LOCAL GOVERNMENT CODE

TITLE 8. ACQUISITION, SALE, OR LEASE OF PROPERTY

SUBTITLE A. MUNICIPAL ACQUISITION, SALE, OR LEASE OF PROPERTY

CHAPTER 252. PURCHASING AND CONTRACTING AUTHORITY OF MUNICIPALITIES

SUBCHAPTER A. GENERAL PROVISIONS

Sec. 252.001. DEFINITIONS. In this chapter:

- (1) "Bond funds" includes money in the treasury received from the sale of bonds and includes the proceeds of bonds that have been voted but have not been issued and delivered.
- (2) "Component purchases" means purchases of the component parts of an item that in normal purchasing practices would be purchased in one purchase.
- (3) "Current funds" includes money in the treasury, taxes in the process of being collected in the current tax year, and all other revenue that may be anticipated with reasonable certainty in the current tax year.
- (4) "High technology procurement" means the procurement of equipment, goods, or services of a highly technical nature, including:
- (A) data processing equipment and software and firmware used in conjunction with data processing equipment;
- (B) telecommunications equipment and radio and microwave systems;
- (C) electronic distributed control systems, including building energy management systems; and
 - (D) technical services related to those items.
- (5) "Planning services" means services primarily intended to guide governmental policy to ensure the orderly and coordinated development of the state or of municipal, county, metropolitan, or regional land areas.
- (6) "Separate purchases" means purchases, made separately, of items that in normal purchasing practices would be purchased in one purchase.

- (7) "Sequential purchases" means purchases, made over a period, of items that in normal purchasing practices would be purchased in one purchase.
- (8) "Time warrant" includes any warrant issued by a municipality that is not payable from current funds.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 1250, Sec. 2, eff. Sept. 1, 1989; Acts 1995, 74th Leg., ch. 207, Sec. 1, eff. May 23, 1995.

Sec. 252.002. MUNICIPAL CHARTER CONTROLS IN CASE OF CONFLICT. Any provision in the charter of a home-rule municipality that relates to the notice of contracts, advertisement of the notice, requirements for the taking of sealed bids based on specifications for public improvements or purchases, the manner of publicly opening bids or reading them aloud, or the manner of letting contracts and that is in conflict with this chapter controls over this chapter unless the governing body of the municipality elects to have this chapter supersede the charter.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1993, 73rd Leg., ch. 749, Sec. 5, eff. Sept. 1, 1993; Acts 1993, 73rd Leg., ch. 757, Sec. 7, eff. Sept. 1, 1993.

Sec. 252.003. APPLICATION OF OTHER LAW. The purchasing requirements of Section 361.426, Health and Safety Code, apply to municipal purchases made under this chapter.

Added by Acts 1991, 72nd Leg., ch. 303, Sec. 17, eff. Sept. 1, 1991.

SUBCHAPTER B. COMPETITIVE BIDDING OR COMPETITIVE PROPOSALS REQUIRED

Sec. 252.021. COMPETITIVE REQUIREMENTS FOR PURCHASES. (a) Before a municipality may enter into a contract that requires an expenditure of more than \$50,000 from one or more municipal funds, the municipality must:

(1) comply with the procedure prescribed by this

subchapter and Subchapter C for competitive sealed bidding or competitive sealed proposals;

- (2) use the reverse auction procedure, as defined by Section 2155.062(d), Government Code, for purchasing; or
- (3) comply with a method described by Subchapter H or J, Chapter 271.
- (b) A municipality may use the competitive sealed proposal procedure for the purchase of goods or services, including high technology items and insurance.
- (c) The governing body of a municipality that is considering using a method other than competitive sealed bidding must determine before notice is given the method of purchase that provides the best value for the municipality. The governing body may delegate, as appropriate, its authority under this subsection to a designated representative. If the competitive sealed proposals requirement applies to the contract, the municipality shall consider the criteria described by Section 252.043(b) and the discussions conducted under Section 252.042 to determine the best value for the municipality.
- (d) This chapter does not apply to the expenditure of municipal funds that are derived from an appropriation, loan, or grant received by a municipality from the federal or state government for conducting a community development program established under Chapter 373 if under the program items are purchased under the request-for-proposal process described by Section 252.042. A municipality using a request-for-proposal process under this subsection shall also comply with the requirements of Section 252.0215.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 1, Sec. 56(b), eff. Aug. 28, 1989; Acts 1993, 73rd Leg., ch. 749, Sec. 1, eff. Sept. 1, 1993; Acts 1993, 73rd Leg., ch. 757, Sec. 11, eff. Sept. 1, 1993; Acts 1995, 74th Leg., ch. 45, Sec. 1, eff. May 5, 1995; Acts 1997, 75th Leg., ch. 790, Sec. 1, eff. June 17, 1997; Acts 1999, 76th Leg., ch. 571, Sec. 1, eff. June 18, 1999; Acts 2001, 77th Leg., ch. 115, Sec. 1, eff. Sept. 1, 2001; Acts 2001, 77th Leg., ch. 436, Sec. 2, eff. May 28, 2001; Acts 2001, 77th Leg., ch. 436, Sec. 3, eff. May 28, 2001; Acts 2001, 77th Leg., ch. 1409, Sec. 1, eff. Sept. 1, 2001; Acts 2003, 78th Leg., ch. 217, Sec. 1, eff. June 18, 2003; Acts 2003, 78th Leg., ch. 1276, Sec.

12.003, eff. Sept. 1, 2003.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. $\underline{434}$, Sec. 1, eff. September 1, 2007.

Acts 2007, 80th Leg., R.S., Ch. $\underline{1213}$, Sec. 1, eff. September 1, 2007.

Acts 2007, 80th Leg., R.S., Ch. $\underline{1272}$, Sec. 1, eff. September 1, 2007.

Acts 2007, 80th Leg., R.S., Ch. $\underline{1272}$, Sec. 2, eff. September 1, 2007.

Sec. 252.0215. COMPETITIVE BIDDING IN RELATION TO HISTORICALLY UNDERUTILIZED BUSINESS. A municipality, in making an expenditure of more than \$3,000 but less than \$50,000, shall contact at least two historically underutilized businesses on a rotating basis, based on information provided by the comptroller pursuant to Chapter 2161, Government Code. If the list fails to identify a historically underutilized business in the county in which the municipality is situated, the municipality is exempt from this section.

Added by Acts 1993, 73rd Leg., ch. 749, Sec. 3, eff. Sept. 1, 1993. Amended by Acts 1997, 75th Leg., ch. 165, Sec. 17.18, eff. Sept. 1, 1997; Acts 2001, 77th Leg., ch. 115, Sec. 2, eff. Sept. 1, 2001. Amended by:

Acts 2007, 80th Leg., R.S., Ch. <u>434</u>, Sec. 2, eff. September 1, 2007.

Acts 2007, 80th Leg., R.S., Ch. <u>937</u>, Sec. 1.100, eff. September 1, 2007.

Sec. 252.022. GENERAL EXEMPTIONS. (a) This chapter does not apply to an expenditure for:

- (1) a procurement made because of a public calamity that requires the immediate appropriation of money to relieve the necessity of the municipality's residents or to preserve the property of the municipality;
- (2) a procurement necessary to preserve or protect the public health or safety of the municipality's residents;

- (3) a procurement necessary because of unforeseen damage to public machinery, equipment, or other property;
- (4) a procurement for personal, professional, or planning services;
- (5) a procurement for work that is performed and paid for by the day as the work progresses;
 - (6) a purchase of land or a right-of-way;
- (7) a procurement of items that are available from only one source, including:
- (A) items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies;
 - (B) films, manuscripts, or books;
 - (C) gas, water, and other utility services;
- (D) captive replacement parts or components for equipment;
- (E) books, papers, and other library materials for a public library that are available only from the persons holding exclusive distribution rights to the materials; and
- (F) management services provided by a nonprofit organization to a municipal museum, park, zoo, or other facility to which the organization has provided significant financial or other benefits:
- (8) a purchase of rare books, papers, and other library materials for a public library;
- (9) paving drainage, street widening, and other public improvements, or related matters, if at least one-third of the cost is to be paid by or through special assessments levied on property that will benefit from the improvements;
- (10) a public improvement project, already in progress, authorized by the voters of the municipality, for which there is a deficiency of funds for completing the project in accordance with the plans and purposes authorized by the voters;
- (11) a payment under a contract by which a developer participates in the construction of a public improvement as provided by Subchapter C, Chapter 212;
 - (12) personal property sold:
 - (A) at an auction by a state licensed auctioneer;

- (B) at a going out of business sale held in compliance with Subchapter F, Chapter 17, Business & Commerce Code;
- (C) by a political subdivision of this state, a state agency of this state, or an entity of the federal government; or
- (D) under an interlocal contract for cooperative purchasing administered by a regional planning commission established under Chapter 391;
- (13) services performed by blind or severely disabled persons;
- (14) goods purchased by a municipality for subsequent retail sale by the municipality;
 - (15) electricity; or
 - (16) advertising, other than legal notices.
- (b) This chapter does not apply to bonds or warrants issued under Subchapter A, Chapter 571.
- (c) This chapter does not apply to expenditures by a municipally owned electric or gas utility or unbundled divisions of a municipally owned electric or gas utility in connection with any purchases by the municipally owned utility or divisions of a municipally owned utility made in accordance with procurement procedures adopted by a resolution of the body vested with authority for management and operation of the municipally owned utility or its divisions that sets out the public purpose to be achieved by those procedures. This subsection may not be deemed to exempt a municipally owned utility from any other applicable statute, charter provision, or ordinance.
- (d) This chapter does not apply to an expenditure described by Section 252.021(a) if the governing body of a municipality determines that a method described by Subchapter H, Chapter 271, provides a better value for the municipality with respect to that expenditure than the procedures described in this chapter and the municipality adopts and uses a method described in that subchapter with respect to that expenditure.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 1, Sec. 47(c), eff. Aug. 28, 1989; Acts 1989, 71st Leg., ch. 1001, Sec. 1, eff. Aug. 28, 1989; Acts 1991, 72nd Leg., ch. 42, Sec. 1, eff. April 25, 1991; Acts 1993, 73rd Leg.,

ch. 749, Sec. 7, eff. Sept. 1, 1993; Acts 1993, 73rd Leg., ch. 757, Sec. 9, eff. Sept. 1, 1993; Acts 1995, 74th Leg., ch. 207, Sec. 2, eff. May 23, 1995; Acts 1995, 74th Leg., ch. 746, Sec. 1, eff. Aug. 28, 1995; Acts 1997, 75th Leg., ch. 125, Sec. 1, eff. May 19, 1997; Acts 1997, 75th Leg., ch. 1370, Sec. 3, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 405, Sec. 41, eff. Sept. 1, 1999; Acts 2001, 77th Leg., ch. 1409, Sec. 2, eff. Sept. 1, 2001; Acts 2001, 77th Leg., ch. 1420, Sec. 8.290, eff. Sept. 1, 2001.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. <u>434</u>, Sec. 3, eff. September 1, 2007.

Acts 2007, 80th Leg., R.S., Ch. <u>885</u>, Sec. 3.77(3), eff. April 1, 2009.

Sec. 252.023. EXEMPTIONS FROM REFERENDUM PROVISIONS. The referendum provisions prescribed by Section 252.045 do not apply to expenditures that are payable:

- (1) from current funds;
- (2) from bond funds; or
- (3) by time warrants unless the amount of the time warrants issued by the municipality for all purposes during the current calendar year exceeds:
- (A) \$7,500 if the municipality's population is 5,000 or less;
- (B) \$10,000 if the municipality's population is 5,001 to 24,999;
- (C) \$25,000 if the municipality's population is 25,001 to 49,999; or
- $$(\mbox{D})$$ \$100,000 if the municipality's population is more than 50,000.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1991, 72nd Leg., ch. 109, Sec. 1, eff. Aug. 26, 1991.

Sec. 252.024. SELECTION OF INSURANCE BROKER. This chapter does not prevent a municipality from selecting a licensed insurance broker as the sole broker of record to obtain proposals and coverages for

excess or surplus insurance that provides necessary coverage and adequate limits of coverage in structuring layered excess coverages in all areas of risk requiring special consideration, including public official liability, police professional liability, and airport liability. The broker may be retained only on a fee basis and may not receive any other remuneration from any other source.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

SUBCHAPTER C. PROCEDURES

Sec. 252.041. NOTICE REQUIREMENT. (a) If the competitive sealed bidding requirement applies to the contract, notice of the time and place at which the bids will be publicly opened and read aloud must be published at least once a week for two consecutive weeks in a newspaper published in the municipality. The date of the first publication must be before the 14th day before the date set to publicly open the bids and read them aloud. If no newspaper is published in the municipality, the notice must be posted at the city hall for 14 days before the date set to publicly open the bids and read them aloud.

- (b) If the competitive sealed proposals requirement applies to the contract, notice of the request for proposals must be given in the same manner as that prescribed by Subsection (a) for the notice for competitive sealed bids.
- (c) If the contract is for the purchase of machinery for the construction or maintenance of roads or streets, the notice for bids and the order for purchase must include a general specification of the machinery desired.
- (d) If the governing body of the municipality intends to issue time warrants for the payment of any part of the contract, the notice must include a statement of:
 - (1) the governing body's intention;
- (2) the maximum amount of the proposed time warrant indebtedness;
 - (3) the rate of interest the time warrants will bear; and
 - (4) the maximum maturity date of the time warrants.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1991, 72nd Leg., ch. 109, Sec. 2, eff. Aug. 26, 1991; Acts 1993, 73rd Leg., ch. 749, Sec. 4, eff. Sept. 1, 1993; Acts 1993, 73rd Leg., ch. 757, Sec. 6, eff. Sept. 1, 1993.

Sec. 252.0415. PROCEDURES FOR ELECTRONIC BIDS OR PROPOSALS. (a) A municipality may receive bids or proposals under this chapter through electronic transmission if the governing body of the municipality adopts rules to ensure the identification, security, and confidentiality of electronic bids or proposals and to ensure that the electronic bids or proposals remain effectively unopened until the proper time.

(b) Notwithstanding any other provision of this chapter, an electronic bid or proposal is not required to be sealed. A provision of this chapter that applies to a sealed bid or proposal applies to a bid or proposal received through electronic transmission in accordance with the rules adopted under Subsection (a).

Added by Acts 2001, 77th Leg., ch. 1063, Sec. 6, eff. Sept. 1, 2001.

- Sec. 252.042. REQUESTS FOR PROPOSALS FOR CERTAIN PROCUREMENTS. (a) Requests for proposals made under Section 252.021 must solicit quotations and must specify the relative importance of price and other evaluation factors.
- (b) Discussions in accordance with the terms of a request for proposals and with regulations adopted by the governing body of the municipality may be conducted with offerors who submit proposals and who are determined to be reasonably qualified for the award of the contract. Offerors shall be treated fairly and equally with respect to any opportunity for discussion and revision of proposals. To obtain the best final offers, revisions may be permitted after submissions and before the award of the contract.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 1, Sec. 56(c), eff. Aug. 28, 1989; Acts 1995, 74th Leg., ch. 45, Sec. 2, eff. May 5, 1995.

