cornices, removing paint from brick, replacing windows, restoring transom windows, repairing facades, etc.
- **New Awnings, Canopies, Porches, and Signage**
Eligible projects include replacing, adding, or repairing awnings, canopies, porches, and signs. Signs may include signboards, projecting signs, pedestrian signage, window signs, hanging signs, and awning/canopy signs.
- **Beautification Projects**
Eligible projects include public art, landscaping, and other beautification projects as approved by the La Porte Development Corporation Board (LPDC).
- **Parking Lot Improvements**
Eligible projects include new parking lot construction, parking lot paving, parking lot re-surfacing, parking space striping/painting, new parking blocks, old parking block removal, and other projects as approved by the LPDC.

PROGRAM GUIDELINES

1. Grant funds are available only for exterior work on commercial property and building facades that are visible from public streets.
2. In general, grants offered to businesses are intended to support projects to renovate or convert existing structures to their original historic condition.
3. Grants will be processed and considered for award on a first-come, first-served basis until funds are depleted or until the program ends, whichever comes first.
4. Grants will not be awarded for work that has already been started or completed, or for work that is covered by insurance. If desired work is above and beyond what insurance will pay, and is, therefore, considered an upgrade and enhancement in the opinion of the LPDC, it may be eligible for grant funds.

5. Grants will not be awarded to any Applicant that owes any delinquent indebtedness* to the City of La Porte or the La Porte Development Corporation (LPDC).

** "Delinquent Indebtedness" shall mean any indebtedness due and owing to the City of La Porte or the La Porte Development Corporation, including but not limited to, ad valorem taxes on real and personal property, which property is in fact owned by and is legally subject to taxation, whether or not the same may have been properly rendered to the tax assessor-collector by any person. Such term shall also include, but not be limited to, charges for penalties, interest and costs on any such ad valorem taxes; charges for water, sewer, garbage and other services rendered or goods furnished by the City of La Porte or the La Porte Development Corporation to any person; and any other manner of indebtedness to the City of La Porte or the La Porte Development Corporation, now existing or which may hereafter be created by any person. No such indebtedness shall be considered "delinquent" until the time for its current payment under the various ordinances of the City of La Porte, or state statutes, or contractual agreement, shall have expired, without payment having been made.*

6. Each grant will be awarded on a reimbursement basis once completed work has been verified by the LPDC to be compliant with the plans proposed in the approved application. Any deviation from the approved project may result in the total or partial withdrawal of the grant.
7. Each enhancement grant application will be subject to review and approval from the Board of the LPDC. The review criteria include the following:
 - The project demonstrates a significant improvement over the existing situation,
 - The project will add to the beautification of the City of La Porte ,
 - The project will enhance the City of La Porte's appeal to new businesses and visitors,
 - The project will complement the surrounding buildings, and
 - The project will add value to the City of La Porte.
8. Grant applications and awards may be made in any of the reimbursable activities described above and may be combined for any single property or project.
9. An applicant is defined as an owner, tenant, or combination thereof, who occupies space in an eligible property. A single owner of multiple properties may apply for grant funds for each property owned, but the matching grant must be for more than \$2,500 and less than \$50,000 per property in a three (3) year period.
10. Preference will be given to all local bids for work that qualify under the current form of the City of La Porte's Local Bidder Preference Policy at the time the project is approved by the Board.
11. Multiple bids are **not** required for each eligible project that is less than a total \$2,000, of

which 50% or \$1,000 would be a reimbursable expense, as per the City of La Porte's Purchasing Policy.

APPLICATION PROCESS

1. Determine eligibility: Discuss project plans with the Economic Development Coordinator.
2. Complete the application and sign the agreement form. Each grant application must include the following:
 - a. A scaled drawing by the project architect or design professional of all the work to be completed.
 - b. Samples -- i.e. paint samples, fabric swatches, sign material, etc. -- that will enable the LPDC to envision the finished project.
 - c. Three (3) itemized work estimates on all project work from contractors or project architects. At least one quote must be obtained from applicable La Porte business. Should La Porte business not respond, applicant must provide documentation (email or letter) evidencing that a request for quote was requested. Applicants may refer to the Contractor List for La Porte contractors. However, the City does not make any representation as to the quality of work, nor guarantees any special pricing, nor does the City represent that this list is a comprehensive listing of La Porte businesses that complete this type of work. Should an applicant contact a La Porte business/contractor not on this list, such business shall be deemed to meet the requirement of this section as long as the business address is listed as La Porte. Self-contracted work will be reimbursed for actual legitimate expenses, excluding labor.
 - d. Photographs of the building's exterior. The Applicant shall be required to provide before and after photographs of the building before the reimbursement grant can be awarded. For the initial application, "before" photographs will suffice, but "after" photographs of the completed project must be submitted before the grant may be considered for reimbursement.
3. Return the completed application form, with all applicable items, to:

Jason Weeks
Office of Economic Development
City of La Porte
604 W. Fairmont Parkway
La Porte, TX 77571
WeeksJ@laportetx.gov

4. The application will undergo an approval process, which includes but is not limited to the following:
 - a. Each project must meet current building standards and codes, as well as building permit requirements.
 - b. The LPDC will only consider applications that have been properly and fully completed, and which contain all information requested in the application and/or by the committee.
 - c. All itemized work estimates submitted by the Applicant must be dated no earlier than ninety (90) days prior to the Application request. Bids shall be submitted on the contractor's or project architect's letterhead and shall contain the contractor's name, address, and telephone number and shall itemize the bid in a manner that allows the LPDC to determine the bid components and authenticity of the bid.
 - d. Applications receiving approval by the LPDC shall commence construction described in the application within ninety (90) days from the date that the enhancement grant is approved. Each Applicant must complete the construction described in the Application within one (1) year from the date that the grant is approved. If the Applicant cannot meet this timeline, then the Applicant may submit a written request for an extension of the commencement date or completion date provided the extension request is made prior to the ninety (90) day or one (1) year time limit. The LPDC shall not be obligated to grant an extension, but it may do so for good cause determined solely by the members of the Committee. The extensions, if granted, shall be for the term and for the conditions determined exclusively by the LPDC. Denial of an extension request may not be appealed.
 - e. As a condition of this grant Application, the Applicant consents, and shall allow, the LPDC to request city inspections to determine that the grant, if awarded, will not be used for construction on any building that is not in compliance with the City Municipal Codes and Ordinances that are applicable to the construction contemplated in the application.
 - f. The LPDC shall have sole discretion in awarding grants. They shall award grants considering the amount requested, grant funds available, the guidelines of the grant program, condition of the building in which the grant funds will be used, economic impact, other grant requests, the type and nature of the construction, and the proposed construction results considering the grant program.
 - g. No Applicant has a proprietary right to receive grant funds. The LPDC shall

consider any application within its discretionary authority to determine what grant amount would be in the best interest of the grant program.

- h. The Applicant shall be required to furnish “before” photographs of the building’s exterior, and any other site locations that are included as part of the application request. The applicant shall also provide “after” photographs once the construction has been completed, as a condition of final grant disbursement.
 - i. The LPDC has the final discretion with regard to funding and reserves the right to recommend modifications or reject any project or elements of any project.
- 5. Reimbursement. When the entire enhancement grant project has been completed, the Applicant shall present the Economic Development Office with the following:
 - a. Copies of all paid invoices, including copies of cancelled checks and/or credit card receipts for a single payment reimbursement of the approved funding, and
 - b. Photographs of all completed work.
- 6. When the project has been reviewed and approved by the LPDC, a reimbursement check will be issued.

La Porte Enhancement Grant Application

Please print clearly. Please submit a completed application to:

Office of Economic Development
City of La Porte
604 W. Fairmont Parkway
La Porte, TX 77571

APPLICANT INFORMATION:

APPLICATION DATE: _____

Applicant Name

Business Name

Physical Business Address

Business Owner (if different from applicant)

Mailing Address

Contact Phone

Email Address

TYPE OF WORK (*check all that apply*):

- | | |
|---|---|
| <input type="checkbox"/> Façade | <input type="checkbox"/> Awnings/Signage |
| <input type="checkbox"/> Beautification | <input type="checkbox"/> Parking Lot Improvements |

DETAILS OF PLANNED IMPROVEMENTS (*attach additional pages if necessary*):

Please list the name of each Contractor and/or Project Architect and the Total Amount of each bid. Please, also, attach the original proposals and work estimates:

CONTRACTOR/PROJECT ARCHITECT	TOTAL
1.	\$
2.	\$
3.	\$
4.	\$
5.	\$

BUDGET DETAIL

PROJECT EXPENDITURES	FUNDS	FUNDS APPLIED	TOTAL
Façade Rehab	\$	\$	\$
Awnings/Signage	\$	\$	\$
Beautification	\$	\$	\$
Parking Lot Improvements	\$	\$	\$
Other (list):	\$	\$	\$
TOTAL	\$	\$	\$

Total estimated cost of proposed project: \$

Amount requested (up to 50% of total cost, \$2,500 to \$50,000): \$

Please attach color samples, model numbers (for windows, doors, etc.), photos, scaled drawings, and other illustrations of work to be completed. Please include as much detail as possible.

Your signature on this application certifies that you understand and agree with the following statements: I have met with the LPDC and I fully understand the Enhancement Grant procedures and details established. I intend to use these grant funds for the eligible renovation projects, as spelled out in the application. I have not received, nor will I receive insurance monies for this revitalization project, OR I have disclosed all pertinent insurance information. I understand that if I am awarded an Enhancement Grant, any deviation from the approved project may result in the partial or total withdrawal of the grant funds.

APPLICANT SIGNATURE

DATE

Main Street Enhancement Grant APPLICATION

Please print clearly. When you have completed the application, please submit the application to:

City of La Porte
Economic Development Office
604 W. Fairmont Pkwy
La Porte, TX 77571

APPLICANT INFORMATION:

APPLICATION DATE: 12/20/2020

BRYAN AND BRANDY GWIN

Applicant Name

BOATS ETC.

Business Name

331 S. HWY 146 LAPORTE, TX 77571

Physical Business Address

Business Owner (if different from applicant)

SAME

Mailing Address

BRANDY GWIN

BRANDY@BOATSETC.NET

Contact Phone

Email Address

TYPE OF WORK (*check all that apply*):

☒ Façade Rehabilitation/Enhancement

☒ Awnings/Signage

☐ Beautification

☐ Other (*describe*): _____

DETAILS OF PLANNED IMPROVEMENTS (*attach additional pages if necessary*):

Stucco entire front of building, and new LED signage on front of buiding.

Please list Contractor and/or Project Architect Proposals and Total Amounts (*attach original proposals*):

CONTRACTOR/PROJECT ARCHITECT	TOTAL AMOUNT
1. Coast graphics & Signs, INC.	\$ 9,982.82
2. Zuniga Stucco	\$ 15,000.00
3.	\$
4.	\$
5.	\$

BUDGET DETAIL:

PROJECT EXPENDITURES	FUNDS REQUESTED	FUNDS APPLIED	TOTAL
Façade Rehab	\$ 15,000.00	\$	\$ 15,000.00
Awnings/Signage	\$ 9,982.82	\$	\$ 9,982.82
Beautification	\$	\$	\$
Other (list):	\$	\$	\$
Other (list):	\$	\$	\$
TOTALS	\$	\$	\$

Total estimated cost of proposed project: \$ 24,982.82

Amount requested (up to 50% of total cost, \$2,500 to \$25,000): \$ 12,491.41

Please attach color samples, model numbers (for windows, doors, etc.), photos, scale drawing, and other illustrations of work to be completed. Please include as much detail as possible.

Your signature on this application certifies that you understand and agree with the following statements:

I have met with the EGECE and I fully understand the Enhancement Grant procedures and details established. I intend to use these grant funds for the renovation projects, as spelled out in the application. I have not received, nor will I receive insurance monies for this revitalization project OR I have disclosed all pertinent insurance information.

