



**La Porte Airport Advisory Board
MINUTES
May 7, 2024**

Members Present: In person: Dan Marrouf, Position 1, David Kagey, Position 2, Bryan Gwin, Position 4, Shane Worsham, Position 5, Mark Follis, Position 6.

Members Absent: Deborah Rihn-Harvey, Position 3, Robbie McLarrin, Position 7

Others Present: Ray Mayo, Director of Public Works, Andrew Brady, Assistant Director of Public Works, Tom Dodson, P.E. with Civil PEs.

The La Porte Airport Advisory Board meeting was called to order at 5:45 p.m. by Ray Mayo.

1. There was no citizen comment. Ray Mayo introduced Tom Dodson with Civil PE's to the Board members. Board members introduced themselves to the group.
2. Mark Follis nominated Dan Marouf as chairperson and Deborah Rihn-Harvey as vice-chairperson. There were no other nominations. Mark Follis made a motion to elect Dan Marouf as chairperson and Debby Rihn-Harvey and vice-chairperson. The motion was seconded by Bryan Gwin. Unanimously approved.
3. Ray Mayo provided a brief history of the Board and read aloud Section 18-52 defining functions of the Board. Discussion took place regarding goals of the Board and several items were noted to be brought forward as agenda items in following meetings. Mark Follis asked staff to provide a report at the next meeting of the airport's economic impact to the community. Dan Marouf asked if there were any plans for the use of the Air National Guard building.
4. There was no action taken to approve the minutes of the July 12, 2023 meeting as none of the current members were present at that meeting. It was noted that this item should be brought back at the next meeting.
5. Discussion was had regarding the LED lighting project for runways and taxiways which has been completed. It was noted that maintenance issues and repairs were significantly reduced with this project. The group stated that the new LED beacon was less bright than the old one. Ray Mayo stated that Public Works staff would investigate that issue.

6. Ray Mayo provided information on construction of the new lift station outside the west fence of the airport. There is a pending permit for the temporary crane during construction and a pending permit for the permanent structure.
7. Discussion was had on the construction of two T-hangars and three box-hangars on the west side of the airport. It was suggested by Mark Follis to possibly re-zone the airport and remove the SCUP requirement, which he felt could hinder potential development.
8. There was discussion about the pavement condition with the re-surfacing product that was applied in 2021. Board members and FBO's have described possible delamination on ramps and taxiways. Tom Dodson spoke about the product as he was the engineer of record, and the product was the desired specification of TxDOT Aviation. Tom recommended a warranty inspection prior to contacting the contractor about a remedy under the 5-year warranty.
9. The Board briefly discussed the Airport Master Plan (1991) and the Airport Business Plan (2017). Ray Mayo informed the Board that the Airport Master Plan could be updated with grant funds. Tom Dodson also stated that there could be a less extensive option of updating only the airport layout plan (ALP with narrative). Mark Follis made a motion to request a placeholder in the 2024/2025 City budget to fund an update to the Airport Master Plan with \$250,000.00 and that the progress of the plan be routinely updated with the Board. Bryan Gwin seconded the motion. Unanimously approved.
10. Board Comments – Members of the Board indicated their interest in touring the airport.
11. The Board members set the next meeting for mid/late June 2024.
12. The motion to adjourn was made by Mark Follis and seconded by David Kagey, the meeting was adjourned at 7:44 p.m.

PASSED AND APPROVED
ON THIS DAY

06/26/2024

Chairman



Vice-Chairman


DEBORAH RIHAN-HARVEY