- Sec. 252.043. AWARD OF CONTRACT. (a) If the competitive sealed bidding requirement applies to the contract for goods or services, the contract must be awarded to the lowest responsible bidder or to the bidder who provides goods or services at the best value for the municipality.
- (b) In determining the best value for the municipality, the municipality may consider:
 - (1) the purchase price;
- (2) the reputation of the bidder and of the bidder's goods or services;
 - (3) the quality of the bidder's goods or services;
- (4) the extent to which the goods or services meet the municipality's needs;
 - (5) the bidder's past relationship with the municipality;
- (6) the impact on the ability of the municipality to comply with laws and rules relating to contracting with historically underutilized businesses and nonprofit organizations employing persons with disabilities;
- (7) the total long-term cost to the municipality to acquire the bidder's goods or services; and
- (8) any relevant criteria specifically listed in the request for bids or proposals.
- (b-1) In addition to the considerations provided by Subsection (b), a joint board described by Section 22.074(d), Transportation Code, that awards contracts in the manner provided by this chapter may consider, in determining the best value for the board, the impact on the ability of the board to comply with laws, rules, and programs relating to contracting with small businesses, as defined by 13 C.F.R. Section 121.201.
- (c) Before awarding a contract under this section, a municipality must indicate in the bid specifications and requirements that the contract may be awarded either to the lowest responsible bidder or to the bidder who provides goods or services at the best value for the municipality.
- (d) Except as provided by Subsection (d-1), the contract must be awarded to the lowest responsible bidder if the competitive sealed bidding requirement applies to the contract for construction of:
 - (1) highways, roads, streets, bridges, utilities, water

supply projects, water plants, wastewater plants, water and wastewater distribution or conveyance facilities, wharves, docks, airport runways and taxiways, drainage projects, or related types of projects associated with civil engineering construction; or

- (2) buildings or structures that are incidental to projects that are primarily civil engineering construction projects.
- (d-1) A contract for construction of a project described by Subsection (d) that requires an expenditure of \$1.5 million or less may be awarded using the competitive sealed proposal procedure prescribed by Section 271.116.
- (e) If the competitive sealed bidding requirement applies to the contract for construction of a facility, as that term is defined by Section 271.111, the contract must be awarded to the lowest responsible bidder or awarded under the method described by Subchapter H, Chapter 271.
 - (f) The governing body may reject any and all bids.
- (g) A bid that has been opened may not be changed for the purpose of correcting an error in the bid price. This chapter does not change the common law right of a bidder to withdraw a bid due to a material mistake in the bid.
- (h) If the competitive sealed proposals requirement applies to the contract, the contract must be awarded to the responsible offeror whose proposal is determined to be the most advantageous to the municipality considering the relative importance of price and the other evaluation factors included in the request for proposals.
- (i) This section does not apply to a contract for professional services, as that term is defined by Section 2254.002, Government Code.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1997, 75th Leg., ch. 1370, Sec. 4, eff. Sept. 1, 1997; Acts 2001, 77th Leg., ch. 1409, Sec. 3, eff. Sept. 1, 2001. Amended by:

Acts 2005, 79th Leg., Ch. <u>739</u>, Sec. 1, eff. September 1, 2005. Acts 2007, 80th Leg., R.S., Ch. <u>428</u>, Sec. 1, eff. June 15, 2007.

Sec. 252.0435. SAFETY RECORD OF BIDDER CONSIDERED. In

determining who is a responsible bidder, the governing body may take into account the safety record of the bidder, of the firm, corporation, partnership, or institution represented by the bidder, or of anyone acting for such a firm, corporation, partnership, or institution if:

- (1) the governing body has adopted a written definition and criteria for accurately determining the safety record of a bidder;
- (2) the governing body has given notice to prospective bidders in the bid specifications that the safety record of a bidder may be considered in determining the responsibility of the bidder; and
- (3) the determinations are not arbitrary and capricious. Added by Acts 1989, 71st Leg., ch. 1, Sec. 58(b), eff. Aug. 28, 1989.
- Sec. 252.0436. CONTRACT WITH PERSON INDEBTED TO MUNICIPALITY. (a) A municipality by ordinance may establish regulations permitting the municipality to refuse to enter into a contract or other transaction with a person indebted to the municipality.
- (b) It is not a violation of this chapter for a municipality, under regulations adopted under Subsection (a), to refuse to award a contract to or enter into a transaction with an apparent low bidder or successful proposer that is indebted to the municipality.
- (c) In this section, "person" includes an individual, sole proprietorship, corporation, nonprofit corporation, partnership, joint venture, limited liability company, and any other entity that proposes or otherwise seeks to enter into a contract or other transaction with the municipality requiring approval by the governing body of the municipality.

Added by Acts 2003, 78th Leg., ch. 156, Sec. 1, eff. Sept. 1, 2003.

Sec. 252.044. CONTRACTOR'S BOND. (a) If the contract is for the construction of public works, the bidder to whom the contract is awarded must execute a good and sufficient bond. The bond must be:

- (1) in the full amount of the contract price;
- (2) conditioned that the contractor will faithfully perform the contract; and
- (3) executed, in accordance with Chapter 2253, Government Code, by a surety company authorized to do business in the state.
- (b) Repealed by Acts 1993, 73rd Leg., ch. 865, Sec. 2, eff. Sept. 1, 1993.
- (c) The governing body of a home-rule municipality by ordinance may adopt the provisions of this section and Chapter 2253, Government Code, relating to contractors' surety bonds, regardless of a conflicting provision in the municipality's charter.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1993, 73rd Leg., ch. 865, Sec. 2, eff. Sept. 1, 1993; Acts 1995, 74th Leg., ch. 76, Sec. 5.95(17), eff. Sept. 1, 1995.

Sec. 252.045. REFERENDUM ON ISSUANCE OF TIME
WARRANTS. (a) If, by the time set for letting a contract under this chapter, a written petition with the required signatures is filed with the municipal secretary or clerk requesting the governing body of the municipality to order a referendum on the question of whether time warrants should be issued for an expenditure under the contract, the governing body may not authorize the expenditure or finally award the contract unless the question is approved by a majority of the votes received in the referendum. The petition must be signed by at least 10 percent of the qualified voters of the municipality whose names appear as property taxpayers on the municipality's most recently approved tax rolls.

- (b) If a petition is not filed, the governing body may finally award the contract and issue the time warrants. In the absence of a petition, the governing body may, at its discretion, order the referendum.
- (c) The provisions of Subtitles A and C, Title 9, Government Code, relating to elections for the issuance of municipal bonds and to the issuance, approval, registration, and sale of bonds govern the referendum and the time warrants to the extent those provisions are consistent with this chapter. However, the time warrants may mature

over a term exceeding 40 years only if the governing body finds that the financial condition of the municipality will not permit payment of warrants issued for a term of 40 years or less from taxes that are imposed substantially uniformly during the term of the warrants.

(d) This section does not supersede any additional rights provided by the charter of a special-law municipality and relating to a referendum.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1999, 76th Leg., ch. 1064, Sec. 38, eff. Sept. 1, 1999.

Sec. 252.046. CIRCUMSTANCES IN WHICH CURRENT FUNDS TO BE SET ASIDE. If an expenditure under the contract is payable by warrants on current funds, the governing body of the municipality by order shall set aside an amount of current funds that will discharge the principal and interest of the warrants. Those funds may not be used for any other purpose, and the warrants must be discharged from those funds and may not be refunded.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 252.047. PAYMENT METHOD FOR CERTAIN CONTRACTS. If the contract is for the construction of public works or for the purchase of materials, equipment, and supplies, the municipality may let the contract on a lump-sum basis or unit price basis as the governing body of the municipality determines. If the contract is let on a unit price basis, the information furnished to bidders must specify the approximate quantity needed, based on the best available information, but payment to the contractor must be based on the actual quantity constructed or supplied.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 252.048. CHANGE ORDERS. (a) If changes in plans or specifications are necessary after the performance of the contract is begun or if it is necessary to decrease or increase the quantity of

work to be performed or of materials, equipment, or supplies to be furnished, the governing body of the municipality may approve change orders making the changes.

- (b) The total contract price may not be increased because of the changes unless additional money for increased costs is appropriated for that purpose from available funds or is provided for by the authorization of the issuance of time warrants.
- (c) If a change order involves a decrease or an increase of \$25,000 or less, the governing body may grant general authority to an administrative official of the municipality to approve the change orders.
- (d) The original contract price may not be increased under this section by more than 25 percent. The original contract price may not be decreased under this section by more than 25 percent without the consent of the contractor.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1995, 74th Leg., ch. 706, Sec. 1, eff. Sept. 1, 1995; Acts 1995, 74th Leg., ch. 746, Sec. 2, eff. Aug. 28, 1995.

Sec. 252.049. CONFIDENTIALITY OF INFORMATION IN BIDS OR PROPOSALS. (a) Trade secrets and confidential information in competitive sealed bids are not open for public inspection.

(b) If provided in a request for proposals, proposals shall be opened in a manner that avoids disclosure of the contents to competing offerors and keeps the proposals secret during negotiations. All proposals are open for public inspection after the contract is awarded, but trade secrets and confidential information in the proposals are not open for public inspection.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Sec. 252.050. LEASE-PURCHASE OR INSTALLMENT PURCHASE OF REAL PROPERTY. (a) This section applies only to a lease-purchase or installment purchase of real property financed by the issuance of certificates of participation.

(b) The governing body of a municipality may not make an

agreement under which the municipality is a lessee in a lease-purchase of real property or is a purchaser in an installment purchase of real property unless the governing body first obtains an appraisal by a qualified appraiser who is not an employee of the municipality. The purchase price may not exceed the fair market value of the real property, as shown by the appraisal.

Added by Acts 1989, 71st Leg., 1st C.S., ch. 10, Sec. 2, eff. Oct. 18, 1989.

SUBCHAPTER D. ENFORCEMENT

Sec. 252.061. INJUNCTION. If the contract is made without compliance with this chapter, it is void and the performance of the contract, including the payment of any money under the contract, may be enjoined by:

- (1) any property tax paying resident of the municipality; or
- (2) a person who submitted a bid for a contract for which the competitive sealed bidding requirement applies, regardless of residency, if the contract is for the construction of public works.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by:

Acts 2009, 81st Leg., R.S., Ch. <u>979</u>, Sec. 1, eff. September 1, 2009.

Sec. 252.062. CRIMINAL PENALTIES. (a) A municipal officer or employee commits an offense if the officer or employee intentionally or knowingly makes or authorizes separate, sequential, or component purchases to avoid the competitive bidding requirements of Section 252.021. An offense under this subsection is a Class B misdemeanor.

- (b) A municipal officer or employee commits an offense if the officer or employee intentionally or knowingly violates Section 252.021, other than by conduct described by Subsection (a). An offense under this subsection is a Class B misdemeanor.
 - (c) A municipal officer or employee commits an offense if the

officer or employee intentionally or knowingly violates this chapter, other than by conduct described by Subsection (a) or (b). An offense under this subsection is a Class C misdemeanor.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 1250, Sec. 3, eff. Sept. 1, 1989.

- Sec. 252.063. REMOVAL; INELIGIBILITY. (a) The final conviction of a municipal officer or employee for an offense under Section 252.062(a) or (b) results in the immediate removal from office or employment of that person.
- (b) For four years after the date of the final conviction, the removed officer or employee is ineligible:
- (1) to be a candidate for or to be appointed or elected to a public office in this state;
- (2) to be employed by the municipality with which the person served when the offense occurred; and
- (3) to receive any compensation through a contract with that municipality.
- (c) This section does not prohibit the payment of retirement or workers' compensation benefits to the removed officer or employee.

Added by Acts 1989, 71st Leg., ch. 1250, Sec. 4, eff. Sept. 1, 1989.

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CITY OF LA PORTE PROJECT ACTIVITY LISTING

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07	2009	168,173.31-	168,173.31		C09065 FI3461	243746 02/20/2009 C][8] AR
09	2009	72,621.00-	72,621.00	0	C09109 PI4603	244799 03/25/2009 C	Reclas
07	2009	8,538.61-	8,538.61	SERVICE	C09065 P13594	243853 04/10/2009 0	7 AP
80	2009	14,708.18-	14,708.18	SERVICE	C09065 P14139		6 AP
08	2009	25,400.00	.00	SERVICE	C09065		₩ EN
09	2009	72,621.00	.00	ONMENTAL	C09109	06/12/2009 C	Enc EN
09	2009	9,679.90-	9,679.90	SERVICE	C09065 P14871	245080 06/19/2009 0	5 AP
10	2009	1,660.84-	1,660.84	SEBALCE	C09065 PI5346	245538 07/17/2009 C	4 AP
11	2009	3,180.58-	3,180.58	SERVICE	C09065 PI5755	245926 08/06/2009 C	3 AP
12	2009	1,240.74-	1,240.74	ORAT	C09065 P16503	246669 09/23/2009 C	2 AP
13	2009	7,597.44-	.00	434387 URS CORPORATION PRIOR YR ENGINE	C09065	09/30/2009 C]←
01	2010	7,597.44	.00	GMB	C09065	10/01/2009 C	Encles
02	2010	2,553.80-	2,553.80	434387 URS CORPORATION PROFESSIONAL SERVICES	C09065 PI0782	247330 10/14/2009 C	1 AP
23,844.00- 2010 09	23 2010	5,043.64 .00	70,067.20- 72,621.00-	225,556.00 244,356.36 RECLASS EXPENSE FOR EFFECTIVE ENVIRONMENTAL	PROFESSIONAL 974	5-9892-976.50-07 OTHER PI AJ 07/01/2010 9	Recia,
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13	2009	10,000.00-	.00	ĭ,	C09106	09/30/2009 C	EX
01	2010	10,000.00	.00	X X	AL TESTING C09106	92-976.46-54 MATERI 10/01/2009	Enc EN
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CITY OF LA PORTE PROJECT ACTIVITY LISTING

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PROJEC	CT:GEN976-	PROJECT:GEN976-MAINSTREET REVII	REVITALIZATION T	TYPE: CP-CAPITAL PROJECT SI	SUB-TYPE: AD-ADMIR	AD-ADMINISTRATION DEPARTMENT STATUS: ACTIVE	STATUS: F	ACTIVE
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AP	242989 0	PROPERTY 02/05/2009 Property	TAXES paid on	151 S BROADWAY L1-9 B199 433765 JPMORGAN CHASE n th AMEGY-HARRIS CO PROP		. 00	2009	0 6
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H AJ	0	07/01/2010 975		S FROM	258.69-	. 00	2010	09
ĄJ	0	07/01/2010 976		RETAINAGE PAYAB	1,867.04-	. 00	2010	9
≪ AJ	0	7/01/2010 977		CTION OF THE I	2,350.00-	.00	2010	09
	5	6/18/2010 CP108	N	S/B LAND PURCHASE COSTS 434637 CF JORDAN CONSTRUCTION	. 00	28,867,07	2010	09
	250633 0	PO ENTRY 4/22/2010 CP108	2 PI4501	PROFESS 34637 CF JORDAN	28,867.07	28,867.07-	2010	9
Reclar	249197 0	03/29/2010 CP1024	4 PI2966	434755 THE FENCE COMPANY	2,350.00	2,350.00-	2010	06
Enc EN	•		7	434637 CF JORDAN CONSTRUCTION	. 00	22,508.00	2010	06
13 AP	248898 0	01/30/2010 009107	7 PI2685	434637 CF JORDAN CONSTRUCTION	204,937.99	204,938.00-	2010	0.6
Encen	0	1/25/2010 CP1024	•	434755 THE FENCE COMPANY	.00	2,350.00	2010	04
Recl AJ	0	1/15/2010			133.02	.00	2010	04
14 AJ	_	2/21/2009 1421		O CF JOR	223,792.85	.00	2009	14
15 AP	247745 1	12/14/2009 C09107	7 PI1210	RDAN CONSTRUCTIO	417,909.28	417,909.28-	2010	03
Reclas		2/09/2009 258		CHARGED TO WRONG YEAR CF JORDAN CONSTRUCTION	223,792.85-	.00	2010	02
16 AP	247346 1	11/05/2009 C0910	7 PI0834	434637 CF JORDAN CONSTRUCTION PROFESSIONAL SERVICES	363,839.62	363,839.62-	2010	02
Recl AP	247503 1	11/05/2009 HD Meter	Box - 5 poin	433765 JPMORGAN CHASE	258.69	. 00	2010	02
[17] AP	247270 1		PIG	434637 CF JORDAN CONST	223,792.85	223,792.85-	2010	01
Enc EN		10/01/2009 C09107	7		.00	1,187,971.75	2010	01
Enc en	0)9/30/2009 C09107	7	434637 CF JORDAN CONSTRUCTION	.00	1,187,971.75-	2009	13
18 AP	246351 0	09/03/2009 C09107	7 PI6060	434637 CF JORDAN CONSTRUCTION BEOFFESTONAL SERVICES	397, 117.25	397,117.25-	2009	12
19 AP	245671 0	07/22/2009 C09107	7 PI5484	RUCTION	273,172.00	273,172.00-	2009	10
20 AP	245293 0	06/25/2009 C09107	7 PI5119	RUCTION	131,259.00	131,259.00-	2009	10
EN EN	6	06/10/2009 C09107	7	434637 CF JORDAN CONSTRUCTION	. 00	1,989,520.00	2009	09