I understand that if I am awarded an Enhancement Grant, any deviation from the approved project may result in the partial or total withdrawal of the grant funds. If I am awarded a reimbursement grant for façade, awning, signage, beautification, or other approved work, alterations should not be made within five (5) years from construction; otherwise I may be required to reimburse the La Porte Economic Development Corporation immediately for the full amount of the grant.


APPLICANT SIGNATURE

12/20/2020
DATE



331 S. Hwy 146
LaPorte, TX 77571
281-471-6500 Fax: 281-471-4808
Boatsetc.net

12/10/2020

EGEC,

There is no one available in LaPorte to do Stucco installation.

We contacted Coupland Signs for a bid for the LED signage, and they do not handle LED signs.

Rora Coupland 12/22/2020
Coupland Signs Date

Thanks,
Executive Secretary

Brandy Gwin
Boats Etc.
281-471-6500
Cell #713-922-9924



COAST GRAPHICS & SIGNS, INC.
281.499.9721

FAX 281.595.2052

16811 FM 521, PO Box 546, Rosharon, TX 77583
www.coastsigns.com / info@coastsigns.com

QUOTATION

ORDER

DATE 11/6/2020

ORDER NO. _____

CUST. PO. NO. _____

CUSTOMER BOATS ETC.

STREET 331 S. HWY. N146 **CITY** LAPORTE **STATE** TX **ZIP** 77571

NAME BRANDY GWIN **PHONE** 281.471.6500 **FAX** 281.471.4808

JOB ADDRESS LISTED ABOVE **ZIP** _____

The undersigned, hereinafter called the Buyer, requests COAST GRAPHICS & SIGNS, herein called seller, to enter this order for:

A.) FABRICATE AND INSTALL (1) SET OF INTERNALLY ILLUMINATED CHANNEL LETTERS PER SHOP DRAWING AS FOLLOWS:

- 1.) ALUMINUM CONSTRUCTION, FINISHED WITH ACRYLIC POLYURETHANE PAINTS.
- 2.) LED ILLUMINATION, (POWER SUPPLIES INCLUDED).
- 3.) 3/16" ACRYLIC FACES, SECURED WITH 1" JEWELITE TRIM CAP.
- 4.) INDIVIDUALLY MOUNTED, FLUSH TO WALL.

PLEASE NOTE: ALL ELECTRICAL JUMPS AND POWER SUPPLIES TO BE EXPOSED ON INTERIOR WALL SIDE.

B.) 12 MONTH WARRANTY (MATERIALS AND LABOR).

C.) CUSTOMER IS RESPONSIBLE FOR PROVIDING PRIMARY ELECTRICAL POWER TO SIGN LOCATION(S).

D.) PERMIT FEES ARE ADDITIONAL, AND WILL BE BILLED AT COST.

E.) TERMS: 50% DEPOSIT REQUIRED, BALANCE DUE UPON COMPLETION OF WORK.

Notice to Buyer: Do Not Sign This Contract Before You Read Conditions On Reverse Side

Accepted:

COAST GRAPHICS & SIGNS _____

Buyer _____ Title _____

Date _____ 20 _____

TERMS Total due upon completion of work

Note: There will be a 3% processing fee added to all Credit Card payments

Purchase Price	\$ <u>9,222.00</u>
Sales Tax	\$ <u>760.82</u>
City Permit	\$ <u>TO FOLLOW</u>
Total	\$ <u>9,982.82</u>
Less Down Payment	\$ <u>4,991.41</u>
Total Balance	\$ <u>4,991.41</u>

CONDITIONS OF CONTRACT TO BUYER

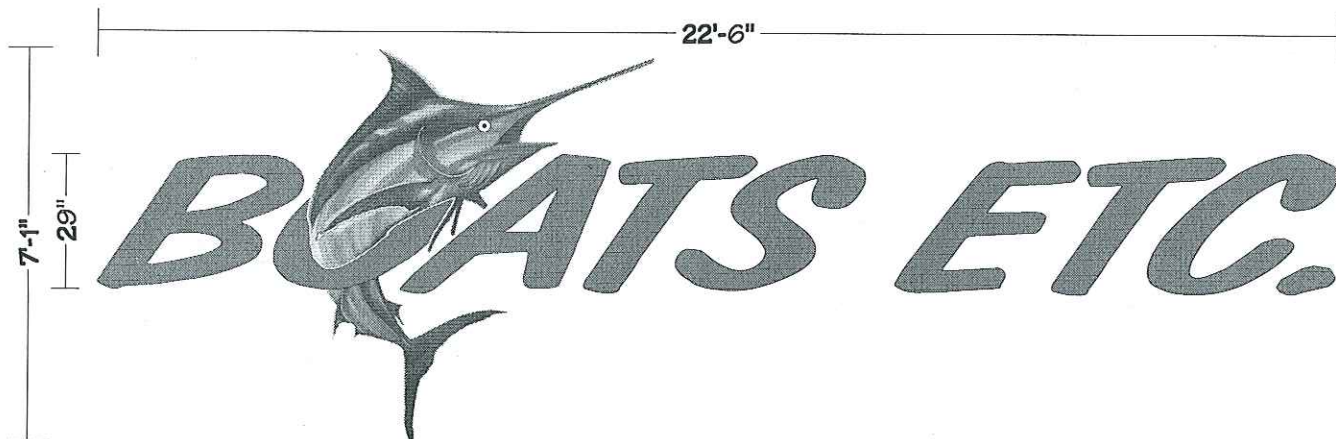
1. Buyer will furnish Seller with address and plot plan showing exact location of the sign for each job, on Seller's request.
2. Electrical connection to the sign will be Buyer's responsibility.
3. Since abnormal submerged conditions such as rocks, stumps, gas lines, sewer lines, water, and or sand, cave-ins, etc. cannot be foreseen, all hardship cost will be charged to the Buyer.
4. Seller reserves the right to modify or correct sign in any way necessary to conform with any changes in city, county or state law regulations or orders and conditions beyond Seller's control at job site to insure proper installation.
5. Seller assumes no responsibility for consent of public authorities of owner or lessee of building for the installation of sign.
6. Seller shall not be liable for any failure to install sign due to strikes, fires, rainy weather, floods, windstorms, freezing weather, sickness, commercial delays, acts of God, war or any other unforeseen conditions or contingencies beyond its control.
7. In the event building or location is not in readiness when the sign is ready for installation, 90% of the total balance shall be paid to the Seller immediately and the remainder of the balance shall be paid when the sign is installed.
8. Price of sign does not include city permit fee, does not include engineer's fee (if required by the city to obtain the city permit) or does not include anything the city would require to obtain the city permit. Price of sign does not include state and local sales tax. Price of sign does not include any changes or conditions made by shopping center or landlord.
9. It will be Buyer's responsibility to furnish all pitch-pans and steel stubbed thru roof, if necessary, for attached signs.
10. All signs installed by Seller out of his immediate area of operations, are subject to mileage or delivery charges.
11. If Buyer wants job started before the city permit is secured, Buyer will be responsible to pay for work performed on sign, if the city permit is not issued due to city regulations and ordinances.
12. A down payment will be required with all orders. No work on sign will be started until the down payment is paid to the Seller from Buyer.
13. The total balance will be paid on the date sign is installed, unless specified in TERMS on front side.
14. The contract will not accept any verbal changes. All changes are to be written into the contract and initialized by Seller and Buyer.
15. This contract shall apply to and bind the heirs, executors, administrators, successors, and assigns of Buyer and shall inure to the benefit of the Seller, his successors and assigns.
16. In the event that Buyer fails to pay the total balance of the sign on the designated time specified in Terms, and in the event of any check that Buyer pays Seller that becomes marked NSF or ACCOUNT CLOSED by Seller or Seller's bank, Buyer gives his consent and authorization to remove sign from Buyer's property, shopping center's property, or landlord's property immediately. After the balance, plus additional installation fee has been paid in full, the sign will be reinstalled.
17. In the event Buyer fails to comply with the conditions and terms of this contract, Buyer will pay all collection fees as set by a commercial collection agency and reasonable attorney fees incurred in prosecution of suit.

All work performed by **Coast Graphics & Signs** is guaranteed to be performed in first class condition insofar as workmanship is concerned. All materials furnished by **Coast Graphics & Signs** are guaranteed under the same provisions as guaranteed by the suppliers to **Coast Graphics & Signs** up to one year. There is a 90 day workmanship guarantee on new signs after installation if the sign has been connected to an electrical time clock by a licensed and bonded electrician, and the sign is not lighted over six hours per twenty-four day. After this designated time limit, Buyer will be charged a standard service call fee plus parts not guaranteed to **Coast Graphics & Signs** and to Buyer, from the suppliers. Buyer must meet all conditions of this contract or the guarantee will become void immediately. Also this guarantee will become void immediately if any one or any other sign company performs any work to the sign, other than the electrician wiring the sign during the guarantee period. **THERE ARE NO IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS, WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE HEREOF.**

Coast Graphics & Signs is not responsible or liable in any way for breakage or damage of the work covered in this contract after installation.

Signature

Date



COASTSIGNS.NET

P 281.499.9721 F 281.595.2052
 16811 FM 521, PO Box 546, Rosharon, TX 77583
www.coastsigns.net / info@coastsigns.net
COAST GRAPHICS & SIGNS, INC.

BOATS ETC.

SCALE: 3/8" = 1'

APPROVED BY:

DATE: 11/6/20

THIS DRAWING IS THE SOLE PROPERTY OF COAST GRAPHICS & SIGNS INC., AND CANNOT BE COPIED OR REPRODUCED IN ANY FORM.---



COASTSIGNS.NET

P 281.499.9721 F 281.595.2052
16811 FM 521, PO Box 546, Rosharon, TX 77583
www.coastsigns.net / info@coastsigns.net
COAST GRAPHICS & SIGNS, INC.

BOATS ETC.

SCALE: NTS

APPROVED BY:

DATE: 11/6/20

THIS DRAWING IS THE SOLE PROPERTY OF COAST GRAPHICS & SIGNS INC., AND CANNOT BE COPIED OR REPRODUCED IN ANY FORM.---

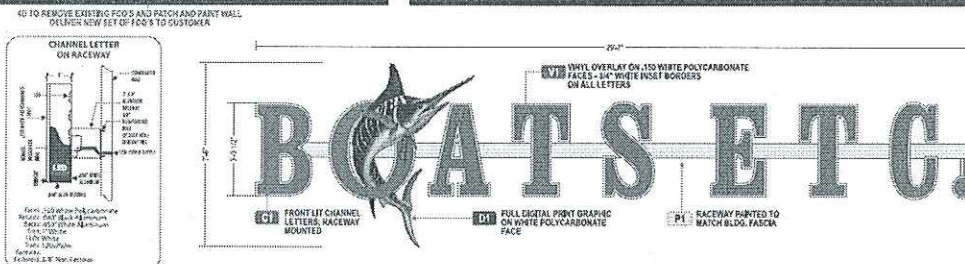
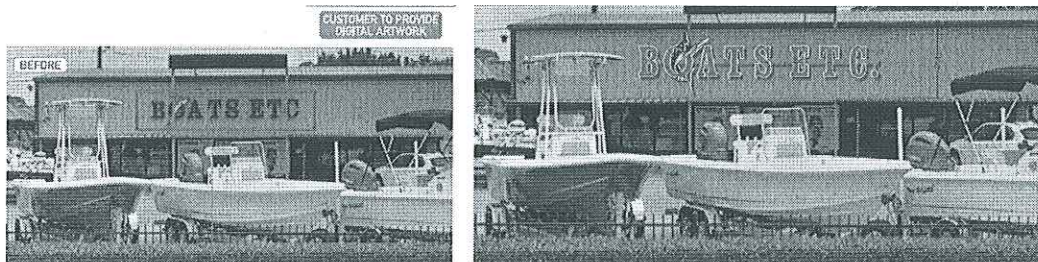


SIGNWORX

2022 Pech Road • Houston, Texas 77055 • P: 713.984.2010 • F: 713.984.1992

Option 4: Letters and Logo

Remove existing. Patch and paint wall area. Manufacture and install (1) 7'-6" x 29'-7" set of LED illuminated raceway channel letters and logo with UV laminated digitally printed vinyl graphics and vinyl application.



