



**La Porte Airport Advisory Board
MINUTES
September 10, 2024**

Members Present: In person: Deborah Rihn-Harvey, Position 3, Robbie McLarrin, Position 7; Mark Follis, Position 6, David Kagey, Position 2, Shane Worsham, Position 5

Members Absent: Dan Marrouf, Position 1, Bryan Gwin, Position 4,

Others Present: Ray Mayo, Director of Public Works, Corby Alexander, City Manager, Tashonda Ingle, Department Coordinator, Darrell Herrin, Citizen, Tom Dodson, Civil PE's.

The La Porte Airport Advisory Board meeting was called to order at 5:33 p.m. by Debby Rihn-Harvey.

1. Citizen Darrell Herrin expressed his appreciation for being present and eager to listen.
2. Mark Follis made a motion to approve the minutes of the June 26, 2024 meeting. David Kagey seconded. Unanimously approved.
3. Ray Mayo advised the Board that council gave direction to move forward with the "residential through the fence request" for 10596 N. H St. A draft agreement must be created to accompany the request. The agreement will be created with input from the TxDOT airport planner and the Board. Documents must be approved by the City Council before submission to the FAA. The Board can provide a recommendation to Council on the residential through the fence benefits and liabilities. The Board agreed to review the draft agreement template and provide feedback for agreement terms. David Kagey made a motion to review all the provided information and table this discussion until the next meeting. Shane Worsham seconded. Unanimously approved.
4. Ray Mayo discussed preparing a letter of intent to TxDOT Aviation to apply for grant to update the Airport Master Plan. Prior to submitting the request, the sponsor must submit a letter of intent accompanied by a City Council resolution expressing the city's commitment to offer matching local funding. This letter and resolution can be prepared for an upcoming City Council meeting. Ray suggested that the board consider the information provided from the TxDOT planner before deciding on an Airport Layout Plan with narrative. Tom Dodson indicated that a full Master Plan has elements that focus on surrounding airports and may not be beneficial. Robbie McLarrin proposed a motion to table until the next meeting. Mark Follis seconded. Unanimously approved.
5. Ray Mayo stated that the National Guard has been approached about their intentions for the previous Air National Guard property for performing environmental testing and remediation, removing the structures, and terminating the lease. The National Guard

indicated that they intend to obtain funds for environmental issues and demolition. The National Guard plans to meet with the City Manager's office at 1 p.m. on October 9. The Board will get an update on the outcome of this meeting. Mark Follis proposed a motion to table the discussion until the next meeting. Robbie McLarrin seconded. Unanimously approved.


6. Board Comments – Mark Follis inquired for an update on the airport gates. Ray Mayo noted that we will utilize funding from the Ramp Grant program. Smart keypad monitors will likely be installed and will enhance security. David Kagey inquired about the runway and what we could do to restore it. Tom Dodson noted that the original pavement was old in many places, and the bubbles were produced by previous asphalt crack sealing, and that these repairs may come with a high price. Robbie McLarrin replied that he does not see why there should be an issue with approved repairs if we received 90% from a grant funding program. Debby Rihn-Harvey mentioned the displaced threshold and lengthening of the runway to 5,000 feet. Robbie McLarrin also commented that the Master Plan must be completed for a more comprehensive view of Airport repairs. Debby Rihn-Harvey agreed that we needed a plan and set priorities.

The Board members set the next meeting for October 2024 (22,23,24). Meeting will be held at City Hall and include the TxDOT Planner remotely or in person.

The motion to adjourn was made by Mark Follis and seconded by Robbie McLarrin. The meeting was adjourned at 7:11 p.m.

PASSED AND APPROVED
ON THIS DAY

10/23/2024


Chairman

Vice-Chairman