CITY OF LA PORTE PROJECT ACTIVITY LISTING

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		.00	453,430.95	TRANSACTION TOTAL:	
. 05	2009	. 00	453,430.95	LDING ACQUISITI 453,431.00 09 431 DOWNTOWN BLD	39 15-9892-9 AJ
11	2009	.00	, 40	TRANSACT	38 AP 246
11	2009	. 00	82.93	WH ISSUES 080409 - 0804	[37 _{kJ}
11	2009	. 00	110.16	ı 0	36 AJ
11	2009	.00	197.70		35 _A ,
12	2009	.00	1,308.24		34 AJ
11	2009	.00	20.50		33 AJ
11	2009	.00	153.88		32 AJ
11	2009	. 00	3.96		31 AJ
11	2009	. 00	17.70		30 AJ
11	2009	.00	25.00		29 aj
11	2009	.00	127.51-	ı 5 (Returned Goods AJ
11	2009	.00	52.92		28 aj
11	2009	.00	20.50	WH ISSUES OB2809 - 0	27 aj
12	2009	.00	5.27	650 09/07/2009	26 AP 246
12	2009	.00	42.18	433765 JPMORGAN CHASE	25 AP 246
12	2009	.00	94.00	650 09/07/2009 433765 JPMORGAN CHASE	24 AP 246
60	2010	.00	258.69 ES	07/01/2010 975 RECLASS SUPPLIES FROM CONSTRUCTION TO SUPPLIE	23 AJ
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2010 07	.00	69.00	JEMORGAN CHASE	433765	006104	03/05/2010	249540	52 AP
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1	.00	260,153.56	TRANSACTION TOTAL:	1 1 1 1 1 1 1	, ; ; ; ; ;)		
2009 04	.00	303,424.56	MOVE LAND PURCHASE TO C			01/30/2009 451		48 AJ
2009 05	.00	500.00	MISCELLANEOUS - MISC AR FOR TOWN PLAZA PROJECT	900666	001083 9		242822	47 AP
2009 06	.00	175.00	REMOVAL STREETLIGHT	434194	001300	03/10/2009	243118	46 AP
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2009 12	27,108.00-	27,108.00	EFFECTIVE ENVIRONMENTAL CONTRACTED SERVICES	434017	PI6294	07/24/2009 CP9051	246513	44 AP
2009 12	495.00-	495.00		434017	PI 6295	08/27/2009 CP9051	246513	43 AP
2009 12	3,480.00-	3,480.00	EFFECTIVE ENVIRONMENTAL CONTRACTED SERVICES	434017	PI6309	09/01/2009	246513	42 AP
2010 09	8,917.00-	. 00	EFFECTIVE ENVIRONMENTAL CONTRACTED SERVICES	434017				∉
2009 12	40,000.00	.00	EFFECTIVE ENVIRONMENTAL CONTRACTED SERVICES	434017		09/16/2009 CP9051 PO ENTRY		EN
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CITY OF LA PORTE PROJECT ACTIVITY LISTING

PAGE 4 ACCOUNTING PERIOD 10/2010

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CITY OF LA PROJECT ACTIVITY LISTING PORTE SELECTION PARAMETERS

Project options that detail (Y/N/O) Print projects without detail (Y/N) Print budget projects (Y/N) Print budget projects (Y/N) Print projects miscellaneous info? (Y/N) Description begins with Description contains . Seguence options OPTION: 3 Project Type Print transaction detail? (Y/N) . . Print transaction description (Y/N) Print work order f and job f (Y/N) . Transaction type. . . . : AJ . . : X From fiscal year . . . : 0000 Type From project sub-type . From project type . . From project estimate From transaction date . : 00/00/0000 From period Print zero activity accounts (Y/N) . Account type selection From account From fiscal year . . : 0000 : Assets: : 00 : 000-0000-000.00-00 •• : R (0=Only, R=Range, S=Selective) 0 GEN976 (0=Only, R=Range, S=Selective) P z Liabilities: . 00 ä To account ď Ť To fiscal year To project sub-type 9 To fiscal year **2 K K** *** * * * project type . . project estimate . period . . project transaction date . CH Revenue: × 껄 ; 99,999,999,999,99 : 99999999 : 99 Expense: X :: × 9999 99 999-9999-999.99-99 TF × ВА

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loss for 5 po	atty knifes, latex gloves	3/25/10 8' poles with caps	bolts and anchors	3/23/10 Red paint and masking tape	igns and Reflective Buttons	t he confiden	e transfer to	cossing Fee	e uaixier in	orlung	noval and to	dylical Serv	ated pickets noval, Trans	I Removal I	2	Wire transfer to Ame downtown buildings	100	Elbow one	purchine oh	PVC, Cleanouts W Plugs	lers, Compo	Dresser Couplings, 2*	er Boxes, PLA XL	PVC Grease	ves, Gate 2"	Nipples, Brass 2	Duct Tape, 2" Flange Kit.		CPipe	Poly Sheeting	1/15/10 Locks (18) 8/28/09 Plastic Meter Box		all Poles and		diestion#1-	dication #2-	lication #4	lication #5-	lication #6-	dication #8	dication #9-		Taxes Faid	4A	fessional Ser	fessional Ser	lessional Ser	fessional Ser	essional Ser	fessional Ser	fessional Ser	=			
for 5 points plaza	x gloves	ä	i d	asking tape	tive Buttons	100000	Wire transfer to Stewart Title for Loan to East A	Processing Fee for Street/Alley Closure Form	Penswe effection for Son Lecinfo	Bast & G	and transport of tanks, soil, testing, and	â	Treated pickets with double gate Removal, Transportation and recycling of contam	JST Removal Project Block 199				/30/09 2" Elbow	Clarent of	W Plugs	Compound 2" R900I		A XL w/Lid,			6.	lange Kit, Te				x with Flip Door		tall Poles and lights for to		ication #1- Five Points Town Plaza	8/25/09 Application #5- Five Points Town Plaza	Application #4- Five Points Town Plaza	Five Points 1	1/2//10 Application #6- Five Points Town Plaza	4/12/10 Application #8- Five Points Town Plaza	4/22/10 Application #9- Five Points Town Plaza	Taxes Triaugle Property for	Ity Taxes Paid on 151 S. Br	dunita con	Services Ending 02/17/09	Services Ending02/27/09/09	al Services Ending 05/1/09	nal Services Ending 07/03/09	ofessional Services Ending 07/31/09	nal Services Ending 08/28/09	rofessional Services Earling 10/02/09		ţ	Descr	
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Memorandum of Understanding

This Memorandum of Understanding (this "MOU") made by and entered into this <u>/b/-</u>day of September, 2008 (the "Effective Date") between the La Porte Development Corporation, a non-profit corporation organized under the laws of the State of Texas hereinafter (the "Board"), East A Developments, LP, a Texas limited partnership ("East A"), and La Porte 5 Points Properties, L.P., a Texas limited partnership ("LP5PP"). East A and LP5PP are collectively referred to as the "Developer", whether one or many.

The terms acceptable to both Parties to begin the First Phase of the Town Plaza Project are as follows:

In consideration for title to the property described as 0.3297 acres of vacant land commonly known as the "Triangle Property" the Board agrees to pay the Developer the sum of \$150,000. The Board further agrees that the property is sold "as-is" and will be responsible for the removal of the underground storage tanks at the Boards expense. Typical fees and costs associated with the real estate transactions will be paid by each party accordingly.

The Board also agrees to take the Developer assignment of the property located at 0 Virginia Street with the understanding that the approximate costs for the property at closing will be \$55,000. Typical fees and costs associated with the real estate transactions will be paid by each party accordingly.

Both Parties acknowledge that a parking covenant between the Board and the Developer will be included in a future Development Agreement with Conditions, Covenants and Restrictions (CCR's) for the property located at 0 Virginia Street. Those conditions will be with the understanding that the Developer shall have the option to build a parking garage upon the property in conjunction with his proposed office complex. Further that the Board shall negotiate in good faith as to their respective prorata share of costs for the garage, if any. However, both parties also acknowledge that the adjacent office complex will require the majority of the parking and therefore, the Board participation will be substantially less than the Developer participation.

The Board agrees to lease the building at 117 San Jacinto at a rate of \$1.00/sq. ft, not to exceed \$5,200/mo/nnn for a period of 36 months with subsequent renewal options. The parties also agree that the lease can be sublet to a tenant of the Boards choosing. A final lease agreement must receive all necessary approvals and be executed by all parties before the closing of the Triangle Property. The parties further agree that the Developer will be responsible for final finish out of the building in a manner agreeable to both parties before the first monthly rental payment is due.

The Board also agrees to loan to Developer the sum of \$150,000.00. The term of the loan will be 6 months and interest on that sum will accrue at 5% per year, compounding monthly. Developer will use that sum to purchase 109 and 111 San Jacinto from Wade

Cooper, which will be closed simultaneously with the sale of the Triangle Property. 109 and 111 San Jacinto will be security for the loan.

The Developer has agreed to gift 1% of the Development fees associated the development of the office complex to a special fund in support of the City "Art in Public Places Program" currently being developed up to a maximum of \$150,000.

The Texas Parks and Wildlife Commission has agreed to sell to the LPDC the property located at 115 San Jacinto Street, which currently houses the Texas Parks and Wildlife Region 4 Administration Staff. The agreed to price is \$450,000 and a letter of intent directing staff to proceed with the paperwork will be sent to TPW on September 11, 2008. In the Development Agreement to be drafted the Developer will agree to purchase the property from the LPDC Board for \$450,000. A timeline for performance as to the construction of office complex shall be included as a condition of the sale of the property to the Developer and also included in the final Development Agreement.

This constitutes the initial, non-binding understanding between the parties in order to begin the process of land purchases and lay the groundwork for the final Development Agreement in order for the creation of the Town Plaza to proceed while assuring both parties that all elements in this Memorandum of Understanding.

Ms. Pat Muston, President

La Porte Development Corporation

Attest: Martha Gillett, City Secretary

EAST A DEVELOPMENTS, L.P.

By: GSDB Management, L.L.C.,

it's General Partner

Garson Silvers

Manager

LA PORTE 5 POINTS PROPERTIES, L.P.

By: GSBS La Porte Management, L.L/C.,

it's General Partner

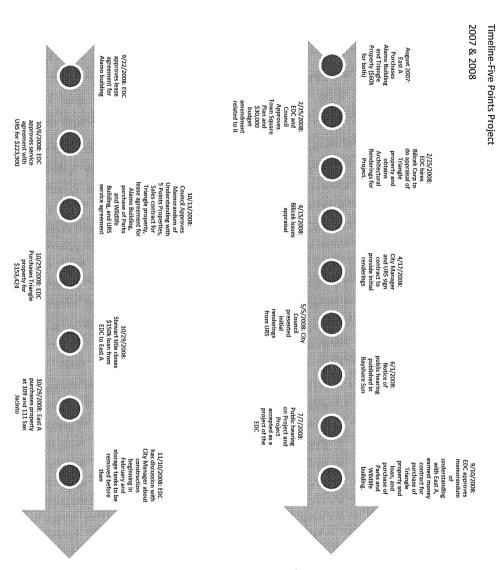
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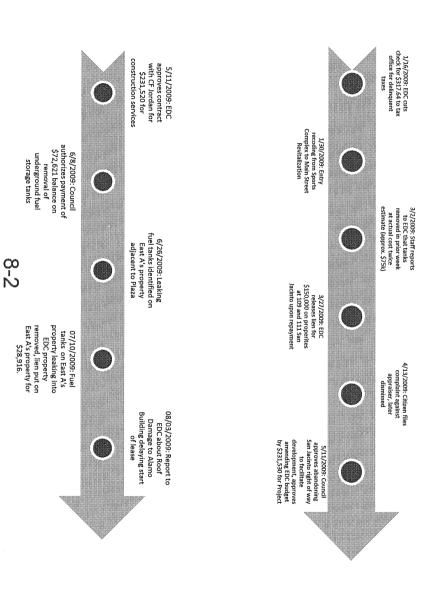
City of La Porte



City of La Porte

Timeline-Five Points Project

2009



City of La Porte

Timeline-Five Points Project

2010

1/11/2010: EDC schedules Plaza grand opening for 2/2/10 and schedules metal building for demolition

1/28/2010: City demolishes aparment complex for nuisance abatement

1/11/2010: EDC votes to terminate lease of Alamo building

3/11/2010: Nuisance abatement demolition lien filed on apartment property owned by developer adjacent to project for \$19,000

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July 20, 2010

Tommy Moser, Council Member and Board Member City of La Porte and La Porte Economic Development Committee 604 W. Fairmont Pkwy La Porte, Texas 77571

In connection with our agreed upon procedures engagement concerning the City of La Porte's Five Points project, please furnish answers to the following questions, sign your name, and return the questionnaire in the enclosed envelope directly to the auditors, Belt Harris Pechacek, LLLP Certified Public Accountants (c/o Stephanie E. Harris, CPA, 730 N. Post Oak Rd., Suite 401, Houston, TX 77024). This questionnaire is intended to discover information about a meeting alleged to have taken place on October 1, 2008 between City officials or staff and URS Corporation concerning the Town Plaza, a part of the Five Points project.

Please answer all questions. Feel free to attach documentation or a more detailed explanation to this letter, if needed.

Sincerely,

Stephanie E. Harris, CPA

Partner

Belt Harris Pechacek, LLLP

1) Did you attend, or do you have any knowledge of, a meeting taking place on October 1, 2008 between City staff or officials and URS Corporation representatives?

NO

- 2) If yes, was there a written record of who was in attendance and what this meeting concerned? Please provide a copy of this written record.
- 3) If there was no written record, please provide known information of who was in attendance at that meeting and what it concerned.

Signed: /hmm

Date: $\frac{1}{2}$ //0

Print Name:__

Tommy Mosen

Nathan Krupke, CPA



July 20, 2010

Pat Muston, President (RETIRED)
La Porte Economic Development Committee
604 W. Fairmont Pkwy
La Porte, Texas 77571

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I did not attend, nor did I have any knowledge of the meeting.