Bid Amount:
\$14,840

Sales Tax:
\$1,224.30

Total:
\$16,064.30

Down Payment:
\$8,032.15

PRODUCTION WILL NOT BEGIN UNTIL RECEIPT OF DOWN PAYMENT, SIGNED CONTRACT, AND WRITTEN APPROVAL OF ARTWORK. _____ (initial)

PROPOSAL SPECIFIC CONDITIONS:

ELECTRICAL CONNECTIVITY: It is agreed that Buyer is to furnish all primary electrical service required. All electrical signage requires a minimum of (1) dedicated circuit and must be run on a Time Clock or Photocell in order to maintain the Warranty provided. "Post-Installation" trips required or related to any electrical issues will be at the buyer's expense. _____ (initial)

SELLER'S RIGHT OF POSSESSION: Buyer recognizes and consents that all merchandise agreed to herein and above can be recalled, retaken, or repossessed until full and final payment is received by 4D Signworx, LTD. **ALL BALANCES ARE DUE UPON COMPLETION OF JOB, UNLESS OTHER ARRANGEMENTS HAVE BEEN MADE IN ADVANCE.** If balance is not paid as agreed upon, 4D Signworx, LTD reserves the right to file judgments for the total amount due including any additional expenses incurred in the process.

- Deadlines are met when the customer has provided all the required information, within the required timeframe.
- Customer must notify 4D Signworx LTD of any governing entities in which signage approval is required prior to commencing work, as well, customer is responsible for obtaining these approvals; ie. Property Management Companies, Landlord, HOA or any other Associations.
- Permits are billed at cost with a standard \$350 permit procurement fee, if the project requires permits.



+

- Any delays or misinformation that results in extra trips, extra artwork, or overtime are subject to additional charges.
- Vector artwork is required at time of drawing approval. Any artwork recreation, if required, is not included in contract and billable at an additional cost.
- Most projects do not require stamped structural engineer's drawing, however, if engineering is required the fees are disclosed during the project and are billed on a "per job" basis and are "as required" by the client or governing municipality.
- Any hidden or unforeseen circumstances, such as underground obstructions or hidden deficiencies in the existing structures that require additional time or equipment for removal, are subject to change orders.
- Any jobs requiring a **rush** are subject to an additional overtime charge to meet those deadlines.
- Deposit is non-refundable. In the case a contract is cancelled by the buyer, the deposit will be credited less expenses incurred.

MATERIALS AND WORKMANSHIP ARE GUARANTEED FOR FIVE YEARS FROM THE DATE OF JOB COMPLETION. IF 4D SIGNWORX, LTD DOES NOT RECEIVE PAYMENT, NET 30 DAYS FROM THE DATE OF INSTALLATION, 4D SIGNWORX HAS THE AUTHORITY TO VOID THE WARRANTY.

4D SIGNWORX REPRESENTATIVE:

CLIENT REPRESENTATIVE:

Manuel Flores-Project Manager
4D SIGNWORX, LTD

(TITLE)

Date: _____

Date: _____



7630 HANSEN RD
HOUSTON, TEXAS 77061
(713) 943-1831

A **Comet** SIGNS COMPANY

11/20/2020

NAME OF CUSTOMER (LEGAL NAME and any DBA) BOATS ETC.	CUSTOMER CONTACT	PHONE
STREET 331 SOUTH HWY 146	JOB NAME BOAT ETC	
CITY, STATE and ZIP CODE LAPORTE, TX 77571	JOB LOCATION 331 SOUTH HWY 146, LAPORTE, TX 77571	

ACCEPTANCE REQUIRES:

(1) Authorized representative of Customer must sign where indicated below, and (2) Authorized representative of Comet must accept by signing below.

Regulated by the Texas Department of Licensing and Regulation, P.O. Box 12157, Austin, Texas 78711 - Phone: 512-463-6599 Toll-Free: 800-803-9202 Online: <http://www.license.state.tx.us/Complaints> (Ref: 1305)

TEXAS MASTER SIGN LICENSE TDLR # 7333**TEXAS ELECTRICAL SIGN CONTRACTOR TDLR # 18010**

We Propose to furnish, subject to the terms and conditions on the front and back of this proposal, the items set forth below, for the estimated sum of:

(\$ **10,115.00**).**PAYMENT TO BE MADE AS FOLLOWS****50% Down - Balance Due Upon Completion**

This proposal may be withdrawn
if not accepted in 30 days.

<u>No.</u>	<u>Scope of Work</u>	<u>Quantity</u>	<u>Price</u>	<u>Extended</u>
1	REMOVE REMOVE 1 SET OF FOAM LETTERS AND SCRAP	1.00	\$995.00	\$995.00
2	MANUFACTURE MANUFACTURE (1) NEW 6' X 25' NON LIGHTED PAN FACE WITH DIGITAL PRINT FLEX FACES	1.00	\$5,725.00	\$5,725.00
3	INSTALL LABOR & MATERIALS TO INSTALL	1.00	\$2,995.00	\$2,995.00
4	PERMITS AT COST PERMITS CHARGE BILLED AT COST.	1.00		
5	PERMIT STAFF TIME HOUSTON STAFF TIME TO OBTAIN PERMITS	1.00	\$400.00	\$400.00
6	SALES TAX APPLICABLE SALES TAX.			
			TOTAL:	\$10,115.00

IMPORTANT CUSTOMER NOTIFICATIONS

- The Customer agrees to accept responsibility for insuring structures, building and property conform to all requirements of land-lord, city planning & zoning departments and other governing and permitting agencies as it applies to this contract. The Customer further agrees to accept responsibility for the placement of the sign(s). Comet relies entirely on Customer's instructions concerning placement and Customer's representations concerning the location of the easement, right-of-ways, set-backs and other similar restricted areas.
- Price is subject to current sales tax unless a tax exempt certificate is presented with the order.
- An additional charge will be made if rocks or other obstructions are encountered in excavation of foundations.
- The purchaser agrees to accept responsibility for any damages incurred beneath the surface where excavation is required.
- Permitting and engineering fees, when applicable, plus staff time will be added to the final invoice.
- 120v primary electrical service wires, disconnect switch(es), timers and connection to sign(s) by others at customer's expense.
- GFI transformers require a designated ground which is supplied by others at customer's expense as specified by the National Electrical Code.

Sustain Build

4756 W. Forest RD
Conroe TX 77306

Estimate

Date	Estimate #
10/16/2020	199

Name / Address
Curtiss Schuetzeberg 331 S. HWY 146 La Port TX 77571

			Project
Description	Qty	Rate	Total
EFFIS (stucco) installation on front of building shown by customer including all materials for the install. foam, mesh and basecoat, acrylic texture finish.	1	15,603.00	15,603.00
gutters will be re seal and fix to fit new stucco thickness.		0.00	0.00
		Total	\$15,603.00



Jc home improvements

Juanchavez

Business Number 2815086456

P.O. Box 1226 Kemah TX 77565

2815086456

www.jchomeimprovementstx.com

Juanchavez0232@gmail.com

ESTIMATE

EST23500

DATE

09/30/2020

TOTAL

USD \$15,350.00

TO

Brandy Gwin

Boats Etc. 331 TX-146 S,

La Porte, TX

77571

(281) 471-6500

brandy@boatsetc.net

DESCRIPTION	RATE	QTY	AMOUNT
New stucco installation	\$14,650.00	1	\$14,650.00
New stucco installation in front of building as shown in pictures below.			
Labor - \$9850.00			
Materials - \$4800.00			
This estimate includes a five year warranty			
Remove and reinstall gutters	\$700.00	1	\$700.00
Remove Gutters and install back after stucco is completed			
SUBTOTAL			\$15,350.00
TAX (9.8%)			\$0.00
TOTAL			USD \$15,350.00

This estimate includes all labor, Materials and permits.

Thank you for choosing Jc Homeimprovements to provide you with this estimate

JC home Improvements



New Stucco installation

All stucco work will be according to builders specifications and City inspector specifications

All front of building will have new stucco and 2 feet out on both side walls. Texture will be classic and color of your choice.

The very top picture is a sample of what your building will look like.

Proposal

Zuniga Stucco

4834 1st. St #1 Pasadena, TX 77504

713-894-2710

j.zuniga1225@yahoo.com

#5484

DATE: 12/18/2020

BILL TO : Brandy Gwin

Boats ETC.

331 S.Hwy 146

LaPorte, TX.77571

1,400 sq.ft EIFS Stucco*	\$13,400.00
160 lft. EIFS Band 8" X 3"*	\$1,600.00

Total :\$15,000.00

Thank you

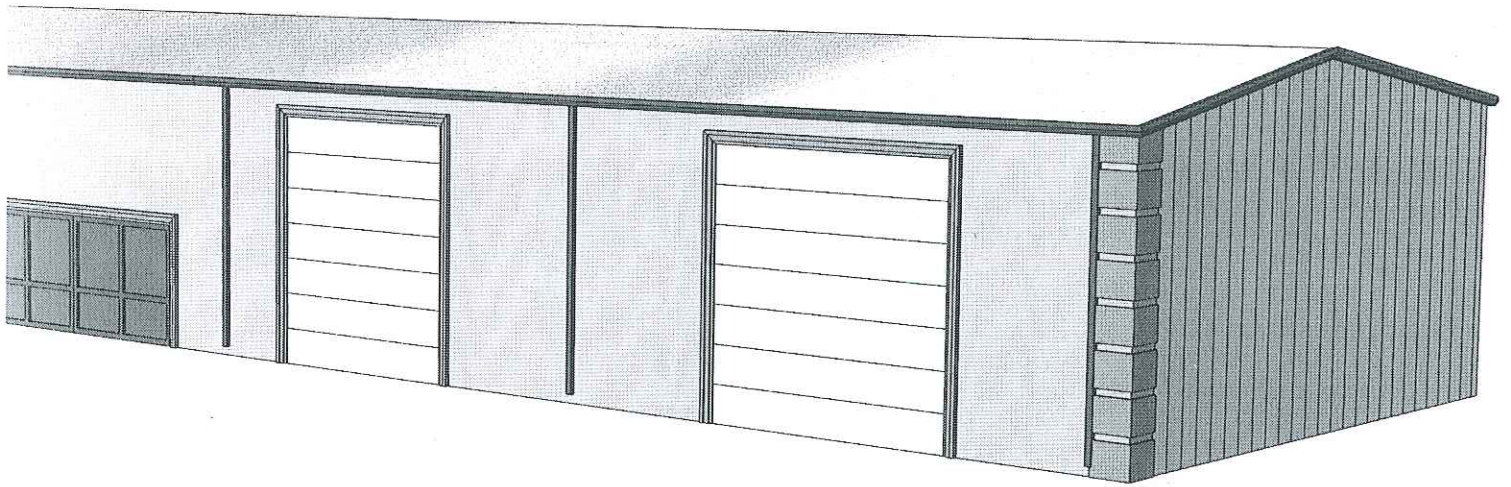
Accepted By:_____.

Date: _____.

*all materials and installation Includes.

