

**PLANNING AND ZONING COMMISSION  
MINUTES OF MAY 24, 2000**

**Members Present:** Betty Waters, Melton Wolters, Hal Lawler, Sandie George

**Members Absent:** Dottie Kaminski, Ross Morris

**City Staff Present:** Planning Director Doug Kneupper, Director of Emergency Management Joe Sease, City Planner Brad Ellis, Planning Coordinator Masood Malik, City Attorney Knox Askins, Planning Secretary Peggy Lee

**I. CALL TO ORDER.**

Meeting called to order by Chairperson Waters at 6:00 PM.

**II. APPROVE MINUTES OF THE APRIL 27, 2000, SPECIAL CALLED REGULAR MEETING AND PUBLIC HEARING.**

Motion by Sandie George to approve the Minutes of April 27, 2000. Motion seconded by Melton Wolters. All were in favor and the motion carried.

**III. ADMINISTER OATH OF OFFICE TO RALPH DORSETT.**

City Attorney Knox Askins administered the Oath of Office to Ralph Dorsett.

**IV. CONSIDER APPROVAL OF FIRST AMENDING PLAT FOR SUMMER WINDS SUBDIVISION, SECTION 3.**

City Planner Brad Ellis presented staff's report. The Commission approved the Final Plat for Section 3 of Summer Winds Subdivision on May 20, 1999. Earl Wilburn is requesting a first amending plat in order to reduce a 16' utility easement to 8' on Lots 27, 28, and 29 of Block 1. This action will provide more space in the backyards of these lots. HL&P, Entex, SWBT, and Time Warner Communications have no objection to the amendment. Staff recommended approval of the first amending plat.

Motion by Melton Wolters to approve the first amending plat of Summer Winds Subdivision, Section 3. Motion seconded by Sandie George. All were in favor and the motion carried.

**V. REVIEW DRAFT OF COMPREHENSIVE PLAN UPDATE.**

Breat Keast, of Wilbur Smith Associates, presented to the Commission, a brief overview of the following chapters of the Comprehensive Plan Update:

CHAPTER 11 – PUBLIC SAFETY

CHAPTER 12 – REDEVELOPMENT STRATEGY

CHAPTER 13 - IMPLEMENTATION

The Commission discussed various elements of the chapters, but no additions or deletions were made to the draft.

The next meeting will be a community forum. This meeting will be an open house format with no formal presentations made. Comment sheets will be provided for citizen input. The consultant and staff will try to schedule this meeting for the third or fourth week in June.

Mr. Kneupper informed the Commission there might be slight modifications made to the Implementation Plan, such as updating the Capital Improvement Plan.

Chairperson Waters requested a report be prepared that shows projects from our current Comprehensive Plan that have been completed, as well as projects that are being carried over to the new Plan. Everyone agreed this was a good idea.

## **VI. STAFF REPORTS**

Mr. Ellis reported that Reverend Stillwell withdrew his rezoning request, therefore the recommendation of the Planning and Zoning Commission will not be forwarded to City Council.

Mr. Ellis also stated that the Zoning Board of Adjustment would hear a nonconforming uses case on June 1<sup>st</sup>.

## **VII. ADJOURN**

Motion to adjourn by Sandie George. Chairperson Waters adjourned the meeting at 6:55 PM.

Respectfully submitted,

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Peggy Lee  
Planning and Zoning Commission Secretary

Approved on this 20<sup>th</sup> day of July, 2000.

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Betty Waters  
Planning and Zoning Commission Chairperson