2) If yes, was there a written record of who was in attendance and what this meeting concerned? Please provide a copy of this written record.

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3) If there was no written record, please provide known information of who was in attendance at that meeting and what it concerned.

Print Nama Dario (c. 1) M. (C. Tak)

Date: July 27, 3010



Martha Gillett, City Secretary City of La Porte 604 W. Fairmont Pkwy La Porte, Texas 77571

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Stephanie E. Harris, CPA	
Stephanie E. Harris, CPA	

Partner

Belt Harris Pechacek, LLLP

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2) If yes, was there a written record of who was in attendance and what this meeting concerned? Please provide a copy of this written record. When I checked with the City manager's OFFICE it was on the catemoar but they did not have any written documents of what the meeting was a acust

3) If there was no written record, please provide known information of who was in attendance at that meeting and what it concerned. Gretchen Black Ron Bottoms John Joerns Mp 2 URS representatives. No hot know what needing concerned.

Signed: Marka Kréw

Date: 7/26/10

Print Name: Marcla Rull





Louis Rigby, Council Member City of La Porte 604 W. Fairmont Pkwy La Porte, Texas 77571

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2) If yes, was there a written record of who was in attendance and what this meeting concerned? Please provide a copy of this written record.

3) If there was no written record, please provide known information of who was in attendance at that meeting and what it concerned.

Signed:

Print Name: Lows R R

Date: 26 JUL 2010

Governmental
Audit Quality Center



John Zemanek, Council Member City of La Porte 604 W. Fairmont Pkwy La Porte, Texas 77571

In connection with our agreed upon procedures engagement concerning the City of La Porte's Five Points project, please furnish answers to the following questions, sign your name, and return the questionnaire in the enclosed envelope directly to the auditors, Belt Harris Pechacek, LLLP Certified Public Accountants (c/o Stephanie E. Harris, CPA, 730 N. Post Oak Rd., Suite 401, Houston, TX 77024). This questionnaire is intended to discover information about a meeting alleged to have taken place on October 1, 2008 between City officials or staff and URS Corporation concerning the Town Plaza, a part of the Five Points project.

Please answer all questions. Feel free to attach documentation or a more detailed explanation to this letter, if needed.

Sincerely,		1	
Stephance	2.	Ha	سرا
Stephanie E	_		

Partner

Robert Belt, CPA

Stephanie E. Harris, CPA

Nathan Krupke, CPA

Belt Harris Pechacek, LLLP

1) Did you attend, or do you have any knowledge of, a meeting taking place on October 1, 2008 between City staff or officials and URS Corporation representatives?

elected to council Feb 2010

2) If yes, was there a written record of who was in attendance and what this meeting concerned? Please provide a copy of this written record.

NA

710

3) If there was no written record, please provide known information of who was in attendance at that meeting and what it concerned.

Signed:		AMA A	wwwl	
Print Na	me:	John	Zemaneh	

Date: 7/26/10

Partner of Counsel
John R. Pechacek, CPA Bellville All Offices Governmental 730 N. Post Oak Rd., Ste. 401 6100 Windy Hill Lane 100 Congress Ave., Ste. 2000 www.texasauditors.com Audit Quality Center Houston, TX 77024 Bellville, TX 77418 Austin, TX 78701 info@txauditors.com AICPA 512.381.0222 713.263.1123 979.865.3169 713.263.1550 fax



Ed Matuszak, Vice President La Porte Economic Development Committee 604 W. Fairmont Pkwy La Porte, Texas 77571

In connection with our agreed upon procedures engagement concerning the City of La Porte's Five Points project, please furnish answers to the following questions, sign your name, and return the questionnaire in the enclosed envelope directly to the auditors, Belt Harris Pechacek, LLLP Certified Public Accountants (c/o Stephanie E. Harris, CPA, 730 N. Post Oak Rd., Suite 401, Houston, TX 77024). This questionnaire is intended to discover information about a meeting alleged to have taken place on October 1, 2008 between City officials or staff and URS Corporation concerning the Town Plaza, a part of the Five Points project.

Please answer all questions. Feel free to attach documentation or a more detailed explanation to this letter, if needed.

Sing	erely	⁷ ,			1	
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The	Hier	ul C	Z-,		aus	٠
Sten	hani	eЕ.	Hai	ris.	CPA	Ĺ

Partner

Belt Harris Pechacek, LLLP

- 1) Did you attend, or do you have any knowledge of, a meeting taking place on October 1, 2008 between City staff or officials and URS Corporation representatives?
- 2) If yes, was there a written record of who was in attendance and what this meeting concerned? Please provide a copy of this written record.
- 3) If there was no written record, please provide known information of who was in attendance at that meeting and what it concerned.

Signed:	Date:
Print Name:	

July 29, 2010

Ms. Stephanie E. Harris, CPA Belt Harris Pechacek, LLLP 730 N. Post Oak Rd., Ste. 401 Houston, TX 77024

Subject: Informational Questionnaire - City of La Porte 5 Points Project

Dear Ms. Harris

Please accept this is as my response to your questionnaire dated July 20, 2010.

By the way, I received this questionnaire (redirected via mail to my home) from the City of La Porte City Secretary's Office, and it was addressed to me as the Vice President of the La Porte Economic Development Corporation. Just to clarify my situation, I am no longer the Vice President of the La Porte Economic Development Corporation and I have no official involvement with the City of La Porte except as a tax paying resident of the City of La Porte. Texas.

You asked about an Economic Development Corporation meeting on October 1, 2008. I have no documents in my possession to confirm my attendance at that October 01, 2008 meeting, I assume I was present, but that was over two years ago. Please check the official minutes of that meeting. As to whether URS Corporation was on that agenda to make a presentation on Five Points at that meeting, again please check the meeting minutes.

What I do know is that if there was an item on the La Porte Economic Development Corporation's October 01, 2008 agenda involving URS Corporation, I was not present during that discussion. As a matter of law, ethics, and policy, I was very careful to not be involved in any official actions concerning URS Corporation, my employer, and the City of La Porte Economic Development Corporation. If I saw that URS was on an agenda, I notified the City Secretary prior to that meeting and filled out and signed a Conflict of Interest Document and left the room prior to that discussion. As a matter of procedure, I would not have returned to the meeting until notified to do so by the City Secretary.

As to your last question, I must assume there was a written or taped record of that meeting that will answer your questions as to who was in attendance and what it concerned with accuracy.

Sincerely

Edward M. Matuszak 10443 Catlett Lane

La Porte, Texas 77571



Daryl Leonard, Council Member City of La Porte 604 W. Fairmont Pkwy La Porte, Texas 77571

In connection with our agreed upon procedures engagement concerning the City of La Porte's Five Points project, please furnish answers to the following questions, sign your name, and return the questionnaire in the enclosed envelope directly to the auditors, Belt Harris Pechacek, LLLP Certified Public Accountants (c/o Stephanie E. Harris, CPA, 730 N. Post Oak Rd., Suite 401, Houston, TX 77024). This questionnaire is intended to discover information about a meeting alleged to have taken place on October 1, 2008 between City officials or staff and URS Corporation concerning the Town Plaza, a part of the Five Points project.

Please answer all questions. Feel free to attach documentation or a more detailed explanation to this letter, if needed.

Sincerely

Stephanie E. Harris, CPA

Partner

Belt Harris Pechacek, LLLP

- 1) Did you attend, or do you have any knowledge of, a meeting taking place on October 1, 2008 between City staff or officials and URS Corporation representatives? I HAVE NO KNOWLEDGE OF THIS MEETING. I WAS NOT ON COUNCIL AT THE TIME,
- 2) If yes, was there a written record of who was in attendance and what this meeting concerned? Please provide a copy of this written record.
- 3) If there was no written record, please provide known information of who was in attendance at that meeting and what it concerned.

7-28-10

Nathan Krupke, CPA



Barry Beasley City of La Porte 604 W. Fairmont Pkwy La Porte, Texas 77571

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Please answer all questions. Feel free to attach documentation or a more detailed explanation to this letter, if needed.

Sincerely.

Stephanie E. Harris, CPA

Partner

Belt Harris Pechacek, LLLP

1) Did you attend, or do you have any knowledge of, a meeting taking place on October 1, 2008 between City staff or officials and URS Corporation representatives?

2) If yes, was there a written record of who was in attendance and what this meeting concerned? Please provide a copy of this written record.

3) If there was no written record, please provide known information of who was in attendance at that meeting and what it concerned.

Date: 7-30-10



Michael Dolby, Director of Finance City of La Porte 604 W. Fairmont Pkwy La Porte, Texas 77571

In connection with our agreed upon procedures engagement concerning the City of La Porte's Five Points project, please furnish answers to the following questions, sign your name, and return the questionnaire in the enclosed envelope directly to the auditors, Belt Harris Pechacek, LLLP Certified Public Accountants (c/o Stephanie E. Harris, CPA, 730 N. Post Oak Rd., Suite 401, Houston, TX 77024). This questionnaire is intended to discover information about a meeting alleged to have taken place on October 1, 2008 between City officials or staff and URS Corporation concerning the Town Plaza, a part of the Five Points project.

Please answer all questions. Feel free to attach documentation or a more detailed explanation to this letter, if needed.

Sincerely

Partner

Belt Harris Pechacek, LLLP

- 1) Did you attend, or do you have any knowledge of, a meeting taking place on October 1, 2008 between City staff or officials and URS Corporation representatives?
- 2) If yes, was there a written record of who was in attendance and what this meeting concerned? Please provide a copy of this written record. MA
- 3) If there was no written record, please provide known information of who was in attendance at that meeting and what it concerned.

My 22, 2010



Ron Bottoms, City Manager City of La Porte 604 W. Fairmont Pkwy La Porte, Texas 77571

In connection with our agreed upon procedures engagement concerning the City of La Porte's Five Points project, please furnish answers to the following questions, sign your name, and return the questionnaire in the enclosed envelope directly to the auditors, Belt Harris Pechacek, LLLP Certified Public Accountants (c/o Stephanie E. Harris, CPA, 730 N. Post Oak Rd., Suite 401, Houston, TX 77024). This questionnaire is intended to discover information about a meeting alleged to have taken place on October 1, 2008 between City officials or staff and URS Corporation concerning the Town Plaza, a part of the Five Points project.

Please answer all questions. Feel free to attach documentation or a more detailed explanation to this letter, if needed.

Sincerely,

Stephanie E. Harris, CPA

Partner

Belt Harris Pechacek, LLLP

1) Did you attend, or do you have any knowledge of, a meeting taking place on October 1, 2008 between City staff or officials and URS Corporation representatives?

The meeting is in my Calendar

2) If yes, was there a written record of who was in attendance and what this meeting concerned? Please provide a copy of this written record.

o written regord, please provide known information of who was in attendance at that erned.

Signed:

Print Name:

Bottoms, Ron

Subject: Location: URS CRA - Conference Koom A

Start: End: Wed 10/1/2008 8:30 AM Wed 10/1/2008 9:30 AM

Recurrence:

(none)

Meeting Status:

Meeting organizer

Required Attendees:

Bruce_Broberg@URSCorp.com; Dan_Wardrop@URSCorp.com; Larson, Gretchen; Joerns,

John



August 10, 2010

John Black, Council Member City of La Porte 604 W. Fairmont Pkwy La Porte, Texas 77571

In connection with our agreed upon procedures engagement concerning the City of La Porte's Five Points project, please furnish answers to the following questions, sign your name, and return the questionnaire in the enclosed envelope directly to the auditors, Belt Harris Pechacek, LLLP Certified Public Accountants (c/o Stephanie E. Harris, CPA, 730 N. Post Oak Rd., Suite 401, Houston, TX 77024). This questionnaire is intended to discover information about a meeting alleged to have taken place on October 1, 2008 between City officials or staff and URS Corporation concerning the Town Plaza, a part of the Five Points project.

Please answer all questions. Feel free to attach documentation or a more detailed explanation to this letter, if needed.

Sincerely

Stephanie E. Harris, CP

Partner

Belt Harris Pechacek, LLLP

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2) If yes, was there a written record of who was in attendance and what this meeting concerned? Please provide a copy of this written record.

3) If there was no written record, please provide known information of who was in attendance at that meeting and what it concerned.

Governmental Audit Quality Center



August 10, 2010

Mike Clausen, Council and Board Member City of La Porte and La Porte Economic Development Committee 604 W. Fairmont Pkwy La Porte, Texas 77571

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Please answer all questions. Feel free to attach documentation or a more detailed explanation to this letter, if needed.

Sincerely,

Stephanie E. Harris, CPA

Partner

Belt Harris Pechacek, LLLP

1) Did you attend, or do you have any knowledge of, a meeting taking place on October 1, 2008 between City staff or officials and URS Corporation representatives?

NO

- 2) If yes, was there a written record of who was in attendance and what this meeting concerned? Please provide a copy of this written record.
- 3) If there was no written record, please provide known information of who was in attendance at that meeting and what it concerned.

Signed:

Date:

8-11-2010

Print Name:

Mike Clauser



August 10, 2010

Howard Ebow 5405 Beaver Creek La Porte, Texas 77571

In connection with our agreed upon procedures engagement concerning the City of La Porte's Five Points project, please furnish answers to the following questions, sign your name, and return the questionnaire in the enclosed envelope directly to the auditors, Belt Harris Pechacek, LLLP Certified Public Accountants (c/o Stephanie E. Harris, CPA, 730 N. Post Oak Rd., Suite 401, Houston, TX 77024). This questionnaire is intended to discover information about a meeting alleged to have taken place on October 1, 2008 between City officials or staff and URS Corporation concerning the Town Plaza, a part of the Five Points project.

Please answer all questions. Feel free to attach documentation or a more detailed explanation to this letter, if needed.

Sincerely

Stephanie E. Harris, CPA

Partner

Belt Harris Pechacek, LLLP

1) Did you attend, or do you have any knowledge of, a meeting taking place on October 1, 2008 between City staff or officials and URS Corporation representatives?

NO.

- 2) If yes, was there a written record of who was in attendance and what this meeting concerned? Please provide a copy of this written record.
- 3) If there was no written record, please provide known information of who was in attendance at that meeting and what it concerned.



Chuck Engelken, Council Member and Board Member City of La Porte and La Porte Economic Development Committee 604 W. Fairmont Pkwy La Porte, Texas 77571

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Please answer all questions. Feel free to attach documentation or a more detailed explanation to this letter, if needed.

Sincerely,	
Stephanie E. Harr.	
Stephanie E. Harris, CPA	

Partner

Belt Harris Pechacek, LLLP

1)	Did you attend, or do you have any knowledge of, a meeting taking place on October 1, 2008
	between City staff or officials and URS Corporation representatives?
	I do not Recall AM EETING, so may angio on would BE
	I do Not Recall AMEETING, so may Angio or would BE No. I ATTENDED ALL Posted weeking or 4B BOARD, Thene were
	The Representatives at some of the 4B barro meeting to not recan in the was there a written record of who was in attendance and what this meeting concerned?
2)	If yes, was there a written record of who was in attendance and what this master a sensormed?
<i>4</i>)	if yes, was there a written record or who was in attendance and what this infering concerned?

Please provide a copy of this written record.

NIA

3) If there was no written record, please provide known information of who was in attendance at that meeting and what it concerned IF THIS MEETING WAS BETWEEN STAFF AND UNS I have no knowledge of THAT meeting However IF, This was aboard meeting

Print Name:



Mike Mosteit, Council Member City of La Porte 604 W. Fairmont Pkwy La Porte, Texas 77571

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Please answer all questions. Feel free to attach documentation or a more detailed explanation to this letter, if needed.