**installation Includes.

Zuniga Stucco





BOATS ETC

YAMAHA

Repower
Center

YAMAHA

YAMAHA

YAMAHA

Repower
Center

331 S. HWY 140 LA PORTE, TX 77551





REQUEST FOR LA PORTE DEVELOPMENT CORPORATION BOARD AGENDA ITEM

Agenda Date Requested: January 25, 2021
Requested By: Jason Weeks, Asst. City Mgr.
Department: Administration/CMO
☒ Report ☐ Resolution ☐ Ordinance

Exhibits: Program Guidelines, Application, Vendor Quotes & Photos of current building

Appropriation	
Source of Funds:	<u>015 – General CIP Enhancement Grant</u>
Account Number:	<u>015-9892-993-1100</u>
Amount Budgeted:	<u>\$167,339</u>
Amount Requested:	<u>\$26,226.54</u>
Budgeted Item:	<input checked="" type="radio"/> Yes <input type="radio"/> No

SUMMARY & RECOMMENDATION

On January 5, 2021, staff received an updated Enhancement Grant application from Mike Kinstley for improvements to his Precision Auto Repair business building, which is located at 405 S. Highway 146 in La Porte, Texas. The applicant is interested in installing Stucco masonry finishing to the west side and south side of his building, replace far west garage door, repair and paint other garage doors, paint trim of building, and replace all signage with new signs. As mentioned, the building is located at 405 S. Highway 146 on the northbound frontage road. The applicant estimates a total capital investment of \$52,453.08 for this project, of which 50% (\$26,226.54) is eligible for reimbursement once the project is completed.

The applicant was not able to find a local La Porte vendor that does Stucco installation. Additionally, the applicant contacted a local La Porte sign vendor (Coupland Signs) for a quote; however, Coupland Signs acknowledged that they do not make the letter or box signs need for his sign project. Below is the results of his bids for the Stucco masonry finishing, signage, garage door and painting:

Stucco Masonry Bids:

- Zuniga Stucco (Pasadena) - \$15,500.00
- JC Home Improvement (Kemah) - \$16,670.00
- Federal Masonry (Houston) - \$16,730.04

Signage Bids:

- Precision Signworx LLC (Katy) - \$27,008.38
- Coast Graphics & Signs (Rosharon) - \$34,334.67
 - Sign A - \$6,710.42
 - Sign B - \$9,740.34
 - Sign C-1 - \$5,407.09
 - Sign C-1 - \$6,198.31
 - Sign C-2 - \$1,623.75
 - Sign C-2 - \$2,413.98
 - Sign D - \$2,240.78
- Signco America (Houston) - \$41,667.16

Garage Door Bids:

- Halo Doors (Houston) - \$4,944.70
- Henderson Garage Door (Baytown) - \$9,341.98
- Channel Door 1 LP (La Porte) - \$9,915.70

Painting Bids:

- Isaias Gloria Painting (Houston) - \$5,000.00
- Santoyo Quality Painting Services (La Porte) - \$6,400.00
- C&K Painting LLC (Santa Fe) - \$8,755.00

Based on the submitted quotes, the best value reimbursable amounts would be 50% of the Stucco quote of \$15,500.00, 50% of the sign quote of \$27,008.38, 50% of the garage door bids of \$4,944.70 and 50% of the painting bids of \$5,000.00. Staff has provided documentation related to the project and the applicant will be in attendance at the meeting to respond to any questions or concerns on this project.

The applicant has met the requirements of the Enhancement Grant application; therefore, staff recommends the Board approve this enhancement grant application for a reimbursable amount not to exceed \$26,226.54. Since the amount exceeds \$25,000, this item will need to be taken to City Council for final approval in February.

ACTION REQUIRED BY BOARD

Approval or denial of an enhancement grant in the amount of \$26,226.54 to the applicant, Mike Kinstley for the building and sign enhancements for his business, Precision Auto Repair, which is located at 405 S. Highway 146 in La Porte, Texas.

Approved for the La Porte Development Corporation Board meeting agenda

Corby D. Alexander, City Manager

Date



LA PORTE ENHANCEMENT GRANT PROGRAM

The La Porte Enhancement Grant Program, which is sponsored by the La Porte Development Corporation, offers matching grants to businesses which are located in the City of La Porte.

Eligible improvements of the La Porte Enhancement Grant Program include façade enhancement/rehabilitation, beautification projects, new awnings, canopies, porches, signage, and parking lot improvements. Commercial property owners or businesses may apply for grant reimbursements from a minimum of \$2,500 to a maximum of \$50,000. Each application will be evaluated on a case-by-case basis, and **ALL projects for a matching grant greater than \$25,000 must also be approved by the La Porte City Council.**

Interested business owners are welcome to complete the enclosed application form. Please deliver applications to:

Jason B. Weeks
Office of Economic Development
City of La Porte
604 W. Fairmont Parkway
La Porte, TX 77571

Please email us at WeeksJ@laportetx.gov or call 281/470-5012, if you have any questions about the La Porte Enhancement Grant Program.

LA PORTE BY THE BAY

604 W. Fairmont Parkway La Porte, Texas 77571 281/470-5016

ELIGIBLE PROJECTS

Business owners may be eligible for a reimbursement grant of funds which are used to enhance and/or beautify their businesses. The following types of projects are eligible for reimbursement:

- **Façade Rehabilitation/Enhancement**
Eligible projects include work on existing structures, such as removing non-historic/added facades, re-pointing brick or replacing mortar joints, replacing or restoring cornices, removing paint from brick, replacing windows, restoring transom windows, repairing facades, etc.
- **New Awnings, Canopies, Porches, and Signage**
Eligible projects include replacing, adding, or repairing awnings, canopies, porches, and signs. Signs may include signboards, projecting signs, pedestrian signage, window signs, hanging signs, and awning/canopy signs.
- **Beautification Projects**
Eligible projects include public art, landscaping, and other beautification projects as approved by the La Porte Development Corporation Board (LPDC).
- **Parking Lot Improvements**
Eligible projects include new parking lot construction, parking lot paving, parking lot re-surfacing, parking space striping/painting, new parking blocks, old parking block removal, and other projects as approved by the LPDC.

PROGRAM GUIDELINES

1. Grant funds are available only for exterior work on commercial property and building facades that are visible from public streets.
2. In general, grants offered to businesses are intended to support projects to renovate or convert existing structures to their original historic condition.
3. Grants will be processed and considered for award on a first-come, first-served basis until funds are depleted or until the program ends, whichever comes first.
4. Grants will not be awarded for work that has already been started or completed, or for work that is covered by insurance. If desired work is above and beyond what insurance will pay, and is, therefore, considered an upgrade and enhancement in the opinion of the LPDC, it may be eligible for grant funds.

5. Grants will not be awarded to any Applicant that owes any delinquent indebtedness* to the City of La Porte or the La Porte Development Corporation (LPDC).

** "Delinquent Indebtedness" shall mean any indebtedness due and owing to the City of La Porte or the La Porte Development Corporation, including but not limited to, ad valorem taxes on real and personal property, which property is in fact owned by and is legally subject to taxation, whether or not the same may have been properly rendered to the tax assessor-collector by any person. Such term shall also include, but not be limited to, charges for penalties, interest and costs on any such ad valorem taxes; charges for water, sewer, garbage and other services rendered or goods furnished by the City of La Porte or the La Porte Development Corporation to any person; and any other manner of indebtedness to the City of La Porte or the La Porte Development Corporation, now existing or which may hereafter be created by any person. No such indebtedness shall be considered "delinquent" until the time for its current payment under the various ordinances of the City of La Porte, or state statutes, or contractual agreement, shall have expired, without payment having been made.*

6. Each grant will be awarded on a reimbursement basis once completed work has been verified by the LPDC to be compliant with the plans proposed in the approved application. Any deviation from the approved project may result in the total or partial withdrawal of the grant.
7. Each enhancement grant application will be subject to review and approval from the Board of the LPDC. The review criteria include the following:
 - The project demonstrates a significant improvement over the existing situation,
 - The project will add to the beautification of the City of La Porte ,
 - The project will enhance the City of La Porte's appeal to new businesses and visitors,
 - The project will complement the surrounding buildings, and
 - The project will add value to the City of La Porte.
8. Grant applications and awards may be made in any of the reimbursable activities described above and may be combined for any single property or project.
9. An applicant is defined as an owner, tenant, or combination thereof, who occupies space in an eligible property. A single owner of multiple properties may apply for grant funds for each property owned, but the matching grant must be for more than \$2,500 and less than \$50,000 per property in a three (3) year period.
10. Preference will be given to all local bids for work that qualify under the current form of the City of La Porte's Local Bidder Preference Policy at the time the project is approved by the Board.
11. Multiple bids are **not** required for each eligible project that is less than a total \$2,000, of

which 50% or \$1,000 would be a reimbursable expense, as per the City of La Porte's Purchasing Policy.

APPLICATION PROCESS

1. Determine eligibility: Discuss project plans with the Economic Development Coordinator.
2. Complete the application and sign the agreement form. Each grant application must include the following:
 - a. A scaled drawing by the project architect or design professional of all the work to be completed.
 - b. Samples -- i.e. paint samples, fabric swatches, sign material, etc. -- that will enable the LPDC to envision the finished project.
 - c. Three (3) itemized work estimates on all project work from contractors or project architects. At least one quote must be obtained from applicable La Porte business. Should La Porte business not respond, applicant must provide documentation (email or letter) evidencing that a request for quote was requested. Applicants may refer to the Contractor List for La Porte contractors. However, the City does not make any representation as to the quality of work, nor guarantees any special pricing, nor does the City represent that this list is a comprehensive listing of La Porte businesses that complete this type of work. Should an applicant contact a La Porte business/contractor not on this list, such business shall be deemed to meet the requirement of this section as long as the business address is listed as La Porte. Self-contracted work will be reimbursed for actual legitimate expenses, excluding labor.
 - d. Photographs of the building's exterior. The Applicant shall be required to provide before and after photographs of the building before the reimbursement grant can be awarded. For the initial application, "before" photographs will suffice, but "after" photographs of the completed project must be submitted before the grant may be considered for reimbursement.
3. Return the completed application form, with all applicable items, to:

Jason Weeks
Office of Economic Development
City of La Porte
604 W. Fairmont Parkway
La Porte, TX 77571
WeeksJ@laportetx.gov

4. The application will undergo an approval process, which includes but is not limited to the following:
 - a. Each project must meet current building standards and codes, as well as building permit requirements.
 - b. The LPDC will only consider applications that have been properly and fully completed, and which contain all information requested in the application and/or by the committee.
 - c. All itemized work estimates submitted by the Applicant must be dated no earlier than ninety (90) days prior to the Application request. Bids shall be submitted on the contractor's or project architect's letterhead and shall contain the contractor's name, address, and telephone number and shall itemize the bid in a manner that allows the LPDC to determine the bid components and authenticity of the bid.
 - d. Applications receiving approval by the LPDC shall commence construction described in the application within ninety (90) days from the date that the enhancement grant is approved. Each Applicant must complete the construction described in the Application within one (1) year from the date that the grant is approved. If the Applicant cannot meet this timeline, then the Applicant may submit a written request for an extension of the commencement date or completion date provided the extension request is made prior to the ninety (90) day or one (1) year time limit. The LPDC shall not be obligated to grant an extension, but it may do so for good cause determined solely by the members of the Committee. The extensions, if granted, shall be for the term and for the conditions determined exclusively by the LPDC. Denial of an extension request may not be appealed.
 - e. As a condition of this grant Application, the Applicant consents, and shall allow, the LPDC to request city inspections to determine that the grant, if awarded, will not be used for construction on any building that is not in compliance with the City Municipal Codes and Ordinances that are applicable to the construction contemplated in the application.
 - f. The LPDC shall have sole discretion in awarding grants. They shall award grants considering the amount requested, grant funds available, the guidelines of the grant program, condition of the building in which the grant funds will be used, economic impact, other grant requests, the type and nature of the construction, and the proposed construction results considering the grant program.
 - g. No Applicant has a proprietary right to receive grant funds. The LPDC shall

consider any application within its discretionary authority to determine what grant amount would be in the best interest of the grant program.

- h. The Applicant shall be required to furnish “before” photographs of the building’s exterior, and any other site locations that are included as part of the application request. The applicant shall also provide “after” photographs once the construction has been completed, as a condition of final grant disbursement.
 - i. The LPDC has the final discretion with regard to funding and reserves the right to recommend modifications or reject any project or elements of any project.
- 5. Reimbursement. When the entire enhancement grant project has been completed, the Applicant shall present the Economic Development Office with the following:
 - a. Copies of all paid invoices, including copies of cancelled checks and/or credit card receipts for a single payment reimbursement of the approved funding, and
 - b. Photographs of all completed work.
- 6. When the project has been reviewed and approved by the LPDC, a reimbursement check will be issued.