Sincerely,

Stephanie E. Harris, CPA

Partner

Belt Harris Pechacek, LLLP

1) Did you attend, or do you have any knowledge of, a meeting taking place on October 1, 2008 between City staff or officials and URS Corporation representatives?

10

2) If yes, was there a written record of who was in attendance and what this meeting concerned? Please provide a copy of this written record.

3) If there was no written record, please provide known information of who was in attendance at that meeting and what it concerned.

Signed: ///

D

Date: 8-10-10

Print Name: Michael N. Mosteit



August 10, 2010

Alton Porter 10442 Catlett, La Porte, Texas 77571

In connection with our agreed upon procedures engagement concerning the City of La Porte's Five Points project, please furnish answers to the following questions, sign your name, and return the questionnaire in the enclosed envelope directly to the auditors, Belt Harris Pechacek, LLLP Certified Public Accountants (c/o Stephanie E. Harris, CPA, 730 N. Post Oak Rd., Suite 401, Houston, TX 77024). This questionnaire is intended to discover information about a meeting alleged to have taken place on October 1, 2008 between City officials or staff and URS Corporation concerning the Town Plaza, a part of the Five Points project.

Please answer all questions. Feel free to attach documentation or a more detailed explanation to this letter, if needed.

Sincerely

Stephanie E. Harris, CPA

Partner

Belt Harris Pechacek, LLLP

1) Did you attend, or do you have any knowledge of, a meeting taking place on October 1, 2008 between City staff or officials and URS Corporation representatives?

I did not attend or have specific knowledge of a meeting on that date. 2) If yes, was there a written record of who was in attendance and what this meeting concerned?

Please provide a copy of this written record.

3) If there was no written record, please provide known information of who was in attendance at that meeting and what it concerned.

Print Name: 1414



Bellville, TX 77418

979.865.3169

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Remittance Page

Invoice Date

11/25/08

Invoice

3668163

Project

> 25009951

Page

Reference: Signed PSA

For: City of LaPorte - Five Points

Plaza

Professional Services for Period Ending 11/21/08

City of La Porte Attn: Pat Muston Accounts Payable

604 West Fairmont Parkway

La Porte TX 77571

Total Due:

Terms:

\$34,620.40 USD

Net 30

Make checks payable to: URS Corporation

Please indicate invoice number and/or project number on check

Please include this stub with payment

Regular Mail (USPS): **URS** Corporation

Dept. 1028 P.O. Box 121028 Dallas TX 75312-1028

Overnight Courier:

URS Corporation

Lock Box No. 891028 1501 North Plano Road Richardson, TX 75081

Attn: Dallas Regional Lockbox.

(972) 680-1900

Electronic Funds Transfer:

Account:

URS Corporation

Bank:

Wells Fargo Bank

Account No.: ABA Routing No.: 4520-086471 121-000-248

Swift Code:

WFBIUS6S

Remittance Information can be sent to:

Email:

RemitTo@URSCorp.com

Fax:

(512) 419-6937 Attn: Cash Applications



 Invoice Date
 11/25/08

 Invoice
 3668163

 Project
 25009951

 Page
 2

City of La Porte Attn: Pat Muston Accounts Payable 604 West Fairmont Parkway La Porte TX 77571

Reference: Signed PSA

For: City of LaPorte - Five Points

Plaza

Professional Services for Period Ending 11/21/08

Federal Tax ID No.: 94-1716908

	SERVICES	EXPENSES	IS TOTAL
Task: 10000 Phase One	31,880.25	58.49	Pg 3 31,938.74
Task: 20000 Phase One A	1,325.00	0.00	Pg 5 1,325.00
Task: 30000 Phase Two	350.00	0.00	Pg 6 350.00
3% Communication Fee			Pg 7 1,006,66 /
TOTAL THIS INVOICE	33,555.25	58.49	\$34,620.40 Pg 1
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 Invoice Date
 11/25/08

 Invoice
 3668163

 Project
 25009951

 Page
 3

City of La Porte Attn: Pat Muston Accounts Payable 604 West Fairmont Parkway La Porte TX 77571

Reference: Signed PSA

For: City of LaPorte - Five Points

Plaza

Professional Services for Period Ending 11/21/08

Task: 10000 Phase One

LABOR	HOURS	RATE	AMOUNT
Wardrop, Charles D	35.00	175.00	6,125.00 😌
Rose, Dallas E	17.00	92.00	1,564.00
O'Brien Jr, William M.	118.50	120.00	14,220.00
Noullet, Norman L	0.50	75.00	37.50
McConnon, Diane C	7.75	65.00	503.75
Helm, James M	20.50	105.00	2,152.50
Fischbach, Garry L.	15.00	81.00	1,215.00
Fawvor, Peter D	61.50	75.00	4,612.50
Estes, Robert M	5.00	120.00	600.00
Chappell, Carvelle G	5.00	65.00	325.00
Cabage, David K.	4.00	120.00	480.00
Bowman-Webb, Loetta	0.75	60.00	45.00 🗸
Subtotal	290.50		31,880.25 <u>L</u> T
Total Labor			31,88

 TRAVEL
 AMOUNT

 Wardrop, Charles D
 58.49

 Total Travel
 Pg 37 58.49

Total due this task

31,938.74

Pg 2



For: City of LaPorte - Five Points

Plaza

Invoice Date 11/25/08
Invoice 3668163
Project 25009951
Page 4

CUMULATIVE BILLINGS	CURRENT	PRIOR	TO-DATE
Task Totals	31,938.74	0.00	31,938.74



City of LaPorte - Five Points Plaza For:

	RATE	HOURS	LABOR
175.00	175.00	Pg 40 1.00	Wardrop, Charles D
450.00	75.00	Pg 41 6.00	Chaney, Natalie M
700.00	175.00	Pg 43 4.00	Bagstad, Michael J
1,325.00	· ·	11.00	Subtotal
		Becommendation of the second	-

Invoice Date

Invoice

Project

Page

11/25/08

3668163

25009951

5

		Total due this task	<u>1,325.00</u> Pg 3
CUMULATIVE BILLINGS	CURRENT	PRIOR	<u>₹</u> TO-DATE
Task Totals	1,325.00	0.00	1,325.00



City of LaPorte - Five Points For:

Plaza

Task: 30000 Phase Two

HOURS RATE **AMOUNT** LABOR Wardrop, Charles D 2.00 175.00 350.00 😜 2.00 Subtotal 350.00

Total Labor

Total due this task

350.00

350.00

11/25/08

3668163

6

25009951

Invoice Date

Invoice

Project

Page

CURRENT **CUMULATIVE BILLINGS** PRIOR TO-DATE 350.00 00.0 Task Totals 350.00

Please contact Diane C McConnon at (713) 914-6654 or via email at Diane_McConnon@urscorp.com if you have any questions regarding this invoice.

10-6



For: City of LaPorte - Five Points

Plaza

 Invoice Date
 11/25/08

 Invoice
 3668163

 Project
 25009951

Page

DISCOUNTS AND OTHER FEES

AMOUNT

06.66 Pg 3

3% Communication Fee

TOTAL THIS INVOICE

\$34,620.40 USD

Employee: Wardrop, Charles D. Employee ID: 098821

Class: Regular FullTime Exempt Act Printed: Nov 24, 2008 11:50 AM



Schedule: Weekly (FRI)WFR Period Ending: Nov 21, 2008 Revision: 1

	Printed: Nov 24, 2008 11:50 AM					Page: 4					
	. Job No /Cast Cade	Pay Type	Charge	Sat	Sun	Mon	Tue		_	Fri	Line
	Job Type		Description	11/15	11/16	11/17	11/18	11/19 1	11/20 1	11/21	Totals
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Timesheet lines are continued on the next page.

Class: Regular Full Time Exempt Act Employee: Wardrop, Charles D. Employee ID: 098821

Printed: Nov 24, 2008 11:51 AM

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Schedule: Weekly (FRI)WFR

Revision: 1

Perlad Ending: Nov 14, 2008

12.00 Pg 8 2.00 Thu 11/13 2.00 2.00 Wed 11/12 4.00 Tue 11/11 2.00 Mon 11/10 Page: 4 Sun 11/9 Sat 11/8 Charge
Description
City of LaPorte - Five Pay Type REG REG REG REG 힉 Job No./Cost Code 28 25009951.40000 30 36291306,10000 31 36291306.40000 25 25009951,10000 26 25009951.20000 27 25009951.30000 29 25009951,50000

Timesheet lines are continued on the next page.

Employee: Wardrop, Charles D. Employee ID: 098821

Schedule: Weekly (FRI)WFR

Revision: 3

	Class: Beaular Hull Time Exempt Act			-	L	office in the	,	:				
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Timesheet lines are continued on the next page.

Employee: Wardrop, Charles D. Employee ID: 098821

Class: Regular FullTime Exempt Act Printed: Nov 24, 2008 11:54 AM



Schedule: Weekly (FRI)WFR Period Ending: Oct 31, 2008 Revision: 1

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Printed: Nov 24, 2008 11:54 AM				r.	Page: 3					[
Job No./Cost Code	Pay Type	Charge		Sun	Mon	Tue Wed	Thu	u Fi		<u>e</u>	
		Description	10/25 1	_	10/27 10	10/28 10/29	29 10/30	30 10/31	31 Totals	als	
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23 25009884.10000	REG										
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24 25009951.10000	REG	City of LaPorte - Five Points/Phase One			1.00		2.00	1.00		4.00	Pg 8
MGR1											

Timesheet lines are continued on the next page.

Employee: Wardrop, Charles D. Employee ID: 098821 Class: Regular FullTime Exempt Act

oyee i.D. 03002.1 Class: Regular FullTime Exempt Act Printed; Nov 24, 2008 11:54 AM



Schedule: Weekly (FRI)WFR Period Ending: Oct 24, 2008

Revision: 5

Printed: Nov 24, 2008 11:54 AM				Page: 4	,					
Line Job No./Cost Code	Pay Type	Charge	Sat Sun	Mon	Tue	Wed	Thu	Fi	Line	
No Job Type		Descríption	10/18 10/19	3 10/20	10/21	10/22	10/23	10/24	Totals	
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31 25009951.10000	REG	City of LaPorte - Five Points/Phase One			2.00		2.00	2.00	6.00	Pg 8
MGR1										\
32 25009951.20000	REG									
MGR1										

Timesheet lines are continued on the next page.

Employee: Rose, Dallas E. Employee ID: 018640

Class: Regular FullTime Exempt Act

Printed: Nov 24, 2008 11:51 AM



Schedule: Weekly (FRI)WFR Period Ending: Nov 21, 2008 Revision: 3

Unio	Printed: Nov 24, 2008 11:51 AM	.			•	Д.	Page: 1	: -	2			
July Type		/Cost Code	Pay Type	Charge	Sat	<u> </u>	<u> </u>	-	├		Fri	Line
REG City of LaPorte - Five 1.00 REG Pointe/Phase Ore 8.00 8.00 8.00 REG Pointe/Phase Ore REG Pointe/Phase Ore 8.00 8.00 8.00 REG REG Pointe/Phase Ore 8.00 8.00 8.00 8.00 REG		b Type		Description	11/15						11/21	Totals
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REG City of LaPorte - Five 1,00 REG Points/Phase One 8,00 REG Points/Phase One 8,00 REG Points/Phase One 1,00 REG 1,00	TEC3											
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Regular 8.00 8.00 8.00 8.00 8.00 8.00 8.00 8.00 8.00 Overtime	CTE .30:											
Overtime Total By signing this timesheet you are certifying that hours work hours each day, I have taken a 10 minute break for every 4 hours of work. Date: Nov 21, 2008 12:06 PM	in the Comment			Regular			8.00	8.00	8.00	8.00	8,00	40.00
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By signing this timesheet you are certifying that hours were incurred on the charge & day specified in accordance with URS Corp. P&P manual. If required by the P&P based on my work hours each day, I have taken a 10 minute break for every 4 hours of work.				Total			8.00	8.00	8.00	8.00	8.00	40.00
on my work hours each day, I have taken a 10 minute break for every 4 hours of work.	ignature: Rose, Dallas E. (018640)		ou are certifying that house with URS Corp. P&P n	urs were incurred on the nanual. If required by th	charge 6 e P&P ba	ъ	proval: C	abage,	David K.	(01556	E	
	ate: Nov 21, 2008 6:00 AM	on my work hours each day	r, I have taken a 10 min	ite break for every 4 ho	urs of wo		ite: Nov 2	11, 2008	12:06 P	Σ		

URS CORPORATION HQ Enployee Intesheet

Employee: Rose, Dallas E. Employee ID: 018640

Line No



Schedule: Weekly (FRI)WFR

Revision: 1

16.00 Pg 13 40.00 40.00 8.00 16.00 Line Totals 8.00 8.00 8.00 Fri -11/14 8.00 8.00 8.00 11/13 8.00 8.00 8.00 11/12 Wed Period Ending: Nov 14, 2008 8.00 8.00 8,00 Tue 11/11 8.00 8.00 8.00 Mon 11/10 Sun 11/9 Sat 11/8 City of LaPorte - Five Points/Phase One Charge Descript<u>ion</u> Overtime Regular Total Pay Type REG REG Job No./Cost Code Class: Regular FullTime Exempt Act Printed: Nov 24, 2008 11:51 AM 38701555.00002 25009951,10000 37940442.00001 TEC3 TEC3 TEC3

Approval: Cabage, David K. (015561) Date: Nov 14, 2008 10:17 AM By signing this timesheet you are certifying that hours were incurred on the charge & day specified in accordance with URS Corp. P&P manual. If required by the P&P based on my work hours each day, I have taken a 10 minute break for every 4 hours of work. ignature: Rose, Dallas E. (018640) Date: Nov 14, 2008 7:35 AM

Employee: O'Brien Jr, William M. Employee ID: 061587

Printed: Nov 24, 2008 11:50 AM

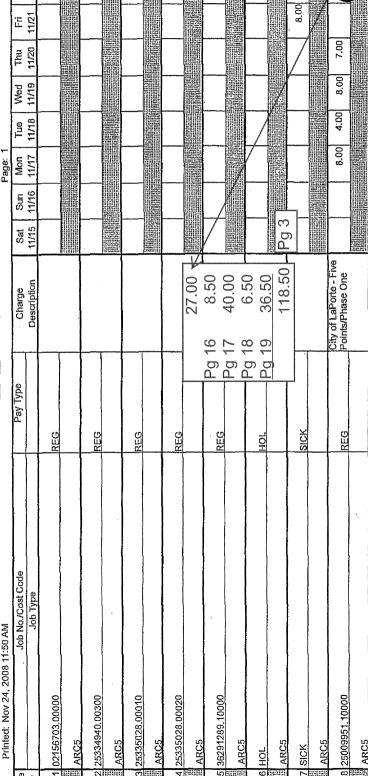
Class: Regular FullTime Exempt Act

Line Totals

Schedule: Weekly (FRI)WFR

Revision: 1

Period Ending: Nov 21, 2008



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Class: Regular FullTime Exempt Act Employee: O'Brien Jr, William M. Employee ID: 061587

Printed: Nov 24, 2008 11:52 AM



Schedule: Weekly (FRI)WFR

Revision: 2

Period Ending: Nov 14, 2008

Page: 2

Pg 15 48.50 8.50 8.50 40.00 Line Fotals 8.00 8.00 8,00 11/14 Ξ 0.50 8.50 8.00 0.50 Thu 11/13 8.50 8.50 Wed 11/12 9.50 14.00 14.00 Tue 11/11 9.50 Mon 11/10 Sun 11/9 Sat 11/8 Description
City of LaPorte - Five Charge Overtime Regular Total Pay Type 뮝 Job No./Cost Code Job Type Signature: O'Brien Jr, William M. (061587) 25009951,10000 ARC5 13 16

Approval: Peck, Dennis K. (039717) Date: Nov 14, 2008 8:32 AM By signing this timesheet you are certifying that hours were incurred on the charge & day specified in accordance with URS Corp. P&P manual. If required by the P&P based on my work hours each day, I have taken a 10 minute break for every 4 hours of work. Date: Nov 14, 2008 7:25 AM

Employee: O'Brien Jr, William M. Employee ID: 061587

Class: Regular FullTime Exempt Act Printed: Nov 24, 2008 11:52 AM



Ravislon: 2 Schedule: Weekly (FRI)WFR Period Ending: Nov 14, 2008

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Line	Job No./Cast Cade	Pay Type	Charge	Sat		Mon	Tue	Wed	르	Ē	Line	
S.	Job Type		Description	11/8	11/9	11/10	11/11	11/12	11/13	11/14	Totals	
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8	8 25009951.10000	REG	City of LaPorte - Five Points/Phase One			9.50	14.00	8.50	8.00		40.00	Pg 15
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Employee: O'Brien Jr, William M. Employee ID: 061587 Class: Regular FullTime Exempt Act Printed: Nov 24, 2008 11:53 AM



Schedule: Weekly (FRI)WFR Period Ending: Nov 7, 2008 Revision: 2 Page: 2

		1		ŀ	ŀ	ŀ	H	i			
Line	Job No./Cast Code	Fay Type	Charge	Sat	Sun Mon	en le		<u> </u>	Ξ	Line	
ž	Job Type		Description	\dashv	1/2 11/3	\dashv	11/5	11/6	1177	Totals	
6	25335272.2010F	REG							3.50	3.50	
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	Совтем	-	Regular			11.50 8.	8.00 9.00	0 8.00	3.50	40.00	
			Overtime					1.00	5.50	6.50	
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Signatu	Signature: O'Brien Jr, William M. (061587) By signing this timesher	By signing this timesheet you are certifying that hours were incurred on the charge & day specified in accordance with URS Com. P&P manual. If required by the P&P based	urs were incurred on the	e charge &	T	Approval: Peck, Dennis K. (039717)	, Dennis I	. (03971)	(/		
Date: N	Date; Nov 7, 2008 8:39 AM	on my work hours each day, I have taken a 10 minute break for every 4 hours of work.	Ite break for every 4 ho	urs of work.		Date: Nov 7, 2008 10:06 AM	308 10:06	AM			, <u></u>

Employee: O'Brien Jr, William M. Employee ID: 061587

Class: Regular FullTime Exempt Act

Printed: Nov 24, 2008 11:53 AM

Job No./Cost Code Job Type

Line

Pay Type

REG

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ARC5

Schedule: Weekly (FRI)WFR Period Ending: Nov 7, 2008 Revision: 2

Line Totals Thu 11/6 Wed 11/5 Tue 11/4 Mon 11/3 Sun 11/2 Sat 11/1 Charge Description

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City of LaPorte - Five Points/Phase One

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Employee: Nouliet, Norman L. Employee ID: 017555

Class: Regular FullTime NonExemp Acti

Printed: Nav 24, 2008 11:51 AM



Schedule: Weekly (FRI)WFR Period Ending: Nov 14, 2008

Revision: 1

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L	Job No./Cost Code	epo	Pay Type	Charge	Sat	┢	⊢	⊢		⊢	_	Line	
οN	Job Type			Description	11/8	11/9	11/10	11/11 11	11/12 11	11/13 11	11/14	Totals	
1 12	12003244.00003	REG	9					4.00	4.00	4.00	4.00	16.00	
H	TEC3	·											
2 12	12006417.00000	REG	9				8.00	4.00	4.00	4.00	3.50	23.50	
I	TEC3			Волесо									
3 12	12008174,00000	REG	9										
	TEC3												
4 25	25009951,10000	REG	9	City of LaPorte - Five Points/Phase One							0.50	0.50	Pg 3
II WARREN	TEC3												
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Entranti Dom	Cominent			Regular			8.00	8.00	8.00	8.00	8.00	40.00	
				Overtime									
				Total			8.00	8.00	8.00	8.00	8.00	40.00	
Signature	Signature: Noullet, Norman L. (017555)	By signing this timesheet you are certifying that hours were incurred on the charge & day specified in accordance with URS Corp. P&P manual. If required by the P&P based	are certifying that houth URS Corp. P&P n	urs were incurred on the nanual. If required by the	charge 8 P&P ba		Approval: Lovett, Thomas G. (018264)	vett, Th	omas G.	(018264)			
Date: Nov	Date: Nov 14, 2008 9:09 AM	on my work hours each day, I have taken a 10 minute break for every 4 hours of work.	tave taken a 10 mini	ute break tor every 4 hou	irs of wor		Date: Nov 14, 2008 12:02 PM	4 2008	12-02 PM	_			

Date: Nov 14, 2008 12:02 PM

Date: Nov 14, 2008 9:09 AM

Employee: McConnon, Diane C. Employee ID: 086261

Class: Regular PartTimeNonExempAct



Schedule: Weekly (FRI)WFR Period Ending: Nov 21, 2008

Revision: 5

Contage		Printed: Nov 24, 2008 11:51 AM					Page: 2			İ		
Description Job Type Reg City of lapone Five Automatic Automatic	Line		Pay Type	Charge	Sat	Sun	Mon	Ine	Wed	Thu	Ē	Line
Compact Comp	Š			Description	11/15	11/16	11/17		11/19	11/20	11/21	Totals
ADMS REG REG Pg 22 Pg 23 TTS 0.25 Pg 24 TTS 0.50 0.50 0.50 ADMS SEGOSPS110000 REG Pg 24 Pg 24 TTS 0.75 Pg 24 TTS 0.05 1.00 0.76 1.00 0.50 1.00 0.50 1.00 0.50 1.00 0.50 1.00 0.50 1.00 0.50 1.00 0.50 1.00 0.50 1.00 0.50 1.00 0.50 1.00 0.50	Ĭ	25009951.10000		City of LaPorte - Five Points/Phase One			_	0.25	1.25	0.25		1.75
ADM3 REG PG 22 0.25 PG 23 1.00 PG 22 0.25 PG 23 1.00 PG 23 1.00 DG 25 0.25 PG 23 1.00 PG 24 0.75 PG 25 4.00 PG 24 0.75 PG 25 4.00		ADM3		,								
ADM3 L.75 Pg 22 0.25 0.25 Pg 22 0.25 0.25 Pg 23 1.00 Pg 24 0.75 Pg 25 0.75 Pg	Ľ	25009831,10000	REG			1			0.50			0.50
25009781.10000 REG Pg 22 Pg 23 Pg 23 Pg 23 Pg 23 Pg 23 Pg 24 Pg 22 Pg 24 Pg		ADM3										
ADM3 25009975,1000 ADM3 ADM3 25009975,1000 ADM3 +	25009781,10000							0.50			0.50	
25009975.10000 REG Pg 25 4.00 Pg 25 Pg 25<		ADM3	7 6 7 6 7 6 7 6 7 6 7 6 7 6 7 6 7 6 7 6									
ADM3 REG PG 3 MILL C.50 MILL ADM3 25009248.11000 REG 1.00 1.00 1.00 ADM3 25009525.10000 REG 2.05 1.25 1.25 1.25 ADM3 25009525.10000 REG 0.50 1.25 1.25 1.25 1.25	Ľ	25009975.10000						1.00	0.75			1.75
25009248,11000 REG REG 0.50 0.50 1.00 1.00 ADM3 25009810,10000 REG 0.50 0.50 1.25 1.00 1.25 <td></td> <td>ADM3.</td> <td></td> <td>7.75</td> <td>8</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>		ADM3.		7.75	8							
ADM3 25009810,10000 ADM3 25008332,02100 ADM3 25009625,10000 REG	÷	3 25009248.11000	REG					0.50		- 		0.50
25009810,10000 ADM3 ADM3 25008332,02100 ADM3 25009825,10000 REG 0.50 ADM3 0.50 ADM3 0.50		ADM3										
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55008332.02100 REG REG 2.00 1.25 <td></td> <td>ADM3</td> <td></td>		ADM3										
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55005625,10000 REG 0.50 REG 0.50 REG 0.50		-										
ADM3	16	5 25009625,10000	REG				0.50					0.50
11.10.10.10.10.10.10.10.10.10.10.10.10.1		ADM3										

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Employee: McConnon, Diane C.

Employee ID: 086261

Class: Regular PartTimeNonExempAct Printed: Nov 24, 2008 11:52 AM



Schedule: Weakly (FRI)WFR Period Ending: Nov 14, 2008 Revision: 3

Page: 3

FILLEG: NOV 24, ZUDB 11:32 AM				7	Page: 3						
Job No./Cost Code	Pay Type	Charge	Sat	Sun	Mon	Tue	Wed	Thu F	Œ	Line	
Job Type		Description	11/8	11/9 1	11/10 1	11/11	11/12 1	11/13 11/	11/14 To	Totals	
25009940.10000	REG					0.50	0.50			1.00	
ADM3											
25009817.10000	REG					0.50	0.50			1.00	
ADM3											
25009030.00001	REG					0.25	,			0.25	
ADM3											
25009733.20000	REG						1.50			1.50	
ADM3											
25009951.10000	REG	City of LaPorte - Five Points/Phase One					0.25			0.25 P	Pg 21
ADM3											
25009782.10000	REG						1.00			1.00	
АБМЗ											
25009938.11000	REG						0.50			0.50	
ADM3											
25009967.11000	REG						0.50			0.50	
ADM3											

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Employee: McConnon, Diane C, Employee ID: 086261

Class: Regular PartTimeNonExempAct Printed: Nov 24, 2008 11:54 AM

Line

Period Ending: Oct 31, 2008

Page: 4

Charge Sat Sun Mon Tue Wed Thu Fri

Description 10/25 10/26 10/27 10/28 10/29 10/30 10/31

Schedule: Weekly (FRI)WFR

Revision: 3

Job No./Cost Code	Pay Type	Charge	Sat	Sun	Mon	Tue W	Wed Thu		Line	
Job Type		Description			10/27 10	10/28 10	10/29 10/30	30 10/31	P	
25009951.10000	REG	City of LaPorte - Five Points/Phase One		-		-	1.00			1.0d Pg 21
										E 416
25009916.00088	REG				1.00		Ĺ		1.00	0
	-									
71.17000	REG						1.00		1.00	0
ADM3										
36.20000	REG					0.25			0.25	S.
АБМЗ										
25009937.10000	REG					0.25			0.25	.5
ADM3										IE E
25009919.10005	REG						0.50	0.50	1.00	0
25009940.10000	REG.						1.00		1.00	Q
АБМЗ										
25009248.11000	REG	·						0.50	0.50	ō
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Employee: McConnon, Diane C. Employee ID: 086261



Revision: 6

Olass: Bandar Bartfimo MonEvamphot				Sche	Schedule: Weekly (FKI)WFK	11 KINDD				
יאמוולזאמי			11.	eriod Er	Period Ending: Oct 24, 2008	ot 24, 20	08			
Printed: Nov 24, 2008 11:54 AM					Page: 2					
Job No./Cost Code	Рау Туре	Charge	Sat	Sun	Mon	Tue	Wed	Thu	댐	Line
Job Type		Description	10/18	_	10/20	10/21	10/22	10/23	10/24	Totals
RE	REG				0.50					0.50
<u> </u>	REG				0.50					0.50
RE	REG				1.50		1.00			2.50
RE	REG	City of LaPorte - Five Points/Phase One			0.75					0.75
RE	REG				0.25					0.25
RE	REG				0.25					0.25
RE	REG				0.25					0.25
R	REG				0.25	1.00	1.00			2.25

Timesheet lines are continued on the next page.

Employee: McConnon, Diane C. Employee ID: 086261

Class: Regular PartTimeNonExempAct Printed: Nov 24, 2008 12:19 PM



Schedule: Weekly (FRI)WFR Period Ending: Oct 17, 2008 Revision: 6

Line	Job No./Cost Code	Pa	Pay Type	Charge	Sat	Sun	Mon	en1	Wed			Line	
No	Job Type			Description	10/11	10/12	10/13	10/14	10/15	10/16 1	10/17 To	tals	
3 25	25 25009820,10000	REG			***************************************					0.50		0.50	
AI	ADM3			to-dia									
325	26 25009817.10000	REG			and the state of t					1.00		1.00	
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7 25	27 25009781.10000	REG								1.00		1.00	
¥				ji: 1940-20		HINTO COLUMN							
8 25	28 25009782.10000	REG								1.00		1.00	
Ą	АБМЗ			P									
9 25	29 25009951.10000	REG	0	City of LaPorte - Five Points/Phase One			05.0	1.00	2.50			4.00	Pg 21
A	АБМЗ												
25	30 25009929.10000	REG								1.50		1.50	
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31 25	25008332.02100	REG						,		-1.50		-1.50	
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OKOKI			_	Total			7.50	8.00	8.50	6,00		30.00	
ature 1	Signature: McConnon, Diane C. (086261) By si	By signing this timesheet you are certifying that hours were incurred on the charge & day specified in accordance with URS Corp. P&P manual. If required by the P&P based	tifying that hours S Corp. P&P ma	s were incurred on the unual. If required by the	charge P&P ba	1	Approval	: Housto	ı, Christl	Approval: Houston, Christle D. (086608)	(80		
Oct	Oate: Oct 23, 2008 9:56 AM	on my work hours each day, I have taken a 10 minute break for every 4 hours of work.	aken a 10 minute	e break for every 4 hou	ırs of wo		bate: Oc	Date: Oct 23, 2008 1:04 PM	8 1:04 P	5			

Employee: Helm, James M. Employee ID: 037777

Class: Regular FullTime Exempt Act Printed: Nov 24, 2008 11;50 AM

V) E)

Revision: 2 Schedule: Weekly (FRI)WFR Period Ending: Nov 21, 2008

Line	Job No./Cost Code		Pay Type	Charge	Sat	Sun	Mon	Ļ	Wed	Thu	Fri	Line
8 S	Job Type			Description		11/16	11/17	11/18	11/19	11/20	11/21	Totals
 	1 25009951.10000	REG	ćn	City of LaPorte - Five Points/Phase One	6.50		4.00				1	10.50
	ARC4											
7	2 14965160.21976	REG		10.50			7.00	8.00	9.00			24.00
	ARC4			Pg 27 10.00								
3.	3 25009854.1004	REG	ر.	20.50	Pg 3			1.00		0.50		1.50
	ARC4											Angkeringe Radio Socie
4	4 14965160.21976	010								7.00		7.00
	ARC4											
22	25009854.1004	010								7.00		7,00
	ARC4											
9												
7												
€												
2 7 1	Comment			Regular	09.9		11.00	9.00	9.00	0.50		36.00
				Overtime						14.00		14.00
				Total	6.50		11.00	9.00	9.00	14.50		50.00
ignatı	Signature: Helm, James M. (037777) By signing day specification	ning this timesheet you ar ecified in accordance with	re certifying that ho h URS Corp. P&P	this timesheet you are certifying that hours were incurred on the charge & led in accordance with URS Corp. P&P manual. If required by the P&P bassed	ocharge to P&P ba	†	Approval: Adkins, Cheryl L. (088080)	Adkins, C	Sheryl L.	(088080	()	
)ate: N	Date: Nov 21, 2008 7:41 AM	on my work hours each day, I have taken a 10 minute break for every 4 hours of work.	ave taken a 10 min	lute break for every 4 hol	urs of wo		Date: Nov 21, 2008 11:24 AM	21, 2008	3 11:24 A	2		
						1						