La Porte Enhancement Grant Application

Please print clearly. Please submit a completed application to:

Office of Economic Development
City of La Porte
604 W. Fairmont Parkway
La Porte, TX 77571

APPLICANT INFORMATION:

APPLICATION DATE: _____

Applicant Name

Business Name

Physical Business Address

Business Owner (if different from applicant)

Mailing Address

Contact Phone

Email Address

TYPE OF WORK (*check all that apply*):

- | | |
|---|---|
| <input type="checkbox"/> Façade | <input type="checkbox"/> Awnings/Signage |
| <input type="checkbox"/> Beautification | <input type="checkbox"/> Parking Lot Improvements |

DETAILS OF PLANNED IMPROVEMENTS (*attach additional pages if necessary*):

Please list the name of each Contractor and/or Project Architect and the Total Amount of each bid. Please, also, attach the original proposals and work estimates:

CONTRACTOR/PROJECT ARCHITECT	TOTAL
1.	\$
2.	\$
3.	\$
4.	\$
5.	\$

BUDGET DETAIL

PROJECT EXPENDITURES	FUNDS	FUNDS APPLIED	TOTAL
Façade Rehab	\$	\$	\$
Awnings/Signage	\$	\$	\$
Beautification	\$	\$	\$
Parking Lot Improvements	\$	\$	\$
Other (list):	\$	\$	\$
TOTAL	\$	\$	\$

Total estimated cost of proposed project: \$ _____

Amount requested (up to 50% of total cost, \$2,500 to \$50,000): \$ _____

Please attach color samples, model numbers (for windows, doors, etc.), photos, scaled drawings, and other illustrations of work to be completed. Please include as much detail as possible.

Your signature on this application certifies that you understand and agree with the following statements: I have met with the LPDC and I fully understand the Enhancement Grant procedures and details established. I intend to use these grant funds for the eligible renovation projects, as spelled out in the application. I have not received, nor will I receive insurance monies for this revitalization project, OR I have disclosed all pertinent insurance information. I understand that if I am awarded an Enhancement Grant, any deviation from the approved project may result in the partial or total withdrawal of the grant funds.

APPLICANT SIGNATURE

DATE

La Porte Enhancement Grant Application

Please print clearly. Please submit a completed application to:

**Office of Economic Development
City of La Porte
604 W. Fairmont Parkway
La Porte, TX 77571**

APPLICANT INFORMATION:

APPLICATION DATE: 1/5/2021

Mike Kinstley

Applicant Name

Precision auto repair

Business Name

405 south hwy 146

Physical Business Address

same

Business Owner (if different from applicant)

same

Mailing Address

2819230874

precisionmuffler@sbcglobal.net

Contact Phone

Email Address

TYPE OF WORK (check all that apply):

- | | |
|--|---|
| <input checked="" type="checkbox"/> Façade | <input checked="" type="checkbox"/> Awnings/Signage |
| <input checked="" type="checkbox"/> Beautification | <input type="checkbox"/> Parking Lot Improvements |

DETAILS OF PLANNED IMPROVEMENTS (attach additional pages if necessary):

Install stucco to west and south side of metal building. Replace far west garage door, repair middle door [replace two panels] and paint all garage doors. Paint all build trim. Replace all signage with new signs.405

Please list the name of each Contractor and/or Project Architect and the Total Amount of each bid. Please, also, attach the original proposals and work estimates:

CONTRACTOR/PROJECT ARCHITECT	TOTAL
1. Zuniga Stucco	\$ 15,000.00
2. Precision signworx	\$ 27008.38
3. Hola doors	\$ 4944.70
4. Isaias Gloria painting	\$ 5000.00
5.	\$

BUDGET DETAIL

PROJECT EXPENDITURES	FUNDS	FUNDS APPLIED	TOTAL
Façade Rehab	\$	\$	\$
Awnings/Signage	\$	\$	\$
Beautification	\$	\$	\$
Parking Lot Improvements	\$	\$	\$
Other (list):	\$	\$	\$
TOTAL	\$	\$	\$

Total estimated cost of proposed project: \$ 52,453.08

Amount requested (up to 50% of total cost, \$2,500 to \$50,000): \$ 26,226.54

Please attach color samples, model numbers (for windows, doors, etc.), photos, scaled drawings, and other illustrations of work to be completed. Please include as much detail as possible.

Your signature on this application certifies that you understand and agree with the following statements: I have met with the LPDC and I fully understand the Enhancement Grant procedures and details established. I intend to use these grant funds for the eligible renovation projects, as spelled out in the application. I have not received, nor will I receive insurance monies for this revitalization project, OR I have disclosed all pertinent insurance information. I understand that if I am awarded an Enhancement Grant, any deviation from the approved project may result in the partial or total withdrawal of the grant funds.



APPLICANT SIGNATURE

1/6/2021

DATE

Mike Kinstley
Precision auto repair
405 south hwy 146
La Porte tx 77571

To Whom It May Concern:

I am applying for the La Porte Enhancement Grant program. As instructed by the program I could not find contractors in la porte for some of the estimates . With the stucco I did not find any contractors in la porte,,i did talk to Doris Coupland at Coupland sign about my project however they do not make the letter or box sign that I need.

The only bids I got out of la porte is the garage door with Channel Door and the painting of the build from Santoyo painting service.

Thanks
Mike kinstley



Jc home improvements

Juanchavez

Business Number 2815086456

P.O. Box 1226 Kemah TX 77565

2815086456

www.jchomeimprovementstx.com

Juanchavez0232@gmail.com

ESTIMATE

EST23504

DATE

11/19/2020

TOTAL

USD \$16,670.00

TO

Mike Kinstley Precision Auto Repair

405 South Highway 146

La Porte TX 77571

La port Tx, TX

77571

+12819230874

precisionmuffler@sbcglobal.net

DESCRIPTION	RATE	QTY	AMOUNT
#-1 New stucco installation Install new stucco in front of building as shown in pictures below.	\$13,720.00	1	\$13,720.00
#-2 remove and replace gutters. Remove and replace gutters and downspouts 235 foot linear.	\$940.00	1	\$940.00
#-3 New flashing installation Where New stucco is installed we will need to add a new flashing to avoid water running between Stucco and Building 135 foot linear.	\$810.00	1	\$810.00
#-4 Remove signs Remove signs only no reinstallation. As shown on the pictures below	\$1,200.00	1	\$1,200.00
SUBTOTAL			\$16,670.00
TAX (9.8%)			\$0.00
TOTAL			USD \$16,670.00

ESTIMATE



Precision Auto Repair

405 TX-146

La Porte, Texas 77571

(281) 923-0874

Federal Masonry

9419 Antoine Dr
Houston, Texas 77086

Phone: (713) 780-8966

Email: info@federalmasonry.com

Fax: (713) 780-8967

Web: federalmasonry.com

Estimate # 023839

Date 11/24/2020

PO # Stucco Installation

Description

Total

Stucco Installation at Building

\$15,455.00

Install stucco over existing metal building on front, left and the 2 ft returns on the right side.
We will install Weep screed, metal lath, scratch coat, brown coat texture and color. The owner will
select the texture and the color.
There will be no stucco on the brick areas.

Subtotal \$15,455.00

Tax \$1,275.04

Total \$16,730.04

Precision Signworx LLC

21423 Park Tree Ln

Katy, TX 77450 US

(832) 777-3675

precisionsignworx@gmail.com

precisionsignworx.com

**P R E C I S I O N
S I G N W O R X****Estimate****ADDRESS**

Precision Auto Repair

405 TX-146

La Porte, TX 77571 USA

ESTIMATE # 1512**DATE 11/10/2020****EXPIRATION 12/10/2020****DATE**

DATE	ACTIVITY	DESCRIPTION	QTY	AMOUNT
11/10/2020		PROJECT: PRECISION AUTO REPAIR Location: 405 TX-146, La Porte, TX 77571		
11/10/2020	Sign manufacturing	SIGN A: Manufacture one (1) 24' tall pole sign with one (1) 5' x 10' x 2' internally illuminated cabinet reading "PRECISION AUTO REPAIR" and one (1) 4'-3" x 8' 2' internally illuminated cabinet with 4-line zip track, per specs on rendering attached.	1	8,250.00
11/10/2020	Sign installation	SIGN A: Installation. **Assuming electrical is still present.	1	1,500.00
11/10/2020	Sign manufacturing	SIGN B: Manufacture one (1) set of 2' channel letters reading, "PRECISION", and three (3) 1'-10" channel letters sets each reading "MUFFLERS", "BRAKES", and "ALIGNMENT". Raceway mounted, internally illuminated, per specs on rendering attached.	1	7,400.00
11/10/2020	Sign installation	SIGN B: Installation.	1	1,250.00
11/10/2020	Sign manufacturing	SIGN C: Manufacture one (1) set of 2' channel letters reading, "PRECISION", and two (2) 1'-6" channel capsules reading "AUTO REPAIR" and "281-471-0256". Raceway mounted, internally illuminated, per specs on rendering attached.	1	3,800.00
11/10/2020	Sign installation	SIGN C: Installation.	1	750.00
11/10/2020	Sign manufacturing	SIGN D: Manufacture two (2) 1' x 20' non-illuminated panels, per attached rendering.	1	550.00
11/10/2020	Sign installation	SIGN D: Installation.	1	250.00



QUOTATION

ORDER

COAST GRAPHICS & SIGNS, INC.

281.499.9721**FAX 281.595.2052**16811 FM 521, PO Box 546, Rosharon, TX 77583
www.coastsigns.com / info@coastsigns.comDATE 10/26/20

ORDER NO. _____

CUST. PO. NO. _____

CUSTOMER Precision Auto RepairSTREET 405 South Hwy 146CITY La PorteSTATE TexasZIP 77511NAME Mike KinstleyPHONE (281) 471.0256

FAX _____

JOB ADDRESS LISTED ABOVE

ZIP _____

The undersigned, hereinafter called the Buyer, requests COAST GRAPHICS & SIGNS, herein called seller, to enter this order for:

** SIGN A **

A.) FURNISH AND INSTALL (1) 5'-0" x 10'-0" & (1) 4'-6" X 8'-0" DOUBLE FACED, INTERNALLY ILLUMINATED SIGN CABINET, PER SHOP DRAWINGS AS FOLLOWS:

1.) Steel Frame Construction with Paint Grip sheet metal outer skin, finished with acrylic polyurethane paints.

2.) High output Fluorescent Lamps and Ballasts, on 12" centers.

3.) Top Sign Cabinet to have Flexible vinyl faces with translucent vinyl graphics.

Bottom Sign Cabinet to have 3/16" High Impact Acrylic faces with zip track to hold customer's existing letters.

----- \$6,888.00

*** OPTION for LED illumination: --- Both sign cabinets --- NOT INCLUDED in below price -

----- \$2,850.00

B.) 12 MONTH WARRANTY (MATERIALS & LABOR)

C.) CUSTOMER IS RESPONSIBLE FOR PROVIDING PRIMARY ELECTRICAL POWER TO SIGN LOCATION(S).

D.) PERMIT FEES ARE ADDITIONAL AND WILL BE BILLED AT COST.

E.) TERMS: 50% DEPOSIT REQUIRED, BALANCE DUE UPON COMPLETION OF WORK.

*** PRICE DISCOUNTED by 10% IF PURCHASED AS A PACKAGE ***

Notice to Buyer: Do Not Sign This Contract Before You Read
Conditions On Reverse SideAccepted:COAST GRAPHICS & SIGNS JAKE SIEGRIST

Buyer _____ Title _____

Date _____ 20____

TERMS Total due upon completion of work

Note: There will be a 3% processing fee added to all Credit Card payments

Purchase Price	\$ <u>6,199.00</u>
Sales Tax	\$ <u>511.42</u>
City Permit	\$ <u>TO FOLLOW</u>
Total	\$ <u>6,710.42</u>
Less Down Payment	\$ <u>3,355.21</u>
Total Balance	\$ <u>3,355.21</u>



COAST GRAPHICS & SIGNS, INC.