Employee: Helm, James M,
Employee ID: 037777
Class: Regular FullTime Exempt Act
Printed: Nov 24, 2008 11:52 AM

Schedule: Weekly (FRI)WFR Period Ending: Nov 14, 2008 Revision: 2

	Printed: Nov 24, 2008 11:52 AM					д.	Page: 1						
Line	Job No./Cost Code	epo?	Pay Type	Charge	Sat					-	Ŧ.	Line	
o _N	Job Type			Description	11/8	11/9	11/10	11/11	11/12	11/13	11/14	Totals	
1 25	25009854.1004	REG	, CP				9.00	5.50	7,50	8.00	,	30.00	
AF AF	ARC4												
2 14	2 14965160.11976	REG	(2)					3.50				3.50	
AF	ARC4												
3 25	3 25009951.10000	REG	C)	City of LaPorte - Five Points/Phase One					1.50	0.50	8.00	10.00	10.00 Pg 27
Medical AF	ARC4												•
4 14	4 149651 <u>60.2197</u> 6	REG	r)							0.50		0.50	
AF	ARC4												
ιΩ													
, C													
		and the state of t											
7		, A Control of the Co											
83													
Omen Comment	yment			Regular			9.00	9.00	9.00	9.00	8.00	44.00	
				Overtime									
				Total			9.00	9.00	9.00	9.00	8.00	44.00	
Signature	Signature: Helm, James M. (037777)	By signing this timesheet you are certifying that hours were incurred on the charge & day specified in accordance with URS Corp. P&P manual. If required by the P&P bas	ire certifying that ho th URS Corp. P&P r	is timesheet you are certifying that hours were incurred on the charge & in accordance with URS Corp. P&P manual. If required by the P&P based	e charge a	P	Approval: Herd, LaWanna J. (073366)	lerd, La	Nanna J	. (07336	(9)		
Date: Nov	Date: Nov 14, 2008 9:10 AM	on my work hours each day, I have taken a 10 minute break for every 4 hours of work.	ıave taken a 10 min	ute break for every 4 ho	ours of wo	-	Date: Nov 14, 2008 1:32 PM	14, 2008	1:32 PN	=			
													-

Employee: Fischbach, Garry L. Employee ID: 018053

Class: Regular FullTime NonExemp Acti Printed: Nov 24, 2008 11:52 AM

Revision: 1 Schedule: Weekly (FRI)WFR Period Ending: Nov 14, 2008

Pg 3 15.00 7.00 40.00 10.00 40.00 Line Totals 6.00 6.00 6.00 Approval: Cabage, David K. (015561) 10.00 9.00 10.00 1.00 Thu 11/13 8.0d 6.00 8.00 9.1 1,00 Wed 11/12 8.00 8.00 4.00 4.00 11/11 8.00 8.00 6.00 2.00 Mon 11/10 Sun 11/9 By signing this timesheet you are certifying that hours were incurred on the charge & day specified in accordance with URS Corp. P&P manual, If required by the P&P based on my work hours each day, I have taken a 10 mirute break for every 4 hours of work, Sat 11/8 City of LaPorte - Five Points/Phase One Charge Description Overtime Regular Total Pay Type REG SICK REG REG REG REG. Job No./Cost Code Job Type Signature: Fischbach, Garry L. (018053) 12007273.00004 12008135.00000 12805413,00005 5 25009951,10000 01162700.00000 TEC2 TEC2 TEC2 TEC2 TEC2 6 SICK

10-28 28

Date: Nov 14, 2008 10;16 AM

Date: Nov 13, 2008 5:26 PM

Employee: Fawvor, Peter D. Employee ID: 018049

Class: Regular FullTime NonExemp Acti



Sohedule: Weekly (FRI)WFR Period Ending: Nov 14, 2008

Revision: 1

Printed: Nov 24, 2008 11:52 AM				Page:	.e. 1				
Job No./Cost Code	Pay Type	Charge	H	Sun M	Mon Tue	e Wed	Thu	Fri	Line
Job Type		Description	11/8		11/10 11/11	11 11/12	11/13	11/14	Totals
01156700.00020	REG								
TEC2									
01156700.00030	REG								
TEC2									
25334535.00004	REG								
TEC2									
37974040.00400	REG								
TEC2		37.08							
ног	HOL	Pa 30 24.50		/					
TEC2	4		Pa 3						
SICK	SICK		<u> </u>	1		/			
TEC2	-								
VAC	VAC							/	
TEC2									
25009951.10000	REG	City of LaPorte - Five Points/Phase One			8.00	5.00 8.00	00.6 00	7.00	37.00
TEC2									

Timesheet lines are confinued on the next page.

Employee: Fawvor, Peter D. Employee ID: 018049

Class: Regular FullTime NonExemp Acti



Schedule: Weekly (FRI)WFR Period Ending: Nov 7, 2008 Revision: 3

	Printed: Nov 24 2008 11:53 AM				Δ.	Page: 1						
Line	L	Pay Type	Charge	Sat	Sun	Mon	Tue T	Wed	Thu	Fri	Line	
No			Description	11/1	11/2	11/3	11/4	11/5	11/6	11/7	Totals	٠
	04156700.00020	REG										
	TEC2											
- 1	2 01156700.00030	REG										
	<u> </u>											
	3 25334535,00004	REG										
	TEC2											
-	4 37974040,00400	REG										
	TEC2											
	НОГ	HOL										
	TEC2											
	SICK	SICK										
	TEC2							100000				
	VAC	VAC										
	TEC2											
	25009951,10000	REG	City of LaPorte - Five Points/Phase One		L.,	1.00	3.50	4.00	8.00	8.00	24.50	Pg 29
	E TEC2											

Timesheet lines are continued on the next page.

Employee: Estes, Robert M. Employee ID: 040484



Revision: 1

Pg 3 36.00 36.00 5.00 8.00 9.00 5.00 Line Totals Fri 11/21 10.00 10.00 5.00 5.00 Thu 11/20 9.00 9.00 4.00 Schedule: Weekly (FRI)WFR Wed 11/19 Period Ending: Nov 21, 2008 9.00 9.00 Mon Tue 11/17 11/18 5.00 8.00 8.00 8.00 Sun 11/16 . Sat 11/15 City of LaPorte - Five Points/Phase One Charge Description Overtime Regular Pay Type REG SICK REG REG REG REG Job No./Cost Code Class: 9/80 Full Time Exempt Active Printed: Nov 24, 2008 11:50 AM 25009774.FC170 25009774.FC163 25009774.FC161 25009951.10000 25335252,16300 ENG4 ENG4 ENG4 ENG4 ENG4 SICK

13

14

Approval: Adkins, Cheryl L. (088080) Date: Nov 21, 2008 11:22 AM By signing this timesheet you are certifying that hours were incurred on the charge & day specified in accordance with URS Corp. P&P manual. If required by the P&P based on my work hours each day, I have taken a 10 minute break for every 4 hours of work. ignature: Estes, Robert M. (040484) Date: Nov 21, 2008 7:22 AM

19

Employee: Chappell, Carvelle G. Employee ID: 039838

Class: Regular FullTime NonExemp Acti

Printed: Nov 24, 2008 11:50 AM



Schedule: Weekly (FRI)WFR Period Ending: Nov 21, 2008

Revision: 1

Printed: Nov 24, 2008 11:50 AM				•	Page;		t) }			
Line Job No./Cast Cade	Code	Pay Type	Charge	Sat	Sun Mon	n Tue	Wed	Thu	Fri	Line
	d)		Description				11/19	11/20	11/21	Totals
25009951.10000	REG		City of LaPorte - Five Points/Phase One			0.50				0.50
CLE3										
10 25009638.00500	REG					1.00	1			1.00
CLE3										
11 01156400.01100	REG				\	4.50 4,	4.50 5.50	0 2.50		17.00
CLE3										
12 25008992.00101	REG		2.50			0	0.75			0.75
CLE3		Pa 33								
13 03054005	REG					\not	05.0	0		0.50
CLE3			2.00	8 Bd						
14 25009951.10000	REG		City of LaPorte - Five Points/Phase One				1.00	0 0.50	1.00	2.50
IIIII CLE3										
15 25009195.05500	REG							2.50	7.00	9.50
CLE3										
16										
Julie Comment			Regular			9.00	6.75 7.00	00 6.50	9.00	38.25
			Overtime					-1		
			Total			9.00 6.	6.75 7.0d	og:9 pc	00'6 c	38.25
Signature: Chappell, Carvelle G. (039838)	By signing this timesheet you are certifying that hours were incurred on the charge & day specified in accordance with URS Corp, P&P manual. If required by the P&P based	e certifying that hou new rand	irs were incurred on the nanual. If required by th	charge & e P&P base		Approval: Hernandez, Perla Y. (086544)	andez, P	erla Y. (08	6544)	
Date: Nov 21, 2008 10:30 AM	on my work hours each day, I have taken a 10 minute break for every 4 hours of work.	ave taken a 10 minu	te break for every 4 ho	urs of work		Date: Nov 21, 2008 11:14 AM	2008 11:1	4 AM		

Date: Nov 21, 2008 11:14 AM

Employee: Chappell, Carvelle G.

Employee ID: 039838

Class: Regular FullTime NonExemp Acti Printed: Nov 24, 2008 11:52 AM

Line

Schedule: Weekly (FRI)WFR

Revision: 2

Period Ending: Nov 14, 2008

0.50 Pg 32 41.00 7.25 1,00 40.00 1.00 8.50 Line Totals 2.25 1.00 9.00 2.50 8.00 2.25 11/14 9.00 1.00 9.00 1.00 1.00 0.50 1.00 Thu 11/13 7.00 2.00 1.50 1.50 7.00 Wed 11/12 7.00 1.00 1.00 1,00 7.00 11/11 Tue 9.00 1.50 9.00 2.00 1.50 Page: 2 11/10 Mon Sun 11/9 Sat 11/8 Gity of LaPorte - Five Points/Phase One Charge Description Overtime Regular Pay Type REG REG REG REG SICK REG Job No./Cost Code Job Type 12 25012061.00100 13 25012063.00100 14 49194523,20083 25009516,60000 10 25009951.10000 11 25012027.00100 CLE3 CLE3 CLE3 CLE3 CLE3 CLE3 CLE3 15 SICK CLE3 16 VAC

Approval: Herd, LaWanna J. (073366)

By signing this timesheet you are certifying that hours were incurred on the charge & day specified in accordance with URS Corp. P&P manual. If required by the P&P based on my work hours each day, I have taken a 10 minute break for every 4 hours of work.

signature: Chappell, Carvelle G. (039838)

Jate: Nov 14, 2008 1:28 PM

Total

Date: Nov 14, 2008 1:31 PM

Employee: Chappell, Carvelle G.

Employee ID: 039838

Class: Regular FullTime NonExemp Acti



Schedule: Weeldy (FRI)WFR Period Ending: Nov 7, 2008 Revision: 1

Printed: Nov 24, 2008 11:53 AM			-	Г	~	. F	F	- -	 - -	:
Job No./Cost Code	Pay Type	Charge		Sun				Thu T	72	Line
Job Type		Description	17/1	\dashv	11/3	11/4	11/5	11/6	11/1	Totals
9 49194514 20082	REG				6.00	2,00	1.00			9.00
		nose								
10 01197400.02100	REG					1.00	1.00			2.00
11 46195211.20082	SEG					1.50	3.50	1.00		6.00
12 25009951.10000	REG	City of LaPorte - Five Points/Phase One					1.50			71.50 Pg 32
13 39910728.10000	SEG			-				2.00		2.00
14 01156405,01100	Säl							0.50		0.50
15 02197400.02100	REG							0.50		0.50
16 25012039,00501	REG							1.00	***************************************	1.00

Timesheet lines are continued on the next page,

CLE3

Employee: Cabage, David K. Employee ID: 015561 Class: Regular FullTime Exempt

Class: Regular FullTime Exempt Act Printed: Nov 24, 2008 11:52 AM

Revision: 2 Schedule: Weekly (FRI)WFR Period Ending: Nov 14, 2008

Line	Job No./Cast Cade	Pay Type	ype	Charge	Sat	-	Mon					Line	
QN.	Job Type			Description	11/8	11/9	11/10	11/11	11/12	11/13	11/14	Totals	
6	9 12805413,00005	REG						1.00	1.00	1.00		3.00	
	TEC4												
5	10 25009951.10000	REG .	25	City of LaPorte - Five Points/Phase One					2.00	1.00	1.00	4.00	ლ ენე
	TEC4												\
+	11 12007187.00000	REG						•	3.00			3.00	
	TEC4												
12	12721370.21019	REG									2.00	2,00	
	TEC4												
13													
14													
15													
		·											
16							,						
	the first Comment		X	Regular			8.00	8.00	8.00	8.00	8.00	40.00	
			0	Overtime							******		
		·	Ţ.	Total			8.00	8.00	8.00	8.00	8.00	40.00	
Sign	Signature: Cabage, David K. (015561) By signing the day specified	ing this timesheet you are certifying that hours were incurred on the charge & ecified in accordance with URS Corp. P&P manual. If required by the P&P based	ng that hours orp. P&P mar	were incurred on the nual. If required by th	charge e	To	proval: A	(cDanie	Jr, Willia	Approval: McDaniel Jr, William H. (118120)	18120)		
Date:	Date: Nov 14, 2008 10:15 AM	on my work hours each day, I have taken a 10 minute break for every 4 hours of work.	n a 10 minute	break for every 4 ho	urs of wo		Date: Nov 14, 2008 11:04 AM	4, 2008	11:04 A	M			

Employee: Bowman-Webb, Loetta Employee ID: 039751

Class: Regular FullTime NonExemp Acti Printed: Nov 24, 2008 11:51 AM

Schedule: Weekly (FRI)WFR Period Ending: Nov 14, 2008 Revision: 2

Printed: Nov 24, 2008 11:51 AM				۵.,	Page: 1						
Job No./Cost Code	Pay Type	Charge	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Line	
Job Type		Description	11/8		11/10	11/11	11/12	11/13	11/14	Totals	
156700.00021	REG				2.00	0.25	2,00	3.00	4.00	11.25	
156700.00050	REG					2.00				2.00	
DM3											
000000000000000000000000000000000000000	REG										
DM3											
997931.00001	REG						1.00			1.00	
.009549.40000	REG										
DM3											
0009854.1000	REG			-/	0.75					0.75	
рмз											
51,10000	REG	City of LaPorte - Five Points/Phase One			0.75	ļ				0.75	Pg 3
DM3	·										\
227411.99999	REG										

Timesheet lines are continued on the next page.