281.499.9721

FAX 281.595.2052

16811 FM 521, PO Box 546, Rosharon, TX 77583
www.coastsigns.com / info@coastsigns.com

QUOTATION

ORDER

DATE 10/26/20

ORDER NO. _____

CUST. PO. NO. _____

CUSTOMER Precision Auto Repair

STREET 405 South Hwy 146 **CITY** La Porte **STATE** Texas **ZIP** 77511

NAME Mike Kinstley **PHONE** (281) 471.0256

FAX _____

JOB ADDRESS LISTED ABOVE

ZIP _____

The undersigned, hereinafter called the Buyer, requests COAST GRAPHICS & SIGNS, herein called seller, to enter this order for:

*** SIGN B ***

A.) FABRICATE AND INSTALL (1) SET OF INTERNALLY ILLUMINATED CHANNEL LETTERS PER SHOP DRAWING AS FOLLOWS:

- 1.) ALUMINUM CONSTRUCTION, FINISHED WITH ACRYLIC POLYURETHANE PAINTS.
- 2.) LED ILLUMINATION, (POWER SUPPLIES INCLUDED).
- 3.) 3/16" ACRYLIC FACES, SECURED WITH 1" JEWELITE TRIM CAP.
- 4.) RACEWAY MOUNTED.

----- \$9,998.00

B.) 12 MONTH WARRANTY (MATERIALS AND LABOR).

C.) CUSTOMER IS RESPONSIBLE FOR PROVIDING PRIMARY ELECTRICAL POWER TO SIGN LOCATION(S).

D.) PERMIT FEES ARE ADDITIONAL, AND WILL BE BILLED AT COST.

E.) TERMS: 50% DEPOSIT REQUIRED, BALANCE DUE UPON COMPLETION OF WORK.

*** PRICE DISCOUNTED by 10% IF PURCHASED AS A PACKAGE ***

Notice to Buyer: Do Not Sign This Contract Before You Read Conditions On Reverse Side

Accepted:

COAST GRAPHICS & SIGNS JAKE SIEGRIST

Buyer _____ Title _____

Date _____ 20 _____

TERMS Total due upon completion of work

Note: There will be a 3% processing fee added to all Credit Card payments

Purchase Price	\$ <u>8,998.00</u>
Sales Tax	\$ <u>742.34</u>
City Permit	\$ <u>TO FOLLOW</u>
Total	\$ <u>9,740.34</u>
Less Down Payment	\$ <u>4,870.17</u>
Total Balance	\$ <u>4,870.17</u>



QUOTATION

ORDER

COAST GRAPHICS & SIGNS, INC.

281.499.9721**FAX 281.595.2052**16811 FM 521, PO Box 546, Rosharon, TX 77583
www.coastsigns.com / info@coastsigns.comDATE 10/26/20

ORDER NO. _____

CUST. PO. NO. _____

CUSTOMER Precision Auto RepairSTREET 405 South Hwy 146 CITY La Porte STATE Texas ZIP 77511NAME Mike Kinstley PHONE (281) 471.0256 FAX _____JOB ADDRESS LISTED ABOVE ZIP _____

The undersigned, hereinafter called the Buyer, requests COAST GRAPHICS & SIGNS, herein called seller, to enter this order for:

*** SIGN C-1 ***

A.) FABRICATE AND INSTALL (1) SET OF INTERNALLY ILLUMINATED CHANNEL LETTERS PER SHOP DRAWING AS FOLLOWS:

- 1.) ALUMINUM CONSTRUCTION, FINISHED WITH ACRYLIC POLYURETHANE PAINTS.
- 2.) LED ILLUMINATION, (POWER SUPPLIES INCLUDED).
- 3.) 3/16" ACRYLIC FACES, SECURED WITH 1" JEWELITE TRIM CAP.
- 4.) RACEWAY MOUNTED.

----- \$5,550.00

B.) 12 MONTH WARRANTY (MATERIALS AND LABOR).

C.) CUSTOMER IS RESPONSIBLE FOR PROVIDING PRIMARY ELECTRICAL POWER TO SIGN LOCATION(S).

D.) PERMIT FEES ARE ADDITIONAL, AND WILL BE BILLED AT COST.

E.) TERMS: 50% DEPOSIT REQUIRED, BALANCE DUE UPON COMPLETION OF WORK.

*** PRICE DISCOUNTED by 10% IF PURCHASED AS A PACKAGE ***

Notice to Buyer: Do Not Sign This Contract Before You Read
Conditions On Reverse SideAccepted:COAST GRAPHICS & SIGNS JAKE SIEGRIST

Buyer _____ Title _____

Date _____ 20 _____

TERMS Total due upon completion of work

Note: There will be a 3% processing fee added to all Credit Card payments

Purchase Price	\$ <u>4,995.00</u>
Sales Tax	\$ <u>412.09</u>
City Permit	\$ <u>TO FOLLOW</u>
Total	\$ <u>5,407.09</u>
Less Down Payment	\$ <u>2,703.55</u>
Total Balance	\$ <u>2,703.54</u>



COAST GRAPHICS & SIGNS, INC.

281.499.9721

FAX 281.595.2052

16811 FM 521, PO Box 546, Rosharon, TX 77583
www.coastsigns.com / info@coastsigns.com

QUOTATION

ORDER

DATE 10/26/20

ORDER NO. _____

CUST. PO. NO. _____

CUSTOMER Precision Auto Repair

STREET 405 South Hwy 146 **CITY** La Porte **STATE** Texas **ZIP** 77511

NAME Mike Kinstley **PHONE** (281) 471.0256 **FAX** _____

JOB ADDRESS LISTED ABOVE **ZIP** _____

The undersigned, hereinafter called the Buyer, requests COAST GRAPHICS & SIGNS, herein called seller, to enter this order for:

*** SIGN C-1 ***

A.) FABRICATE AND INSTALL (1) SET OF INTERNALLY ILLUMINATED CHANNEL LETTERS PER SHOP DRAWING AS FOLLOWS:

- 1.) ALUMINUM CONSTRUCTION, FINISHED WITH ACRYLIC POLYURETHANE PAINTS.
- 2.) LED ILLUMINATION, (POWER SUPPLIES INCLUDED).
- 3.) 3/16" ACRYLIC FACES, SECURED WITH 1" JEWELITE TRIM CAP.
- 4.) RACEWAY MOUNTED.

----- \$5,550.00

*** PRICE DISCOUNTED by 10% IF PURCHASED AS A PACKAGE ***

B.) FABRICATE AND INSTALL (1) SET OF NON ILLUMINATED DIMENSIONAL LETTERS

1.) 1" THICK, EXPANDED PVC LETTERS, FINISHED WITH ACRYLIC POLYURETHANE PAINTS.

2.) FLUSH STUD MOUNTED TO BUILDING WALL.

----- \$ 730.00

B.) 12 MONTH WARRANTY (MATERIALS AND LABOR).

C.) CUSTOMER IS RESPONSIBLE FOR PROVIDING PRIMARY ELECTRICAL POWER TO SIGN LOCATION(S).

D.) PERMIT FEES ARE ADDITIONAL, AND WILL BE BILLED AT COST.

E.) TERMS: 50% DEPOSIT REQUIRED, BALANCE DUE UPON COMPLETION OF WORK.

Notice to Buyer: Do Not Sign This Contract Before You Read Conditions On Reverse Side

Accepted:

COAST GRAPHICS & SIGNS JAKE SIEGRIST

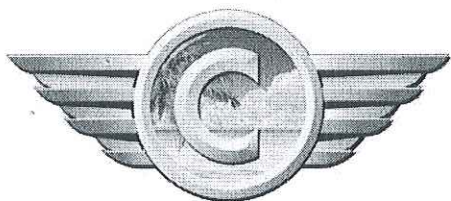
Buyer _____ Title _____

Date _____ 20____

TERMS Total due upon completion of work

Note: There will be a 3% processing fee added to all Credit Card payments

Purchase Price	\$ <u>5,725.00</u>
Sales Tax	\$ <u>473.31</u>
City Permit	\$ <u>TO FOLLOW</u>
Total	\$ <u>6,198.31</u>
Less Down Payment	\$ <u>3,099.16</u>
Total Balance	\$ <u>3,099.16</u>



COAST GRAPHICS & SIGNS, INC.

281.499.9721

FAX 281.595.2052

16811 FM 521, PO Box 546, Rosharon, TX 77583
www.coastsigns.com / info@coastsigns.com

QUOTATION

ORDER

DATE 10/26/20

ORDER NO. _____

CUST. PO. NO. _____

CUSTOMER Precision Auto Repair

STREET 405 South Hwy 146

CITY La Porte

STATE Texas

ZIP 77511

NAME Mike Kinstley

PHONE (281) 471.0256

FAX _____

JOB ADDRESS LISTED ABOVE

ZIP _____

The undersigned, hereinafter called the Buyer, requests COAST GRAPHICS & SIGNS, herein called seller, to enter this order for:

*** SIGN C-2 ***

A.) FABRICATE AND INSTALL (1) SET OF NON ILLUMINATED DIMENSIONAL LETTERS PER SHOP DRAWING AS FOLLOWS:

1.) 1" THICK, EXPANDED PVC LETTERS, FINISHED WITH ACRYLIC POLYURETHANE PAINTS.

2.) FLUSH STUD MOUNTED TO BUILDING WALL.

----- \$1,500.00

B.) 12 MONTH WARRANTY (MATERIALS AND LABOR).

C.) PERMIT FEES ARE ADDITIONAL, AND WILL BE BILLED AT COST.

D.) TERMS: 50% DEPOSIT REQUIRED, BALANCE DUE UPON COMPLETION OF WORK.

Notice to Buyer: Do Not Sign This Contract Before You Read Conditions On Reverse Side

Accepted:

COAST GRAPHICS & SIGNS JAKE SIEGRIST

Buyer _____ Title _____

Date _____ 20____

TERMS Total due upon completion of work

Note: There will be a 3% processing fee added to all Credit Card payments

Purchase Price \$ 1,500.00

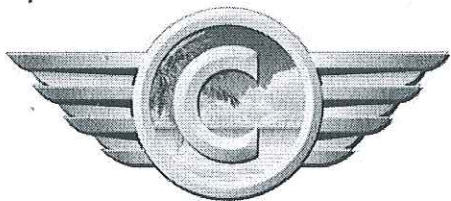
Sales Tax \$ 123.75

City Permit \$ TO FOLLOW

Total \$ 1,623.75

Less Down Payment \$ 811.88

Total Balance \$ 811.87



COAST GRAPHICS & SIGNS, INC.

281.499.9721

FAX 281.595.2052

16811 FM 521, PO Box 546, Rosharon, TX 77583
www.coastsigns.com / info@coastsigns.com

QUOTATION

ORDER

DATE 10/26/20

ORDER NO. _____

CUST. PO. NO. _____

CUSTOMER Precision Auto Repair

STREET 405 South Hwy 146

CITY La Porte

STATE Texas

ZIP 77511

NAME Mike Kinstley

PHONE (281) 471.0256

FAX _____

JOB ADDRESS LISTED ABOVE

ZIP _____

The undersigned, hereinafter called the Buyer, requests COAST GRAPHICS & SIGNS, herein called seller, to enter this order for:

*** SIGN C-2 ***

A.) FABRICATE AND INSTALL (1) SET OF NON ILLUMINATED DIMENSIONAL LETTERS PER SHOP DRAWING AS FOLLOWS:

1.) 1" THICK, EXPANDED PVC LETTERS, FINISHED WITH ACRYLIC POLYURETHANE PAINTS.

2.) FLUSH STUD MOUNTED TO BUILDING WALL.