1017-1114

2020

	2 5			E)	IIRS DIVISIDI PENSE REF				AC-09	T	
Employee Name:	Charles Wardrop		<u> </u>		Employee Number:	98821	Date Ended:		Date Submitted	11/	7
office with HBU	1567-02020-0#86	·		~	Travel Start Oats			Travel End Date:			
ompany Imployee Home	Cumpton			Travele	d to Currency:			Exchang	e Rata:		
lease read the fo	llowing before fillin	g out the expenses	report:								
1. * Details to	be provided on Page ts (including legible C	a 2		In all the way across	2. con all four 4.	Accounting will enter	er the appropriate ink uld not report the cast	ormation in the nows n advance on the ext	which have heavy b sense report. The E	orders. ntenorisaOn	e system
sides to 8	1/2 by 11 paper and	stached, "Colored	' receipts must also b	se taped to a separat	e sheet of	suformatically deduce balance is paid to the	cts the outstanding ex	ivance from the lotal	amount due to the	етрюуее в	and the
	h title at the lop: "CO ription	CORED RECEIPTS	FOR AUDIT UNLY	and sitsched,	Distributio	riof Charges	no despured,	·	7	Cost	Туре
DATE			7-Oct-08	22-Oct-08	#n 4-Nov-08	31-Oct-08	30-Oct-08			Job	OH
IOB NUMBER		25009854	02156400	25009854	25009951	25009854	25009854		W7		
COST CODE (T.	ASK)	1001	08100	1001	10000	1001	1001		.,4	l	
EDERAL GOV	ERNMENT	□Yes □#o	□Yes □No	□Yes □NO	Yes One	□ves □***	Over Owe	Ores 8No		For Acc	ounting
	EXPENSE (MUST		The Address of the State of the	CO Tarmed Carren							only
BE COMPLETE		1	Rotun Hear visit regarding SAN Jac	QP Terrard County Fire Training complex visit	Five Points Plaza Document pickup	OP staffing coordination kinch	QP scheduling session lunch			ľ	
			College BD	vesi	остания рехар	CONTRACTOR CONTRACT	BELLEN CONTA			1	
CITY AND STAT	TE		Pasedena,TX	Fart Worth, TX	LaPorte TX	Houston,TX	Houston,TX		Total	<u> </u>	T
TRAVEL MEALS Actuals or Per Dien										52060 52080	
NCIDENTALS'	.,								A CONTRACTOR OF THE PARTY OF TH	52100	
SUBTOTAL (ME	EALS +	 	_						4.65		
NCIDENTALS)	SEB DIEM	0.00	0,00	0.00	0.00	0.00	0.00	0,00	0.00	gnes -	
For accounting use	only									52080	61080
EXCESS PER D For accounting use					į į		1			52090	61100
MEALS PAID FO	OR OTHER									52060	61050
EMPLOYEES T EXCESS PER DI							-			-	
OTHER EMPL (FO										52090	61100
NON-FED, GOV	T. PER DIEM				•					52080	61080
BUSINESS MEA	ALS*			118,69		23.27	22,59		164.55	52070	61070
LODGING										52050	61050
GOVT, PER DIE										52050	61050
For accounting use EXCESS PER D		 								52090	61090
For accounting use	only										
LODGING TAX EXCESS LODG	INC TAV									52050	61050
For accounting use										52090	61090
AIRFARE (Incl.)	Service Fee)			296,00					296.00	52010	61010
AIRFARE PREM For accounting use										52120	€1150
GROUND TRAN					g 39 _{9.35}					52020	(6102g)
PARKING, TOLI			26,50						55.10	3 100	=
BUSINESS MILE		ļ	40.95	38	g 38 49.14	·			128.12	52030	61030
AUTO RENTAL										52020 52040	61020
FUEL/GASOLIN										54220 52110	61020
COMMUNICATI							<u> </u>			54440	[
OTHER ALLOW	ABLE CUSTS									50100	
		 								52120	69020
ENTERTAINME OTHER FAR UNAU										52120	61130
COSTS* (2)											
GRAND TOTAL		0.00	67,45	471.97	58.49	JPG 3 27	22.59	0.00	643,77	لببا	
Company Vehicle		ITYes, Vehicle Lice	nse No.		comment thaines	The Is and thin	: Both and Decease 1 30 days on ask exp	ry expenditures inc	surred while in the	namohsq L	CS DI
ental Vehicle See Definitions to	Dver DHo					dans 1	YYYX.	ma	. A.A.	11/.	
vstification for in	avel instead of usin	g videoconferencin	g: (Applicable only	to travel related to		7/		/	πu	[[]]	WO1
loca Raton, Charl-	t projects and overt otte, Chattanooga,	Chicago, Cincinn a	ti, Cleveland, Colum	bus, Denvar,	Projection en olgnature		1	Employe	Nomber	Date	U
Corrieville, New O	Gaithersburg, Grank deans, New York, O	iskland, Omstra, Ör	erland Park, Parame	ss, Sen Francisco,	concur and appro	ws the travel made	by the employee	1			{
isnta Ana, Seattle	, St. Louis, Tamps, id Sydney (Australia	Toledo, Washingto	n DC, London, Fran	kturt, Glasgow,	toul	$_{\Omega}$		7 			
antinning, rosto dii		ITED	BY-13		Authorized Signatur	e (All Expense Repo	orts)	Empkyee	Number 10 V 6	Date	
	1 140 20										
		IOV 1 3 21	2008		Office/Cost Center N	danager Signature (C	Over 30 Days)	Employee	Number	Date	
		OV 1321	008	FOR AUS	Office/Cost Center I		over 30 Days)	Employee	Number	Date	

TTT	25	URS DIVIS				01/2008 Rev. 2	2 ज 2	<u>;</u>
UI	C 3	EXPENSE R	EPORT			AC-09		!
Employee		Employee	00021					
Name:	Charles Wardrop	Number: TRAVEUBUSINE	SS MEALS					1
Date	List of Guest/Company & Title		Location / E	Business Purpose	Alcohol Amount	Meal Amount	Total	
22-Oct-08	QP design Team		Chilis Love Field			118.69	118,69	
30-Cct-06	QP Moises and Dan		Thai Choice			22.59	22.59	
31-Oct-08	QP Jayand Dan		Fadis			23.27	23.27	
							0.00	
						1	0.00	
			<u></u>				0.00	
					<u></u>		0.00	
		INCIDENT	ALS					
Date	De	scription/Reason	for Expenditure	•			Amount	
		-			-			
	Set Comments and C			***************************************				
	Particular							
					- Mary room and an array of the			
	CONTRACTOR OF THE PROPERTY OF			····		······		
		•						
		BUSINESS MI	LEAGE					
Date	Purpose	CAST TO THE TAXABLE PARTY.	Lo	cation	Total Miles	Mileage Rate	Total	
<u> </u>			From	To				
7-Oct-08	Visit with San Jac college program manager at Rohm Haa	5	urs	pasadena	70.00	0.585	40,95	D~ 27]
4-Nov-08	Document pick up city of laporte		urs	la Porte	84.00	0,585	49.14	Pg 37
22-Oct-08	visit to Tarrant county Fire training complex		home	hobby	65,00	0,585	38,03	0
							0.00	G i
							0.00	
							0.00	

							0.00	
		ENTERTAIN			Alcohol	Other		
Date	List of Guest/Company & Title	-	Location / Bi	usiness Purpose	Amount	Amount	Total	
				The state of the s			0.00	
			·				00.0	
A A A A A A A A A A A A A A A A A A A							0.00	
	·	THE COUNTY OF TH			Contribution of the Contri		0.00	
· · · · · · · · · · · · · · · · · · ·							0.00	•
		* Kirket i province de la company					0.00	
		LOWABLE AND UN		TS				
Date	Description	on/Reason for Exp	enditure			A or U*	Amount	
7-Nov-08	October and november tolls divided by projects	·					40.10	

					-ABAGO-AAAA			
		b		سيستوالاس ومساورة ومساورة والمساورة والمساورة والمساورة والمساورة والمساورة والمساورة والمساورة والمساورة والم				
				· · · · · · · · · · · · · · · · · · ·				

101	11/01/2008 00:00	11/01/2008 00:00			Tag Store	ACCOUNT BALANCE	56,55
102	11/03/2008 07:37	11/03/2008 07:51	Dan's car	2	Westpark - Beltway 8 NB Exit	Toll	-0.50
103	11/03/2008 07:38	11/03/2008 07:52	Dan's car	2	Westpark - Gessner Rd OFF Ramp	Toll	-0.35
104	11/03/2008 18:31	11/03/2008 19;10	Dan's car	2	Sam Houston - Westheimer Rd - Westheimer Road ON Ramp	Toll	-1.00
105	11/04/2008 07:38	11/04/2008 08:09	Dan's car	2	Westpark - Beltway 8 NB Exit	Toll	-0.50
106	11/04/2008 07:40	11/04/2008 08:19	Dan's car	2	Westpark - Gessner Rd OFF Ramp	Toll	-0.35
107	11/04/2008 10:07	11/04/2008 10:33	Dan's car	2	Sam Houston - Westheimer Rd - Westheimer Road ON Ramp	Toll	-1.00
108	11/04/2008 10:21	11/04/2008 10:32	Dan's car	2	Sam Houston - SouthWest Barrier - Mainlines	Toll	-1.25
109	11/04/2008 10:25	11/04/2008 10:37	Dan's car	2	Sam Houston - SouthEast Barrier - Mainlines	Toll	-1.25
110	11/04/2008 10:33	11/04/2008 10:39	Dan's car	2	Sam Houston - East Barrier - Mainlines	Toll	-1.25
111	11/04/2008 11:39	11/04/2008 11:45	Dan's car	2	Sam Houston - East Barrier - Mainlines	Toll	-1.25
112	11/04/2008 11:48	11/04/2008 11:51	Dan's car	2	Sam Houston - SouthEast Barrier - Mainlines	Toll	-1.25
113	11/04/2008 11:52	11/04/2008 11:56	Dan's car	2	Sam Houston - SouthWest Barrier - Mainlines	Toll	-1.25
114	11/04/2008 12:04	11/04/2008 12:12	Dan's car	2	Westpark - Beltway 8 NB Exit	Toll	-0.50
115	11/04/2008 12:06	11/04/2008 12:11	Dan's car	2	Westpark - Gessner Rd OFF Ramp	Toll	-0.35
116	11/04/2008	11/04/2008	Dan's	2	Sam Houston -	Toll	-1.00

Employee: Wardrop, Charles D. Employee ID: 098821

Class: Regular FullTime Exempt Act Printed: Nov 24, 2008 11:56 AM



Schedule: Weekly (FRI)WFR Revision: 1

Period Ending: Nov 21, 2008 Page; 4

Printed: Nov 24, 2008 11:39 Aiv				-	rage, 4					
Job Na,/Cast Code	Pay Type	Charge	Sat	Sun	Mon		Wed	Thu F		ø
No Job Type		Description	11/15	11/16	11/17	11/18	11/19 1	11/20 11	11/21 Tot	Totals
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	REG	City of LaPorte - Five Points/Phase One A					1.00			1.00 Pg 5
の 開 MGR1										
27 25009951.30000	REG								2.00	2.00
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29 25009951.50000	REG					•				
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31 36291306.40000	REG									
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32 HOL	HOL								:	
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Timesheet lines are continued on the next page.

Employee; Chaney, Natalie M. Employee ID: 067238

Class: 9/80 Full Time Exempt Active

Printed: Nov 24, 2008 11:57 AM

Schedule: Weekly (FRI)WFR Period Ending: Nov 14, 2008 Revision: 1

<u> </u>	als	5.00		4.00		2.00		25.00								36.00	_	36.00		
Line	-																			
	11/14							20								9.00		9.00	(080	
	11/13					0		9.00					-					9.00	Approval: Adkins, Cheryl L. (088080)	AM
	11/12					0 1.00		00.8								00.8 O			s, Cheryl	Date: Nov 14, 2008 9:06 AM
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Mon	11/10	5.00		4.00												00'6		9.00	Approva	Date: No
Sun	11/9																		-	
Sat	11/8											g S							e charge	ours of w
Charge	Description					City of LaPorte - Five Points/Phase One A				2.00	Pg 42 4.00	6.00 Pg				Regular	Overtime	Total	ig this timesheet you are certifying that hours were incurred on the charge & stried in accordance with URS Corp. P&P manual. If required by the P&P bas	ute break for every 4 ho
Pay Type		REG		REG		REG		REG						:					ou are certifying that ho s with URS Corp. P&P I	r, I have taken a 10 min
e																			By signing this timesheet you are certifying that hours were incurred on the charge & day specified in accordance with URS Corp. P&P manual. If required by the P&P based	on my work hours each day
Job No./Cost Code	Job Type		ENG1	2 03061328	ENG.1	3 25009951,20000	ENG1	4 25009875,40000	ENG1							Milital Comment			Signature: Chaney, Natalie M. (067238)	Date: Nov 13, 2008 4:01 PM
Line	ş	1		. 2		e.		4		5		9	7		8				Signa)ate:

Employee: Chaney, Natalie M. Employee ID: 067238

Class: 9/80 Full Time Exempt Active

Printed: Nov 24, 2008 11:58 AM



Schedule: Weekly (FRI)WFR

Revision: 2

Period Ending: Nov 7, 2008

Pg 41 4.00 44.00 44.00 21.00 13,00 5.00 1.00 Line Totals 8.00 8.00 4.00 4.00 Fri 1177 9.00 2.00 1.00 9.00 6.00 Thu 11/6 9.00 9.00 3.00 3.00 3.00 Wed 11/5 9.00 9.00 9.00 Tue 11/4 9.00 9.00 9.00 Mon 11/3 Sun 11/2 Sat 14 Sat City of LaPorte - Five Points/Phase One A Charge Description Overtime Regular Pay Type REG REG REG REG REG Job No./Cost Code Job Type 25009875,40000 25008653.28000 19228692,00004 01197601.05100 5 25009951,20000 ENG1 ENG1 ENG1 ENG1 ENG1 Line No

Approval: Adkins, Cheryl L. (088080)

By signing this timesheet you are certifying that hours were incurred on the charge & day specified in accordance with URS Corp. P&P manual. If required by the P&P based on my work hours each day, I have taken a 10 minute break for every 4 hours of work,

ignature: Chaney, Natalie M. (067238)

Date: Nov 7, 2008 10:53 AM

Total

Date: Nov 7, 2008 11:31 AM

Employee: Bagstad, Michael J. Employee fD: 039757

Class: 9/80 Full Time Exempt Active

Printed: Nov 24, 2008 11:57 AM

Revision: 1 Schedule: Weekly (FRI)WFR Period Ending: Nov 14, 2008

1 02207200 00000		Description	11/8	1 00 L	11/10	11/11 4	11/1/2	11/13 11	11/14 Totals	
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		Regular			9.00	9.00	9.00	9.00		36.00
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		Total			9.00	9.00	9.00	9.00		36.00
Signature: Bagstad, Michael J. (039757) By sig	By signing this timesheet you are certifying that hours were incurred on the charge & classified in accordance with IRS Com P&P manual If required by the P&P based	nours were incurred on the manual if required by the	charge &	l 	roval: H	erd, LaW	fanna J.	Approval: Herd, LaWanna J. (073366)		
Date: Nov 13, 2008 6:56 AM	on my work hours each day, I have taken a 10 minute break for every 4 hours of work.	inute break for every 4 ho	urs of work		Date: Nov 14, 2008 1:31 PM	4,2008	1:31 PM			

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URS CORPORATION HQ Employee Timesheet

Employee: Wardrop, Charles D. Employee ID: 098821

Class: Regular FullTime Exempt Act Printed: Nov 24, 2008 11:58 AM



Revision: 1 Schedule: Weekly (FRI)WFR Period Ending: Nov 21, 2008

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e Job No./Cost Code	Pay Type	Charge	Sat	Sun	Mon	Tue	Wed - T	Thu Fri	ri Line	
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