----- \$2,230.00

B.) 12 MONTH WARRANTY (MATERIALS AND LABOR).

C.) PERMIT FEES ARE ADDITIONAL, AND WILL BE BILLED AT COST.

D.) TERMS: 50% DEPOSIT REQUIRED, BALANCE DUE UPON COMPLETION OF WORK.

Notice to Buyer: Do Not Sign This Contract Before You Read Conditions On Reverse Side

Accepted:

COAST GRAPHICS & SIGNS JAKE SIEGRIST

Buyer _____ Title _____

Date _____ 20____

TERMS Total due upon completion of work

Note: There will be a 3% processing fee added to all Credit Card payments

Purchase Price	\$ <u>2,230.00</u>
Sales Tax	\$ <u>183.98</u>
City Permit	\$ <u>TO FOLLOW</u>
Total	\$ <u>2,413.98</u>
Less Down Payment	\$ <u>1,206.99</u>
Total Balance	\$ <u>1,206.99</u>



QUOTATION

ORDER

COAST GRAPHICS & SIGNS, INC.

281.499.9721**FAX 281.595.2052**16811 FM 521, PO Box 546, Rosharon, TX 77583
www.coastsigns.com / info@coastsigns.comDATE 10/26/20

ORDER NO. _____

CUST. PO. NO. _____

CUSTOMER Precision Auto RepairSTREET 405 South Hwy 146CITY La PorteSTATE TexasZIP 77511NAME Mike KinstleyPHONE (281) 471.0256

FAX _____

JOB ADDRESS LISTED ABOVE

ZIP _____

The undersigned, hereinafter called the Buyer, requests COAST GRAPHICS & SIGNS, herein called seller, to enter this order for:

*** SIGNS D ***

A.) FABRICATE AND INSTALL VARIOUS NON ILLUMINATED, PAN FACE SIGNS PER SHOP DRAWING AS FOLLOWS:

1.) 1" DEEP ALUMINUM PAN SIGNS FINISHED WITH ACRYLIC POLYURETHANE PAINTS WITH VINYL GRAPHICS.

2.) FLUSH STUD MOUNTED TO BUILDING WALL WITH CLIPS.

----- \$2,300.00

B.) 12 MONTH WARRANTY (MATERIALS AND LABOR).

C.) TERMS: 50% DEPOSIT REQUIRED, BALANCE DUE UPON COMPLETION OF WORK.

*** PRICE DISCOUNTED by 10% IF PURCHASED AS A PACKAGE ***

Notice to Buyer: Do Not Sign This Contract Before You Read
Conditions On Reverse SideAccepted:COAST GRAPHICS & SIGNS JAKE SIEGRIST

Buyer _____ Title _____

Date _____ 20____

TERMS Total due upon completion of work

Note: There will be a 3% processing fee added to all Credit Card payments

Purchase Price	\$ <u>2,070.00</u>
Sales Tax	\$ <u>170.78</u>
City Permit	\$ <u>TO FOLLOW</u>
Total	\$ <u>2,240.78</u>
Less Down Payment	\$ <u>1,120.39</u>
Total Balance	\$ <u>1,120.39</u>



CONTRACT AGREEMENT

Signco America, LP
Job #2531
11/10/2020

Gloria Baker
Email: gloria.baker@signcoamerica.com

BILL TO
Precision Auto Repair
405 TX-146
LaPorte, TX 77571
United States

JOB LOCATION
Precision Auto Repair
405 TX-146
La Porte, TX 77571

7938 WRIGHT RD
HOUSTON, TX 77041
United States
Website:
www.signcoamerica.com
Phone: 713-661-1500

QUANTITY	DESCRIPTION	UNIT COST	COST
1	Manufacture & Install (2) pylon sign cabinets internally illuminated with GE LEDs onto existing sign structure ; (1) set of face-lit with GE LEDs raceway mounted channel letters for "Precision; Muffler; Brakes and Alignment on 146 side of building and (1) set of face-lit with GE LEDs raceway mounted channel letters and modules over the entry to read Precision Auto Repair and Phone number and (5) flat ACM panels - (2) 20' wide Bay signs; (1) Key drop; (1) Insurance sign; (1) Office sign. Engineering and permit acquisition fee(\$1,000.00) has been added only if required.	\$37,614	\$37,614

THIS AGREEMENT IS ACCEPTED AND APPROVED BY:

Precision Auto Repair

Signco America, LP

By: _____

By: _____

Name: _____

Name: _____

Date: _____

Date: _____

Subtotal \$37,614

Permit Acquisition fee \$450

Engineering \$500

Total Tax \$3,103.16

TOTAL CONTRACT \$41,667.16

Required Deposit \$20,833.58

FINAL BALANCE \$20,833.58

Proposal amount to remain in effect for 30 days, the proposal is subject to change based on market conditions.

Deposit is due upon acceptance of this proposal with the balance amount due upon completion in accordance with the General Terms and Conditions attached. Permits will be charged at cost plus a minimum \$450 handling fee should any portion of the Statement of Work require it. If required, engineering fees will also be charged to the client, at a minimum of \$550. Furthermore, necessary permits and/or engineering must be obtained prior to fabrication and installation. Furthermore, Signco America, LP reserves the right to invoice and collect for progress payment before completed manufacturing and installation. Client agrees that the entire contract amount or remaining balance is due upon full completion of the project. If Signco America, LP does not receive payment, Net 30 Days from Date of Installation, the Warranty is NULL & VOID and forfeited by the client.

Acceptance of Proposal:

The above prices and specifications and conditions are satisfactory and are hereby accepted. Signco America, LP is authorized to perform the work as specified. Payment will be outlined above. Note: Agreement will not become effective until such time as it is authorized by Signco America below.



HALO DOORS, INC.
6758 Bourgeois Road
Houston, Texas 77066
(713) 224-3667

BILL TO

Precision Muffler
405 Texas 146
La Porte, TX 77571 USA

INVOICE
52270

INVOICE DATE
Nov 11, 2020

JOB ADDRESS

Precision Muffler
405 Texas 146
La Porte, TX 77571 USA

Completed Date:

Payment Term: Due Upon Receipt

TASK	DESCRIPTION	QTY	PRICE	TOTAL
COMMINSTALLROLL/SECTIONAL	Commercial Install roll and sectional door: Install of STANDARD sectional door.	1.00	\$1,120.00	\$1,120.00
DISC5	Discount 5%: Month 5% discount	1.00	\$-239.45	\$-239.45
COMMINSTALLROLL/SECTIONAL	Commercial Install roll and sectional door: Install of STANDARD sectional door. Install 2 panels taking down and install on the next door	1.00	\$200.00	\$200.00
Clopay Model 524	Clopay Model 524 with smooth emboss and minor and deep ribbed with 24 Gauge metal and 2" section. Manual, Chain Hoist or Automatic Opener? Door size 20'2" x 14 Model 524 non-insulated has 2" tracks with 24" of high lift track steel mount has 10K cycle springs, inside lock	1.00	\$3,159.05	\$3,159.05

Clopay Model 524

CLOPAY CUSTOM DOOR	Clopay Custom Door. Universal bottom seal	3.00	\$85.00	\$255.00
--------------------	---	------	---------	----------



281-428-1187 / Fx-281-420-7053
1-800-345-8471
628 Cedar Bayou Road
Baytown, Texas 77520

Estimate

DATE	ESTIMATE NO.
11/6/2020	2020-291

NAME / ADDRESS
Precision Auto Repair 405 South HWY 146 La Porte Texas 281-471-0256 Precisionmuffler@sbcglobal.net

Job Site

PROJECT

DESCRIPTION	QTY	COST	TOTAL
20x14 CHI Model 3240 White	2	4,165.00	8,330.00T
Highlift to ceiling			
Non Windrated			
Includes Track - Springs - Hardware and Doors			
Chain Hoist Operation	2	150.00	300.00T
Option to Deduct Track Replacement			
Remove -\$500 Per Door			
Sales Tax		8.25%	711.98
TOTAL			\$9,341.98

cPROPOSAL

From: Channel Door 1 LP
PO Box 1155
La Porte, TX. 77572-1155
Phone: 281-470-0222
Fax: 281-470-9511

January 4, 2021

Proposal submitted to:
Name: Precision Auto Repair
Address:
City/State:
Phone: Mike Kinstley 281-471-0256 Email: precisionmuffler@sbcglobal.net
We Propose to:
PO# _____

Direction to job site:
405 South Hwy 146
La Porte, TX 77571

Proposed by: Mike

Door #1- Remove, dispose of and install onto steel jambs (1) 20 x 14 RH drive sectional door.

Door #2- Provide labor to replace (2) bottom sections use parts from door #1.

Door #3- On (1) existing 10 x 12 provide labor and material to replace bottom astragal with retainer.

Door #4- On (1) existing 20 x 14 sectional door provide labor and material to replace bottom astragal with retainer.

By: Channel Door 1 LP.
Terms of payment: COD or Net 30 Days with Approved Credit
or Credit Card with Convenience Fee

Sub Total: \$ 9,160.00
8.25% Sales Tax: \$ 755.70
Job Total: \$ 9,915.70

Acceptance of Proposal:

I have the authority to order the work outlined above. It is agreed that the seller will retain title to any material or equipment furnished until final payment is made, and if settlement is not made as agreed, the seller shall have the right to remove s seller will be held harmless for any damages resulting thereof.

Accepted by (title): _____ Signature: _____
Date: _____

Note: Please sign and return proposal if accepted.

Original Proposal Date: December 15, 2020

Estimate

Date	Estimate #
11/2/2020	

Name / Address
Isaias Gloria Painting 8106 Wetherby Ln Houston, TX 77075

Description		Qty	Rate	Total
Precision Auto Repair				
Paint: Fascia trim / Roll down doors/ Entry door			4,500.00	4,750.00
Painting Material			250.00	250.00
			Total	
			\$5,000.00	
Phone #	(713) 294-7822			isaiasglorial@gmail.com

Santoyo Quality Painting Services, LLC

3225 Creel Court
La Porte, TX 77571

Estimate

Date	Estimate #
12/28/2020	245

Name / Address
Mike Kinstley 405 South HWY 146 La Porte, TX 77571

			Project
Description	Qty	Rate	Total
Power Wash gutters		650.00	650.00
Paint 5 doors and door frames with one coat of primer and 2 coats of finish		3,250.00	3,250.00
Paint gutters on each side of building		2,500.00	2,500.00
		Total	\$6,400.00

**1720 Shouse road
Santa Fe, TX 77510
281-990-6333**

Precision Auto Repair

Mike Kinstley
405 south hwy 146
Laporte, TX 77571

DESCRIPTION OF WORK

Power wash outside of the building.

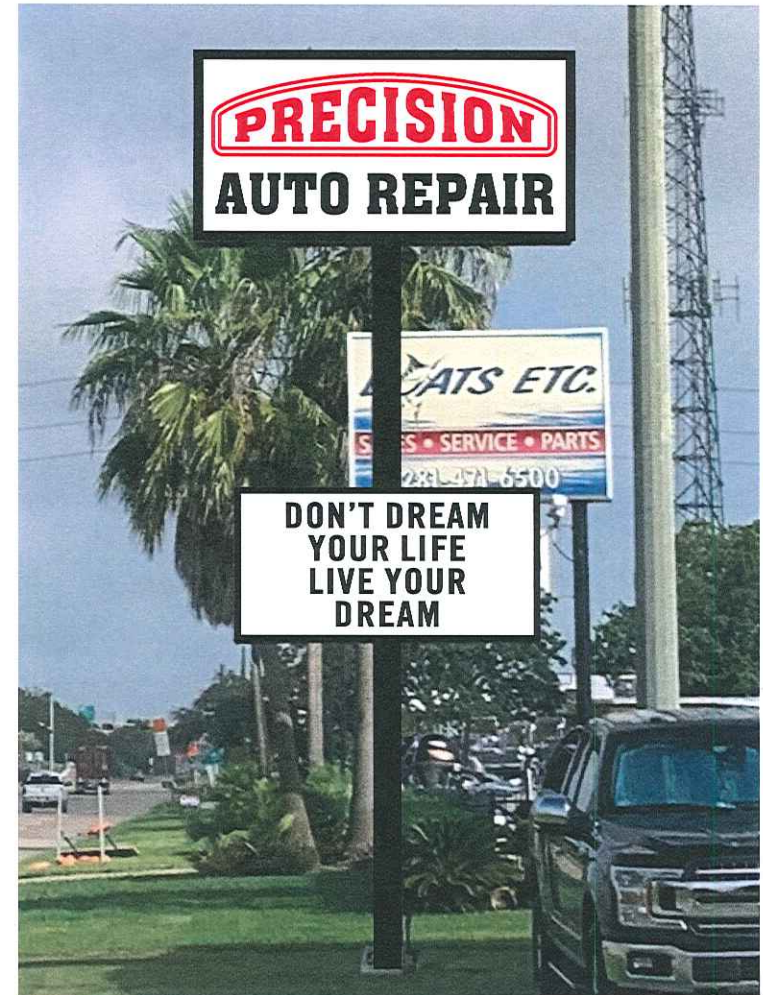
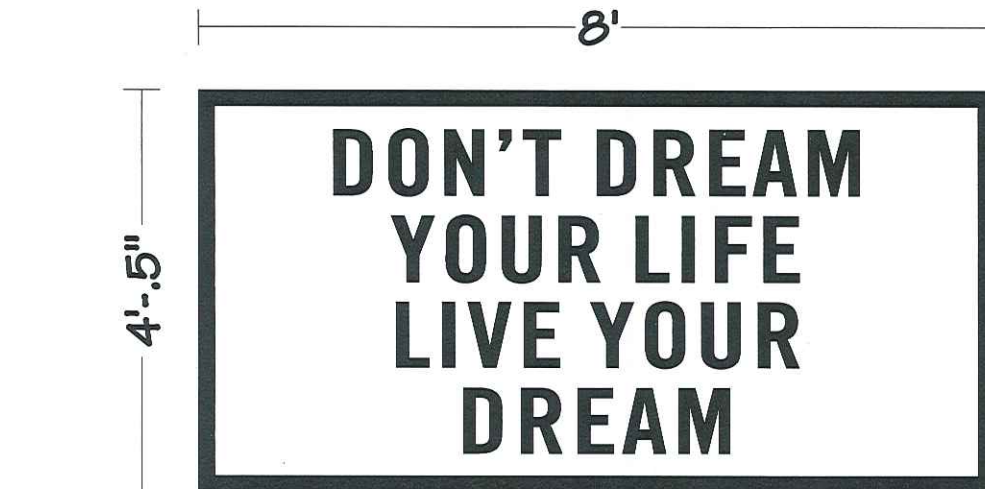
Sand some trim and doors.

Apply two coats of Behr exterior latex paint to all of building and a different color to all trim, like what is Red now, will be a different color, same as building.

Total cost for everything \$ 8755.00

Thank you,

**C&K Painting LLc.
281-990-6333**



COASTSIGNS.NET
 P 281.499.9721 F 281.595.2052
 16811 FM 521, PO Box 546, Rosharon, TX 77583
www.coastsigns.net / info@coastsigns.net
 COAST GRAPHICS & SIGNS, INC.

SIGN A

SCALE: 1/2" = 1'

DATE: 12/28/20

APPROVED BY:

THIS DRAWING IS THE SOLE PROPERTY OF COAST GRAPHICS & SIGNS INC., AND CANNOT BE COPIED OR REPRODUCED IN ANY FORM. ___



COASTSIGNS.NET

P 281.499.9721 F 281.595.2052
16811 FM 521, PO Box 546, Rosharon, TX 77583
www.coastsigns.net / info@coastsigns.net
COAST GRAPHICS & SIGNS, INC.

SIGN C - 1

SCALE: 1/2"=1'

DATE: 12/28/20

APPROVED BY:

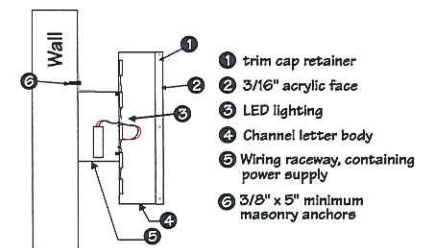


- 1 trim cap retainer
- 2 3/16" acrylic face
- 3 LED lighting
- 4 Channel letter body
- 5 Wiring raceway, containing power supply
- 6 3/8" x 5" minimum masonry anchors



37'-8"

2' **MUFFLER BRAKES ALIGNMENT**



COASTSIGNS.NET

P 281.499.9721 F 281.595.2052
16811 FM 521, PO Box 546, Rosharon, TX 77583
www.coastsigns.net / info@coastsigns.net
COAST GRAPHICS & SIGNS, INC.

SIGN B

SCALE: 1/4" = 1'

DATE: 12/28/20

APPROVED BY:

THIS DRAWING IS THE SOLE PROPERTY OF COAST GRAPHICS & SIGNS INC., AND CANNOT BE COPIED OR REPRODUCED IN ANY FORM. ____



19'-7"

YOUR COPY HERE

10'



COASTSIGNS.NET

P 281.499.9721 F 281.595.2052

16811 FM 521, PO Box 546, Rosharon, TX 77583
www.coastsigns.net / info@coastsigns.net

COAST GRAPHICS & SIGNS, INC.

SIGN F

SCALE: **3/8"=1'**

APPROVED BY:

DATE: **12/28/20**

THIS DRAWING IS THE SOLE PROPERTY OF COAST GRAPHICS & SIGNS INC., AND CANNOT BE COPIED OR REPRODUCED IN ANY FORM. ____

PRECISION
AUTO REPAIR

DON'T DREAM
YOUR LIFE
LIVE YOUR
DREAM

BOATS ETC.
SALES • SERVICE • PARTS
231-474-6500

YAMAHA

231-998-9190
LET US BUILD YOUR NEXT FENCE
www.pasadenafence.com
• PORTABLE DOG KENNELS
• DECORATIVE IRON FENCES
• DECORATIVE CEDAR FENCES

PRECISION
MUFFLER-BRAKES-ALIGNMENT

PRECISION
AUTO REPAIR

471-025

OFF

Pasadenafence.com
NEXT FENCE
• DECORATIVE IRON
FENCES
• DECORATIVE CEDAR
FENCES

PRECISION
MUFFLER-BRAKES-ALIGNMENT

PRECISION
AUTO REPAIR

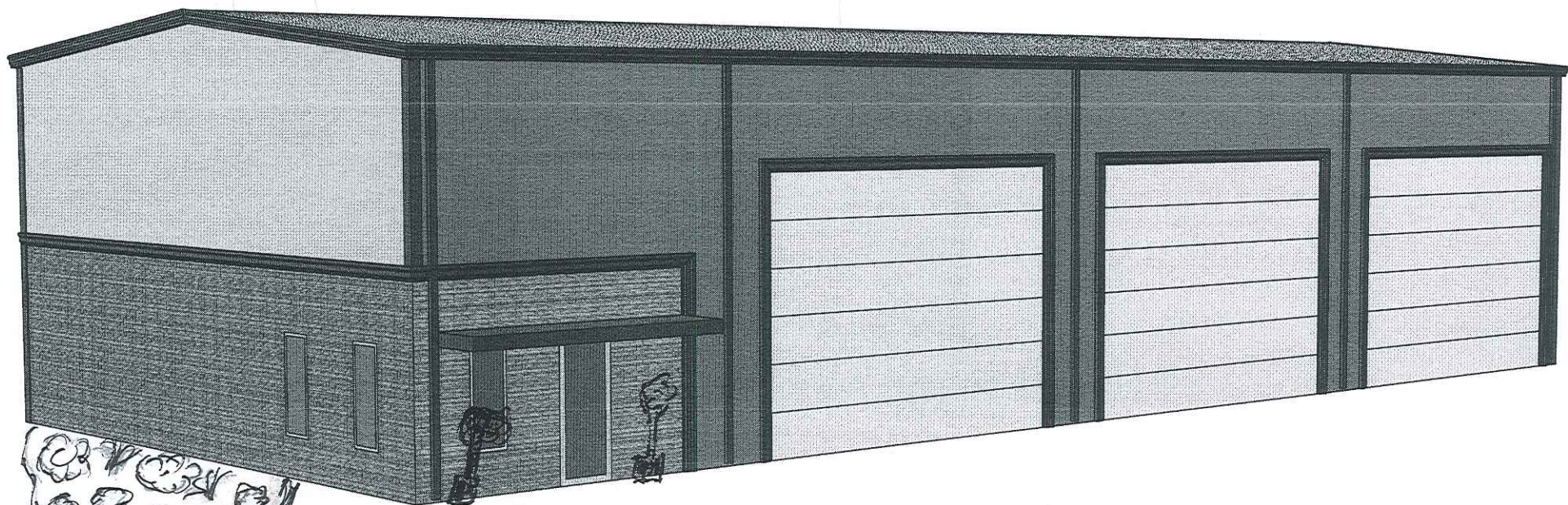
471-0256

OFFICE

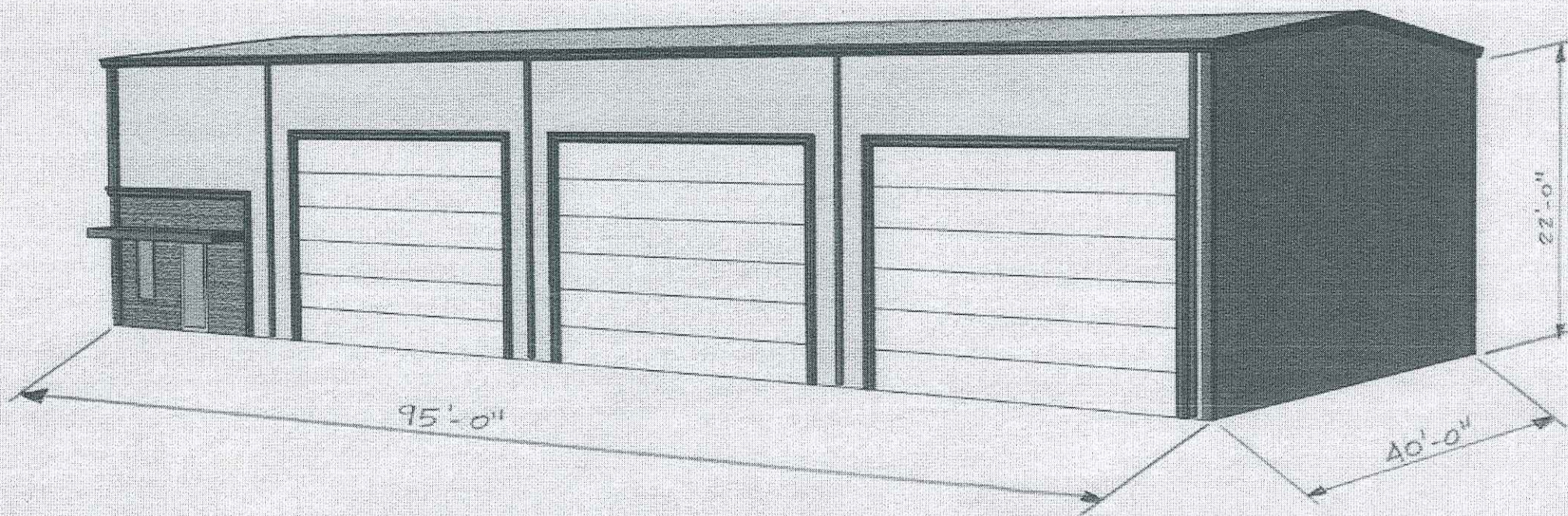
ALIGNMENTS • SHOCKS • STRUTS • GENERAL REPAIR

MUFFLERS • BRAKES • OIL CHANGES • CV JOINTS





LANDSCAPE



SCALE Drawing